

## Eviction Protocol

**IMPORTANT:** Agent stays with the Subject(s) at all times through procedures.

- 1) Escort Subject to High Rock Security HQ
- 2) Ask Subject to sit down
- 3) Assign an agent to watch Subject
- 4) Get a picture of the Subject

### Interviews:

Always happens at HQ.

Get the following information:

- Full Name (and any aliases)
- I.D. (take a picture and/or record ID details)
- Examine wristband - scan RFID if present
- Questions:
  - Do you have any weapons on you?
    - \* [Here](#) is an instructional video on “pat down” search procedure for weapons.
  - How did you get here?
  - Who did you come with?
  - Where are your friends? Do you have a way to contact them?
  - Where are you camping?
  - How are you planning to leave the festival?
  - If unbanded, do they have money?
- Assess:
  - Is the Subject sober and able to take care of themselves?
  - Does the Subject have any property on festival grounds?
    - How much property and is there a way to get it off site if it is an entire camp?
  - Will they take us to their campsite/ friends?
    - Can be used to locate other unbanded people/ troublemakers
- Cut wristband (if applicable)
  - Note: If the wristband is cut, make a note of the person’s ID and get that information to the Box Office so that they cannot claim the band was lost or stolen, or purchase another one.

### Eviction Transport options to get person(s) offsite:

- In some cases the unbanded Subject(s) may purchase a ticket to remain at the festival.
  - They should have to pay extra as a “stupid tax” for trying to sneak in. Box Office must be notified of this by the roamer bringing the person, so that Box Office can charge them more.
- If they are sober and have a vehicle, they can drive themselves out.
- If they are not sober and/ or do not have a vehicle, can their friends transport them?
  - If they are not sober do they need a medical eval?
- Can they be handed off to LE?
- One option may be to call a cab or other sort of transportation, to meet the Subject at the front gate.
- Can security transport off site?
  - What can be done to minimize chances they will return?
- Be sure to cut wristbands in the case of an arrest or eviction.

Note: Process evictions and unbanded as they are brought in. Do not let them build up into groups of people in Security HQ.

**Logging:**

- Upload pictures to: [Person of interest \(evictions, etc\)](#)
- Update tally board/shift log/incident log
- Collect cut wristbands and keep for production