

November 19, 2025
OFFICIAL MINUTES
of the
DOUGLAS COUNTY BOARD

*Members of the Douglas County Board convened in regular session at 9:00 A.M., County Board Room, Courthouse, Tuscola, Illinois. Chairman of the Board, Tom Hettinger called the meeting to order and led the members in the Pledge of Allegiance to the Flag.

ROLL CALL

*Members answering roll call: Tom Hettinger, Phil Morris, Bibby Appleby, Dan Henry, Ed Carleton, Gary Luth and Travis Wilson.

PRESENT: 7

ABSENT: 0

APPROVAL OF OCTOBER 15, 2025, REGULAR BOARD MINUTES

***Motion by Carleton/Henry:** To approve the October 15, 2025, Regular Board Minutes.

YEAS: 7

Motion Passes.

APPROVAL OF MONTHLY FINANCIAL OBLIGATIONS

***Motion by Morris/Luth:** To approve the monthly financial obligations for the County as reviewed by the Budget and Finance Sub-committee.

YEAS: 7

Motion Passes.

APPROVAL OF MONTHLY REPORTS OF FEES

***Motion by Wilson/Luth:** To approve the monthly reports of fees of the County offices as prepared.

YEAS: 7

Motion Passes.

APPROVAL OF 2026 EMPLOYEE HOLIDAY CALENDAR

***Motion by Carleton/Wilson:** To approve the 2026 Employee Calendar.

YEAS: 7

Motion Passes.

APPROVAL OF ILLINOIS ASSOCIATION OF COUNTY BOARD MEMBER DUES

***Motion by Morris/Wilson:** To approve the payment of \$675.00 annual membership dues to the Illinois Association of County Board Members for FY 2026.

YEAS: 7

Motion Passes.

APPROVAL OF EMPLOYEE HOLIDAY PARTY 2025

***Motion by Luth/Wilson:** To approve the expenditure of \$1750.00 for the Douglas County Employee Holiday Party.

YEAS: 7

Motion Passes.

APPROVAL OF RENEWAL OF VSP VISION AND COMPANION DENTAL PLANS

***Motion by Henry/Appleby:** To approve the renewal of employee paid VSP Direct Vision Plan and Companion Life Dental Plan for Douglas County for FY 2026 as listed:

VISION

Employee	\$10.31
Emp. & Sp.	\$16.49
Emp. & Child(ren)	\$16.83
Family	\$27.14

YEAS: 7

DENTAL

Employee	\$ 35.31
Emp. & Sp.	\$ 68.06
Emp. & Child(ren)	\$ 65.37
Family	\$108.93

Motion Passes.

APPROVAL OF RESOLUTION 25-R-25 STATES ATTORNEY APPELLATE PROSECUTOR PROGRAM

***Motion by Wilson/Carleton:** To approve Resolution **25-R-25** stating that the Douglas County Board hereby agrees to participate in the service program of the Office of the State's Attorney's Appellate Prosecutor for FY 2026 commencing December 1, 2025, and ending November 30, 2026, hereby appropriating the sum of \$10,000 as consideration of providing a portion of the funds required for financing the operation of the Office of the State's Attorney's Appellate Prosecutor.

YEAS: 7

Motion Passes.

APPROVAL OF BUDGET ANALYSIS PREP FY 26

***Motion by Morris/Wilson:** To approve to enter into an Agreement with Larsson, Woodyard and Henson, LLP, for Budget Analysis and Prep for Budget FY 2026 at a cost not to exceed \$7,000.

YEAS: 7

Motion Passes.

APPROVAL OF BUDGET ANALYSIS PREP FY 27

***Motion by Morris/Luth:** To approve to enter into an Agreement with Larsson, Woodyard and Henson, LLP, for Budget Analysis and Prep for Budget FY 2027 at a cost not to exceed \$7,000.

YEAS: 7

Motion Passes.

APPROVAL OF FY 24 AUDIT

***Motion by Henry/Carleton:** To approve to the FY 2024 Audit prepared and presented by Larsson, Woodyard and Henson, LLP.

YEAS: 7

Motion Passes.

APPROVAL OF DOUGLAS COUNTY PRISONERS' COMMISSARY FUND AUDIT

***Motion by Luth/Morris:** To approve to enter into an Agreement with Larsson, Woodyard and Henson, LLP, for the FY 2025 Douglas County Prisoners' Commissary Fund Audit.

YEAS: 7

Motion Passes.

APPROVAL OF DOUGLAS COUTNY AUDIT FY 25

***Motion by Appleby/Henry:** To approve to enter into an Agreement with Larsson, Woodyard and Henson, LLP, for the FY 2025 Douglas County Audit.

YEAS: 7

Motion Passes.

APPROVAL OF TENTATIVE BUDGET FY 2026

***Motion by Luth/Wilson:** To approve the FY 2026 Tentative Budget, Appropriations, and Levies as prepared by Curtis Root, Larsson, Woodyard and Henson LLP. The Tentative Budget, Appropriations and Levies will lay for 15 days before final approval can be made.

YEAS: 7

Motion Passes.

APPROVAL TO REAPPOINT SUPERVISOR OF ASSESSMENTS

Strike due to lack of Resolution being prepared. Motion tabled until December 17, 2025, County Board Meeting.

APPROVAL OF RESOLUTION 25-R-26 STOCKPILE EASE JB HELMUTH

***Motion by Wilson/Luth:** To approve the Motion to approve Resolution **25-R-26** to enter into a five – (5) year Stockpile Lease Agreement at a rental of \$1,390.14 for the first year and for the second year and each subsequent year under this Lease, the County shall pay the total real estate tax due for the 4.515 acres of the property of JB Helmuth; and as recommended by the County Engineer and approved by the Road and Bridge Committee and that the Douglas County Board Chairman is authorized to sign the Resolution.

YEAS: 7

Motion Passes.

**APPROVAL OF PROPOSED ORDINANCE, PUBLIC VIEWING PERIOD, AND SPECIAL
MEETING FOR ADOPTION TO BE HELD JANUARY 5, 2026, AT 10AM AT TUSCOLA
COMMUNITY BUILDING**

***Motion by Carleton/Henry:** To approve a period of at least 30 days for AN ORDINANCE FOR THE COUNTY OF DOUGLAS, STATE OF ILLINOIS, CREATING A COMMERCIAL SOLAR ENERGY FACILITY SITING APPROVAL PERMIT AND CONSTRUCTION PERMIT ORDINANCE to be available for public inspection, starting today, November 19, 2025, and on January 5, 2026, at 10:00 AM at the Community Building in Tuscola, Illinois at 122 W North Central Ave, Tuscola, IL 61953, there will be held a special meeting of the Douglas County Board, open to the public, for the purpose of the Douglas County Board voting on the adoption of such Ordinance.

YEAS: 7

Motion Passes.

Questions and comments

Public Comment:

ADJOURNMENT

***Motion by Luth/Henry:** At 9:25 A.M., there being no further business to come before the County Board at this time, to adjourn until December 17, 2025, at 9:00 A.M.

YEAS: 6

ABSENT: Carleton

Motion Passes.

Judi Pollock, Ex-Officio Clerk