

How to complete the CCP Online Application:

Go to <https://apply.ccp.edu/apply/>

- CREATE AN ACCOUNT
 - Click Create an Account and enter the required information (email address, first name, last name, date of birth). Click Continue.
 - You will receive the following message: “A Temporary PIN has been sent to your email address. If you do not receive this message in the next few minutes, please check your junk mail folder”.
 - Locate the pin and enter it into the field. Enter your birthday, Click Login, Create a Password
- START AND COMPLETE A NEW APPLICATION: Click “Start A New Application”
 - Personal Section: Select a phone type (cell or home), Enter your phone number, Click Yes for the “May we text you” question, Enter your permanent address: You must use a Philadelphia address. Click Continue
 - Demographics Section: Answer the residency questions, Make sure your date of birth is correct.
 - Choose your Legal Sex and, if you choose, answer any of the optional questions regarding gender identity and pronouns
 - Choose the citizenship status that applies to you. Status does not affect your ability to participate.
 - If asked, Enter your social security number
 - If asked enter your country of citizenship, country of birth and indicate if you have a US Visa
 - In the Additional Information area, choose the best answers for you. Note- three of these questions are required but do not affect your ability to participate
 - Optional: On the “How do you plan to pay your tuition” question choose Other
 - Click Continue
 - Academic Interest Section
 - Choose Dual Enrollment for first question, “I am applying as the following type of student”
 - Select Advance @College as the High School Program.
 - Choose SUMMER 2025 as the term in which you plan to participate.
 - Choose your education goal
 - Chose MAIN CAMPUS for the location
 - Click Continue
 - Academic History Section
 - Add your High School information by clicking on “Add High School”
 - Select the High School Type
 - Type at least three letters of the school name and 3 letter of the city the school is located in to find your school, click on your school
 - Enter June 2026 as your expected high school graduation date

- Click Save
 - Click Continue
 - Parent Section
 - Click YES to share information about your parent/guardian
 - Click Add New
 - Choose the relationship type
 - Enter the first name
 - Enter the last name
 - Enter the email address
 - Click Save
 - Certification and Signature Section
 - Read the statement and type in your full legal name to certify.
 - Click Confirm
 - Review Section
 - If there are errors/missing information, you will see a list of the sections and what is missing. Go to each section and correct any errors.
 - Once all errors have been corrected, click Submit Application
- COMPLETE THE FERPA & CONSENT FORM

You can access this form in the application portal in the “checklist” area. We will also send you a link if you want to complete it digitally. To complete the form, you will need to enter your name and email, the names and emails of a parent/guardian and school official AND THEN you will need to sign the form.
 - SATISFY COLLEGE PLACEMENT

The district will arrange placement. Please check your email regularly.

Questions about the CCP online application can be directed to advanceatcollege@ccp.edu