OST XXX: Insert Course Title & Adjust to Width

Semester & Year, Start Date - End Date (Example: Fall 2023, 8/9/23-11/15/23)

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Faculty & Staff Information

Course Director Biosketch(es)

Contact Information	Biosketch
 Peter Physician, D.O. (CD) Peter.Physician@hc.msu.edu 517-555-0001 Primary Site: EL Office Hours: TBD. Other days/times available by request.	Course Directors should offer a brief biosketch to make students aware of their expertise and interests. These may include one's current role and responsibilities, recent relevant experience, and notable points regarding education, residencies, areas of specialization, etc. E.g., - Dr. Physician is a faculty member in the department of Family and Community Medicine at Michigan State University and a medical director of LCO, a community long term care facility. He joined the faculty of MSUCOM in 2003 and has spent the majority of his career in academic medicine. He completed a fellowship in geriatric medicine in 1993. His clinical practice mainly involves the care of frail elders in both the outpatient and nursing home settings.
 Mary Scientist, Ph.D. (CD) scientistm23@msu.edu 517-555-0002 Primary Site: MUC Office Hours: TBD. Other days/times available by request.	Course Directors should offer a brief biosketch to make students aware of their expertise and interests. These may include one's current role and responsibilities, recent relevant experience, and notable points regarding education, residencies, areas of specialization, etc. E.g., - Dr. Scientist is a laboratory based scientist. Her laboratory studies the genetics and cancer biology underlying bladder cancer initiation and progression. It uses in vitro methods as well as both patient derived xenograft tumors and genetically engineered murine models of cancer (GEMMs). Dr. Scientist has generated a number of novel knock-in strains herself as well as been involved in generating novel GEM models.

Contributing Faculty

Name	Email	Phone	Location
Malcolm Doctor, M.D.	Malcolm.Doctor@msu.edu	517-555-0006	EL
Michaela Quinn, D.O.	DrQuinn@msu.edu	517-555-0007	EL
Cristina Yang, M.D.	yangcl18@msu.edu	517-555-0008	DMC

Curriculum Assistants (CAs)

Name	Email	Phone	Location
Annette Spartans (Lead)	Annette.Spartans@msu.edu	517-555-0003	MUC
Joseph Will (Partner)	willjm283@msu.edu	517-555-0004	EL
Jennifer Smythe (Partner)	js27@msu.edu	517-555-0005	DMC

Who to Contact with Questions

Question, Need, or Topic	Contact Person
Course - Logistics & Details	Contact CAs for rooms, groups, materials, links, schedule, etc.
Course - Overall	Contact Course Directors (in bold above).
Course - Specific Content	Contact Contributing Faculty for the content (see schedule).
Absences	Submit absence request through Student Portal.
Accommodations	Initiate with RCPD to request an accommodations letter, then provide that letter to Nancy Thoma (A333 East Fee Hall) at the start of the semester and/or at least two weeks prior to an assessment event (test, quiz, labs, etc.).
Behavior	Submit exemplary or concerning behavior to the CGPI.
Enrollment	Inquire with MSUCOM Registrar.
Exams	Contact Nancy Thoma. If requesting accommodations, see the related note in this chart to request an accommodations letter.
Personal/Wellness Needs	Inquire with Wellness & Counseling.
Study Skills or Progression	Inquire with Academic & Career Advising.
Technical Support	Inquire with MSU IT Service Desk. Indicate COM affiliation.

Course Information

Course Description & Overview

OST XXX is a required course in the D.O. program. It is a ##-credit hour course. Follow with course description available on MSU RO Website - Example: Introduction to macroscopic human structure, landmarks, and spatial relationships using laboratory prosections, multimedia, and clinical correlations. Correct usage of anatomical language.

If course directors wish to include a narrative overview of the course or a link to a video overview, include that here. If not, delete this paragraph.

