

Helpful Tools for Writing

Citation Generators

Addiction Counseling and Ministry courses require you to reference your sources according to the APA version 7 citation standards. Nonprofit Management & Business courses simply require hyperlinks or referring to the author and title of the work in the sentence. See our [Writing Requirements](#) page for more details.

You can use the following tools to generate APA v7 citations:

- On the Web:
 - [Citation Machine](#)
 - [ZoteroBib](#)
- Standalone App (free): [Zotero](#)
- Inside of your writing program:
 - In [Google Docs](#)
 - In [Microsoft Word](#)

However, [all citation generators have limits](#), so it is still important to understand our writing standards to make sure they are creating citations accurately.

Spelling & Grammar Checkers

Microsoft Word has [a built-in spelling & grammar checker](#). However, it is not always very accurate.

You can also [check spelling & grammar in Google Docs](#).

If you use a tool like Grammarly in our courses, you will need to follow our [Grammarly policy](#), since some of its features use AI and can be plagiarism. Also, Grammarly can't be used in our English Composition or Business Communications courses, since those courses are intended to give students practice at writing grammatically. **Watch the [video linked here](#) to learn what features of Grammarly not to use.**

Assistive Technology

If you have a disability or special learning need, you may find the assistive technologies listed on our [ADA page](#) helpful. These include tools to turn your speech into written text, and to read the screen aloud.