



## **West Millbrook Magnet Middle School**

### **IB Middle Years Programme Assessment Policy**

#### **2025-2026**

Assessment at West Millbrook Magnet Middle School is learner-centered, a shared process with teachers, students, and parents, and provides meaningful feedback. The primary purpose of assessment is to inform the teacher, student, and parents of student progress and to guide classroom instruction. Assessment tasks allow students to see their strengths and weaknesses and allows them to set goals for future learning. Assessment is an ongoing process that does not just happen at the end of learning. There is an emphasis on both formative and summative assessments that maintain rigorous performance and achievement standards for all students.

## **OVERVIEW**

### **Assessment and Curriculum**

- Assessments drive MYP Unit Plans and are aligned with the written and taught curriculum.
- Curriculum and assessments are aligned vertically, building on prior knowledge and skills.
- Assessments are designed to align with course outcomes, state standards, and MYP objectives and criteria.
- The IB MYP Global Contexts will provide the context for unit design and influence unit assessments.
- Teachers will collaboratively use the county curriculum to write MYP Unit Plans, assessments, and rubrics.
- Teachers teaching the same course will use common formative and summative assessments.
- Task-specific rubrics are clarified using student-friendly language and shared with students prior to the assessment task.
- Assessments allow students to reach the highest level of achievement in the rubric descriptor bands.

### **School Grading Plan**

The purpose of a grading system is to appropriately and consistently measure and communicate an individual student's level of mastery of defined learning objectives. West Millbrook is committed to grading and reporting practices that will support the learning and teaching process and encourage success for all students. Grading practices are not punitive in nature. See the Academic Honesty Policy for more information. For students at risk of academic failure, faculty will develop and implement a plan to support students in demonstrating mastery of the content.

### **Communication**

Teachers will provide students and their parents/guardians with clear explanations of their grading practices. Teachers will provide each student with regular feedback to promote learning, self-evaluation, and growth. Communication between teachers, parents, and students will be timely, including ongoing system-wide mechanisms for communication of student progress and grades. The Assessment Policy will be posted on the school website and printed in the student planners for all stakeholders to access.

### **Grading Period/Interims/Report Cards**

Student grades are reported each quarter. Interim reports are issued to all students at the mid-point of each quarter. MYP Assessment criteria are used to determine student grades based on assessment tasks.

## CLASSROOM ASSESSMENT EXPECTATIONS

The following are school-wide **expectations for homework**:

- Homework will count as no more than 15% of the overall grade for each quarter.
- Homework will be aligned to standards and objectives.
- Students have opportunities to earn partial credit for late homework.
- At-risk students will be given additional classroom support with homework.

The following are school-wide **expectations for classwork and assessments**:

- Incomplete classwork can be homework.
- Students will utilize class time and participate in discussions about assignments and expectations.
- Assessment Tasks may be completed in class or outside.
- Considerations may be made for students with circumstances that may prevent working on tasks at home.
- Assessment retakes and corrections are offered at the PLT's discretion.

The following are school-wide **expectations for missed work**:

- If the absence is approved in advance all make-up work, is due upon the student's return to school.
- Teachers should use discretion and may make exceptions in the case of students whose excused absences were not planned in advance, were beyond the student's control, and the nature of which would not support make-up work the day of return.
- Students will complete unit work that is relevant within the unit time frame.

**Extended Learning Opportunities** should be used to enrich student knowledge and understanding in addition to enhancing grades. Extra credit is offered at the PLT's (professional learning team) discretion. Where it is offered, extra credit opportunities to enhance grades must be connected to currently assessed standards and learning outcomes and consistent within PLTs.