Course Objectives

The American Osteopathic Association has identified core competencies essential for future practice as an osteopathic physician. These are embedded throughout our programmatic and course objectives. By the end of this course, learners should be able to:

Competency	Related Course Objective(s)
Interpersonal & Communication Skills	1. Delete competency rows that have no objectives. Contact Dr. Wicks for assistance as needed.
Interprofessional Education for Collaborative Practice	2. Delete competency rows that have no objectives. Contact Dr. Wicks for assistance as needed.
Medical Knowledge	3. Example: Specify pathogen/host interactions that can affect maintenance of gastrointestinal health (e.g., adenovirus, E. coli, giardia lamblia, H. pylori, norovirus, rotavirus, salmonella, etc.) along with immune responses at the organismal, systemic, tissue, & cellular levels. **FBS: Microbiology, Immunology** 4. Example: Explore common gastrointestinal presentations that intersect with clinical disciplines. **CS: Internal Medicine, Family Medicine, Emergency Medicine, Pathology, Radiology, General Surgery, etc.**
Osteopathic Principles, Practice, & OMM	5. Example: Apply osteopathic principles such as the osteopathic tenets and the values of holistic, person-centered care to the study of the cardiovascular system (e.g., risk factors, comorbidities, characteristics, behaviors, etc.). **OPP Principles/Integration**
Patient Care & Procedural Skills	6. Delete competency rows that have no objectives. Contact Dr. Wicks for assistance as needed.
Practice-Based Learning and Improvement	7. Delete competency rows that have no objectives. Contact Dr. Wicks for assistance as needed.
Professionalism & Leadership	8. Delete competency rows that have no objectives. Contact Dr. Wicks for assistance as needed.
Scientific Method & Literacy	9. Delete competency rows that have no objectives. Contact Dr. Wicks for assistance as needed.
Self-Directed &	10. Delete competency rows that have no objectives. Contact Dr.

Competency	Related Course Objective(s)
Lifelong Learning	Wicks for assistance as needed.
Societal & Cultural Awareness & Advocacy	11. Delete competency rows that have no objectives. Contact Dr. Wicks for assistance as needed.
Systems-Based Practice	12. Delete competency rows that have no objectives. Contact Dr. Wicks for assistance as needed.

Textbooks and Resources

Most MSUCOM courses make use of D2L as a course website to share materials, Medtrics to share course schedules, Zoom to host online meetings, Examplify to administer computer-based testing, and iClicker to facilitate audience polling. Visit https://bit.ly/msucomtech for reminders on how to access and use these resources. Other course-specific resources include:

Status	Resource
Required	Example: Rhoades RA and DR Bell, Medical Physiology: Principles for Clinical Medicine 5th ed.(2018) Lippincott Williams & Wilkins [ISBN# 9781496310460] (Digital copy of Medical Physiology).
Optional	Example: Bates' Guide to Physical Examination and History Taking 12th edition (2017). Lippincott, Williams, & Wilkins [ISBN: 9781469893419] (Digital copy of Bates').

Grading Schema

Course scores will be determined using the following formula:

(Combined Individual Activity or Assessment Points) / (Total Points Possible) * 100%
= Final Percent Score

Course grades will then be assigned based on those course scores as follows:

- **P or Pass** - Satisfactory performance has been achieved and credit will be granted if a student's final percent score is 70% or higher. Any additional notes?
- **N or No Grade** - Satisfactory performance has not been achieved and credit will not be granted if a student's final percent score is below 70%. Any additional notes?

Remediation

Students who receive an "N" grade may be eligible to attempt remediation, which would change the transcript grade to a "P" with a notation that the grade was earned via remediation. If eligible, the student will be notified and must inform the college of their intent. The remediation

opportunity for this course will be by examination, with 70% to pass. The remediation exam for this course will be held on [remediation date]. Arrangements will be made if you have a conflict with another exam. Refer to the remediation policy for more information.

Only those who receive an N grade and meet this criteria will be eligible to attempt remediation:

- A final percent score in the course of XX% or greater, and
- Additional requirement 1, if applicable
- Additional requirement 2, if applicable

Grading Requirements

The MSUCOM D.O. degree program incorporates both horizontal and vertical curriculum integration, meaning course activities and assessments require ongoing development and integration of knowledge and skills acquired in previous courses. Required components include:

Required Component	Projected Points	Material to be Covered
TBD	XX	TBD
TBD	XX	TBD
TBD	XX	TBD

Required Component 1

If course directors wish to describe course components, do so here. Delete sections if not used.

