Project Final Report

Project Name	Diversity Within Our Community
Description	The Library is already a community center within the heart of Nutley, but we would like to celebrate the diversity of our patrons and build stronger ties with our community. This opportunity would enable new transformative experiences and educational interactions between our patrons and our community.
Project Sponsor	Maria LaBadia, Director of Nutley Public Library, Friends of the Nutley Public Library, LibraryLinkNJ
Author(s)	Megan Kociolek, Clark Public Library / Michelle Albert, Nutley Public Library
Date	November 30, 2017

Project Successes

List and describe the highlights and key success factors of the project.

Name	Description
Seema Moondra, Enjoy/Explore/India Move to the Music, Bollywood Style	Though there were unexpected risks, the overall program was successful with 56 adults and children of diverse backgrounds participating in the interactive program. Patrons celebrated and learned about the culture of India with a Bollywood style workshop. Patrons dressed-up in costumes, learned about the dance and made a New Jersey bookmark craft.
International Cooking Class for Children Ages 6-12	Shoprite of Nutley, New Jersey conducted an International Cooking Classes for 14 elementary aged children 6-12 years old. Children made from scratch Mexican Eagle Pizzas. Many children have never tried some of the ingredients native to Mexican cuisine and were pleasantly surprised. When class was offered, registration was full within one day with many on wait list. This program was sponsored by the Friends of the Nutley Public Library.
Mexican/Hispanic Movie Night	The Nutley Public Library hosted a Mexican/Hispanic Movie Night in which adults and children viewed “The Book of Life” and enjoyed eating tortilla chips, salsa and Tres Leche cake. Children also made bottle cap castanets.
Italian Movie Night	The Nutley Public Library hosted an Italian Movie Night in which adults and children viewed “Pinnochio” and enjoyed eating Brushetta and Pizelles. Children decorated and created pasta necklaces and braclets.
Touch the Music Story Time	Claudia Baumgaertner Lemmerz of Touch the Music explored with children, ages 2-5 years-old, where music comes from and how it affects our lives throughout the world. Children were

	introduced to musical drums played around the world and played the drums along with the stories told.

Unexpected Events/Risks

List and describe any unexpected events that occurred during the project (including approved change requests), the impact that those events may have had on the project and the action(s) taken to address them.

Description	Impact	Actions Taken
Move to the Music, Bollywood Style Initially performer was to provide and facilitate a painting workshop in which children would paint picture frames with Indian symbols. While paint dried, patrons would dance and then return to finishing their project. Even though there was communication prior, a few days prior to the event, the performer was concerned about painting since she did not know how many children would be present. The performer switched to creating New Jersey themed bookmarks to allow for more children to participate.	Nutley Public Library ensured the schedule was kept on time.	Nutley Public Library changed the format for the program and provided additional supplies needed to complete the craft.
Move to the Music, Bollywood Style Performer requested a few days prior for the assistance of Nutley Public Library staff or volunteers. Performer arrived alone to event.	Nutley Public Library ensured the schedule was kept on time.	Nutley Public Library requested assistance from a staff member from another department for two hours. Nutley Public Library requested two additional teen volunteers to assist.

Lessons Learned

List and describe any lessons learned from this project and provide recommendations that can be used to improve the delivery of future information systems projects.

Description	Recommendation
Move to the Music, Bollywood Style Attendance requirements	Prior to securing performer, discussions should be made about maximum number of patrons required. If patron attendance impacts the outcome, registration should be required. This is a factor that may have

	influenced the price of the performance before contracts were agreed upon.
Move to the Music, Bollywood Style Staff requirements	Prior to securing performer, discussions should be had with performer about their staff and the requirements needed for the library. This is a factor that may have influenced the price of the performance before contracts were agreed upon.

Project Performance

Provide details on the performance of the project under the three variables of On Time, On Budget and Meeting Customer Expectations.

On Schedule					
Planned Finish Date	**Actual Finish Date**	**Variance (in days)**	**On Schedule**	**Ahead of Schedule**	**Behind Schedule**
08/12/2017	08/12/2017	0	☒	☐	☐

On Budget					
Approved Budget	**Spent Budget**	**Variance (in $)**	**On Budget**	**Under Budget**	**Over Budget**
[$[redacted]]	[$[redacted]]	$[redacted]	☐	☒	☐

Meeting Customer Expectations		
Success Criteria	**Criteria Met**	**Comments**
Attendance statistics for each event was successful: ● Move to the Music, Bollywood Style: 32 adults / 24 children ● Shoprite of Nutley Children's International Cooking Class: 14 children ● Mexican/Hispanic Movie Night: 17 children / 10 adults ● Italian Movie Night: 15 children / 10 adults ● Touch the Music: 53 children / 28 adults	☒	Attendance varied for each event, but taking into consideration summer months and time of events, overall attendance at programs was successful.
Move to the Music, Bollywood Style Patron Participation in Dance Workshop	☒	Patrons enjoyed dressing up in native Indian garments and learning Bollywood Dance Styles. Many photos were shared among patrons and library staff.

Move to the Music, Bollywood Style Surveys	☒	Surveys were provided at the end of the event. The average was 4 out of 5 stars. Comments were positive.
Marketing of Events Flyers, newspapers, website, Facebook, newsletters, email blasts	☒	Marketing of all events was successful reaching a majority of library patrons.
Shoprite of Nutley, Cooking Class	☒	Caregivers requested additional cooking classes to be hosted at Nutley Public Library.
Touch the Music Story Time	☒	Children thoroughly enjoyed listening and beating the drums. Caregivers requested the Nutley Public Library have the performer return to a future morning story time class.

Move to the Music, Bollywood Style





International Cooking Class

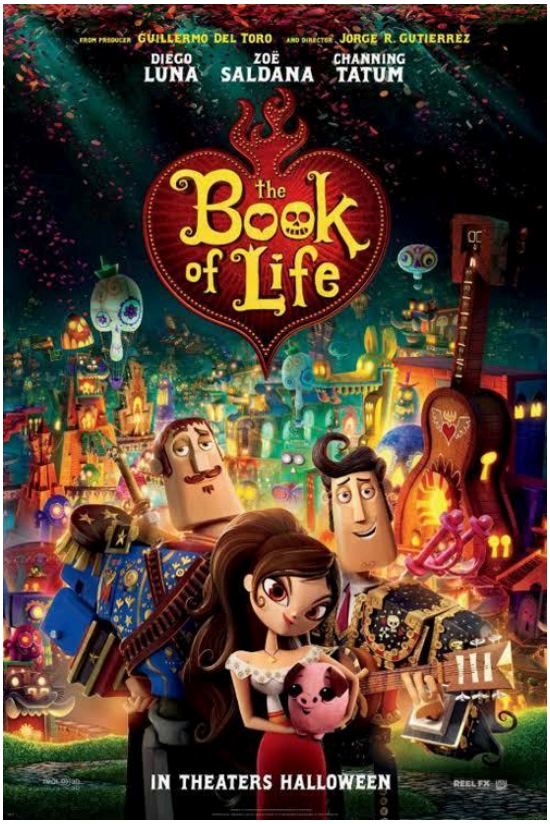






Mexican/Hispanic Movie Night





Italian Movie Night







Touch the Music Story Time



