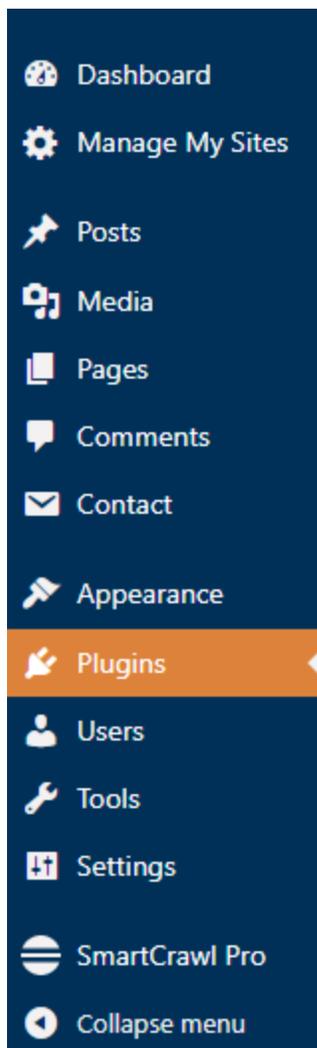


Contact Form 7

Activating the Plugin

From the Dashboard of your site, click on “Plugins.”



Search for “Contact Form 7”



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Once found, click on “Activate”

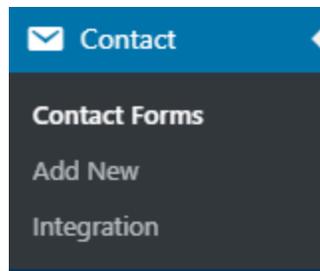
Contact Form 7
[Activate](#)



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Searching Contact Forms

Once activated, Contact Form 7 will add a “Contact” option on the Dashboard sidebar.



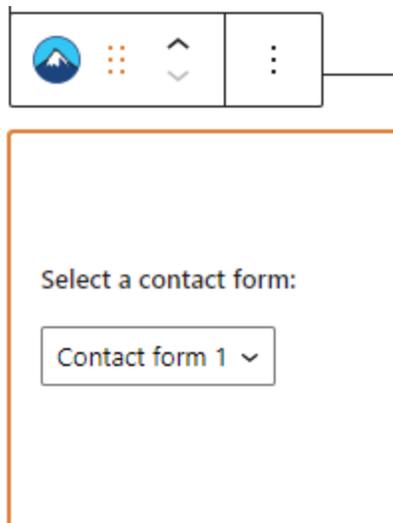
Click on “Contact” then “Contact Forms”

Adding a Contact Form

The screenshot shows the 'Contact Forms' management interface. On the left, a dark sidebar contains navigation options: 'Contact Forms', 'Add New', 'Integration', 'Appearance', 'Plugins', and 'Users'. The main content area has a 'Bulk Actions' dropdown and an 'Apply' button. Below this is a table with two columns: 'Title' and 'Shortcode'. The table contains three rows. The second row is highlighted and shows 'Contact form 1' with a 'Shortcode' of '[contact-form-7 id="149" title="Contact form 1"]'. Below the title in this row are 'Edit' and 'Duplicate' links. The first and third rows are partially visible, showing 'Title' and 'Shortcode' headers.

Copy the Shortcode to “Contact form 1”

Paste it into a paragraph block on your Contact page, and press “Publish” or “Update”





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Previewing or Viewing the Contact Form



Contact

EDIT

Your Name (required)

Your Email (required)

Subject

There will now be a contact form created in its place.