

## **Camp Cornerstone Operational Plan - June 14-18, 2021**

The following plan summarizes the procedures for Cornerstone Church's *Camp Cornerstone* event to be held at The Lodge Conference Center and Powderhorn Park for children, ages 4 to 11, volunteers, and staff.

### **General Operational Procedures**

<b>Dedicated Staff</b>	<p>Camp Cornerstone will provide a designated operational lead staff each day to encourage that CDC, state, and local guidelines be followed.</p> <p>Camp Cornerstone will designate staff members to:</p> <ul style="list-style-type: none"> <li>• Encourage compliance with all CDC, state, and local guidelines</li> <li>• Maintain all records completely and accurately</li> <li>• Communicate all guidelines to appropriate parties</li> <li>• Communicate with appropriate staff and parents if an individual becomes ill during camp</li> </ul>
<b>Communications</b>	<p>Children and parents will be notified prior to camp of the Camp Cornerstone Operational Plan. Staff will recommend that all parents and children practice safe hygiene and social distancing. In addition, guidelines will be posted in highly visible locations on-site during camp.</p>
<b>Social Distancing</b>	<p>Parents and children will be encouraged to practice social distancing when possible. Arts/Crafts, snack time, music, and teaching will be planned with this in mind. Masks will be provided and recommended for campers, especially during game time.</p>
<b>Screening &amp; Attendance Logs</b>	<p>Staff will maintain a daily attendance log for on site volunteers and staff, to assist in contact tracing efforts as needed. Prior to each day's events, or upon arrival, staff and campers will be screened for symptoms and/or exposure to COVID-19. Anyone found with symptoms or known exposure should not participate in the day's events. Logs of the screening activity will be recorded and maintained.</p>
<b>Food</b>	<p>Food will not be served during camp operation and children will be asked to bring their own snacks and food. Children will be asked to bring their own water</p>

	bottles. Individual water bottles will be provided for those who do not have one.
<b>Equipment &amp; Supplies</b>	Reusable supplies will be avoided as much as is possible. For most equipment, supplies, tables, etc that must be reused, staff will make an effort to sanitize at the end of each day prior to use for the following day.
<b>Custodial</b>	Staff will wear gloves and utilize EPA-registered disinfectants to disinfect high-touch surfaces. Bandanas will be laundered before each day of use.
<b>Hygiene and Sanitation</b>	Campers and volunteers will be encouraged to wear face coverings when 6-foot social distancing is not attainable. Face coverings will be provided and highly encouraged for campers during games. Staff will supply extra hand sanitizer and face coverings on site.

### Camper Procedures

<b>Considerations:</b>	<b>Plan of Action:</b>
<b>Check-in</b>	Parents and/or campers will sign in at a dedicated drop-off point each day where they will be greeted and directed by volunteers or staff.
<b>Symptom Log</b>	Symptom assessments will be performed daily before or upon check in. <a href="#">This form</a> should be filled out by parents before or upon arrival.
<b>Temperature/Fever</b>	If a camper has a fever over 100, they will not be able to participate in camp for that day. Children should go at least 72 hours without a fever, without the aid of any fever-reducing medication before returning to camp.
<b>Exposure to or Symptoms of COVID-19</b>	If a child or anyone in their household tests positive for COVID or has been exposed to anyone who tests positive for COVID,, they will be asked to stay home for 14 days from the notification of the positive result and to notify camp staff immediately. If a child experiences symptoms (fever above 100, cough, or shortness of breath) without a positive result, they will be asked to stay home until they are symptom free, without the aid of medication, for 72 hours. If staff or volunteers, or anyone in their household, test positive for COVID or have been exposed to anyone who tests positive for COVID, they will be asked to stay home for 14 days from the notification

	of the positive result and to notify camp staff immediately. If a volunteer or staff member, or anyone in their household, experiences symptoms without a positive result, they will be asked to stay home until they are symptom free, without the aid of medication, for 72 hours.
<b>Symptoms During Camp Cornerstone</b>	If a child develops symptoms of COVID-19 during Camp Cornerstone, they will be isolated, given a face covering and sent home. Camp Cornerstone volunteers and parents will be notified of possible exposures as is appropriate.
<b>Hygiene</b>	It is recommended that children use hand sanitizer immediately upon arrival, before and after many separate activities, and after bathroom usage. The usage of face coverings will be encouraged and they will be made available as needed.
<b>Indoor Groups</b>	Indoor groups will be limited to 50 or less including volunteers. Siblings will be kept together when possible and children will be separated into cohorts for games, arts/crafts, teaching, etc.
<b>Teaching/Music/Small Groups</b>	Teaching, music, and small group discussions will be organized to accommodate social distancing as best as is possible and reasonable. Students will be placed into groups of 6 when possible for small groups and group activities and preferably of the same household when possible.
<b>Games</b>	Students will be encouraged to wear face coverings during games, to limit exposure. Participants in these events will not exceed 50 in number (As of June 30, 2020).
<b>Arts &amp; Crafts</b>	Staff and volunteers will limit/avoid the sharing of art materials between campers. Kids will be seated to achieve social distancing when possible.
<b>Snacks</b>	Parents will be asked to pack individual snacks and drinks for their children. Individual water bottles will be provided to children who do not have them. Children will be discouraged from sharing with other campers or staff.
<b>Free Play</b>	During times of free play, children will be encouraged to practice social distancing and to wear face coverings when social distancing may not be achievable.
<b>Personal Items</b>	Campers will be asked to bring their own water

	bottles each day. Backpacks and personal items will be stored outside, near the shelter.
<b>Parents</b>	Parents are allowed to stay with their children, but are asked to model good hygiene and to maintain social distancing. Same guidelines for exposure or symptoms also apply to parents and/or younger children brought to camp.

## Volunteer & Staff Procedures

<b>Volunteer training and reminders</b>	Staff and volunteers will be trained and reminded to model good hygiene and to practice social distancing.
<b>Symptom Log</b>	All volunteers and staff will fill out a symptom log once daily, preferably before camp begins, tracking temperature and other COVID-like symptoms. <a href="#">This form</a> will be sent to staff each day of camp.
<b>Exposure to or Symptoms of COVID-19</b>	If staff or volunteers, or anyone in their household, test positive for COVID or have been exposed to anyone who tests positive for COVID, they will be asked to stay home for 14 days from the notification of the positive result and to notify camp staff immediately. If a volunteer or staff member, or anyone in their household, experiences symptoms (fever above 100, cough, or shortness of breath) without a positive result, they will be asked to stay home until they are symptom free, without the aid of medication, for 72 hours.
<b>PPE protocol</b>	Staff will be required to wear face coverings when 6 foot social distancing cannot be maintained (other than those up front for songs, message, etc.). Staff is asked to utilize hand sanitizer immediately upon arrival, before and after each separate activity, and after bathroom usage. Staff is asked to wear gloves when handing out water or materials.

## Decision Points

<b>Positive Case During Camp</b>	In the case of a confirmed positive COVID-19 case within Camp Cornerstone, staff will request further guidance from Teton County Public Health.
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**Resources:**

- [CDC Signage](#)
- [Wyoming Public Health Orders](#) (Effective July 1 through July 15, 2020)
  - [Public Spaces](#)
  - [Gatherings](#)
  - [Personal Services](#)