



Privacy & Data Protection Policy

Future Human School

Purpose

Future Human School is committed to protecting the privacy and personal data of all students, families, and staff. This policy outlines how we collect, use, store, and share information in a responsible and transparent way, in line with international good practice and applicable privacy laws (including GDPR where relevant).

What We Collect

We collect and store personal information that is necessary to provide a safe, supportive, and effective learning environment. This may include:

- Student and parent/guardian names, contact details, and nationality
 - Medical or wellbeing information (e.g. allergies, emergency contacts, support needs)
 - Enrollment and attendance records
 - Learning documentation (e.g. assessments, portfolios, reports)
 - Photographs or videos of students involved in school activities (with consent)
 - Feedback or communication records between school and families
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How We Use Personal Data

We use personal data for purposes such as:

- Managing enrollment and communication with families
- Supporting student wellbeing, learning, and safety
- Planning and assessing learning progress
- Promoting and documenting school activities (with permission)
- Meeting legal, safeguarding, or regulatory obligations

We **do not sell or share** personal data with third parties for commercial purposes.

Data Storage & Security

- All personal data is stored securely, either digitally (on password-protected platforms) or in locked physical files
 - Access is limited to staff who need the information to support student learning, wellbeing, or administration
 - Any third-party tools we use (e.g. for email, assessments, communication) are selected for their privacy compliance and security standards
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Photo & Media Use

We may document learning through photos and videos to celebrate and reflect student progress. These may be used:

- Internally (e.g. student portfolios, reports, presentations)
- In school communications (e.g. newsletters or secure parent groups)
- Publicly (e.g. website, social media, printed material) **only with prior consent** from families

You may opt out of public sharing by completing our **Media Consent Form** upon enrollment.

Your Rights

As a parent or guardian, you have the right to:

- Request access to the data we hold about your child
- Correct inaccurate information
- Withdraw consent for media use or non-essential data processing
- Request that data be deleted (subject to legal obligations)

We will respond to all requests within a reasonable time frame.

Retention of Data

- We keep student records only for as long as they are needed for educational, legal, or safety purposes
 - When no longer required, data is securely deleted or destroyed
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Contact & Concerns

If you have questions or concerns about how your or your child's data is handled, please contact:

Richard Flanagan

Founder & Director

 [FAO Richard: hello@futurehumanschoolbali.com](mailto:hello@futurehumanschoolbali.com)

This policy will be reviewed annually and updated to reflect changes in legal requirements, technology use, or internal processes.