Required Component 2

If course directors wish to describe course components, do so here. Delete sections if not used.

Required Component 3

If course directors wish to describe course components, do so here. Delete sections if not used.

Course Format and Event Types or Modalities

MSUCOM courses incorporate a variety of live in-person and online events along with independent activities. The Medtrics calendar indicates the delivery method for specific course events. The following terms provide general guidance on delivery methods:

Event Type	Description
Assessment (red)	Quizzes, written exams, practical exams, & exam review events.
In-Person Live (blue)	Labs, OPC events, & other events requiring in-person attendance that will not be live-streamed or recorded. Note attendance requirements.

Event Type	Description
Flexible Live (green)	Events can be attended either in person or remote via Zoom.
Online Live (yellow)	Events held online at a specific time with no in-person option. Watch for live online events that have attendance requirements.
Independent (pink)	Online content & activities that can be completed on one's own schedule (recordings, online modules, readings, etc.).

Policies & Resources

Academic Support Resources at MSUCOM

Students are encouraged to connect with Academic and Career Advising (ACA) to access academic, board, and career advising across the 4-year D.O. curriculum. As a way to acclimate to the MSUCOM curriculum, you may access ACA's On Target website for semester roadmaps, tools needed to be successful in the curriculum, and targeted resources for different learning situations. Each semester's roadmap contains course expectations, tips, potential challenges, notes on longitudinal content and skills integration, and study guides.

College or University Policies with Which Enrolled Students Must Be Familiar

Policy	Location
Common Ground Professionalism Initiative	MSUCOM CGPI Site
Computer-Based Testing	Student Handbook - CBT Policy
Disability & Reasonable Accommodation	Student Handbook - Diversity and Inclusion
iClicker	Student Handbook - Information Technology Resources
Medical Students Rights and Responsibilities	Office of Spartan Experiences Site
MSUCOM Academic Code of Professional Ethics	Student Handbook - Academic Code of Professional Ethics
Osteopathic Clinical Training & Student Safety	Student Handbook - Osteopathic Clinical Training & Student Safety
Preclerkship Attendance & Absences	Student Handbook - Attendance & Absences
Relationship Violence & Sexual Misconduct & Title IX	Office for Civil Rights & Title IX Education & Compliance Site

Policy	Location
Religious Observance Policy	Office of the Registrar Site
Remediation	Student Handbook - Remediation
Student Handbook	Student Handbook

Student Feedback

MSUCOM values student feedback, using this to model practice-based learning and improvement and to promote continuous quality improvement of learning experiences.

Route	Description
Informal	We invite you to respectfully provide constructive suggestions to Course Directors, Contributing Faculty, or Curriculum Assistants at any time.
Formal	MSUCOM will deploy brief surveys through Medtrics to gain feedback on the Course, Course Directors and Contributing Faculty. Additionally, MSU sends an optional Student Perceptions of Learning Survey (SPLS) to enrolled students at the conclusion of each course to gain feedback on the course and Course Directors.
Representative	Each class elects a student representative to the College Curriculum Committee (CCC). It is common for representatives to informally survey their class to gather notes on courses to present to the CCC. Additionally, some courses make use of student liaisons as a conduit between Course Directors and students to gather real time questions, suggestions, and needs.

Course Schedule and Changes to Schedule or Requirements

Due to external circumstances (e.g., weather/maintenance closures, clinical obligations, student cohort needs, etc.), course requirements published in the course syllabus and/or course schedule may be subject to change. Timely communication regarding changes will be provided to enrolled students via the course D2L site, Medtrics, and/or MSU email. Contact curriculum assistants with questions. Any changes made will be considerate of the MSU Code of Teaching Responsibility and the Medical Students Rights and Responsibilities.

Addendum: Course Schedule

Updated 00.00.00

Date	Time	Topic/Title	Theme [options]	Faculty	Event Type & Origin [options]	Notes
12/31/2024	10:40 AM-12:20 AM	(11) Cellular Injuries & Cellular Adaptation	FBS - Biochemistry	Scientist	Flexible Live (EL)	Mandatory