

Olympus Junior High School Spartan Handbook 2025 - 2026



HOME OF THE SPARTANS!

Amber Sutton
Principal

asutton@eurekausd.org

Hayden Olhiser
Assistant Principal

holhiser@eurekausd.org

2625 La Croix Drive
Roseville, CA 95661

(916) 782-1667 - Office
(916) 786-6006 - Attendance
(916) 782-1339 - Fax

olympus.eurekausd.org

Table of Contents

HOME OF THE SPARTANS!

Bell Schedules

OLYMPUS CORE VALUES

SPARTAN CHARACTER AND VALUES

STUDENT PROGRAMS & SERVICES

ACADEMIC SUPPORT

ATHLETICS

ATTENDANCE

COUNSELING SERVICES

DANCES/RALLY/FIELD TRIPS

ENRICHMENTS and ELECTIVES

GRADING PROCEDURES

PROMOTION REQUIREMENTS (Board Policy 5127)

HOMEWORK POLICY (BOARD POLICY 6154)

LIBRARY

LOCKERS

LOST AND FOUND

CLUBS, EXTRA-CURRICULAR ACTIVITIES AND ORGANIZATIONS

TEXTBOOKS and CHROMEBOOKS

SCHOOL PROCEDURES & EXPECTATIONS

BICYCLES, SCOOTERS, AND SKATEBOARDS

CELL PHONE AND DEVICE POLICY

CLOSED CAMPUS

DISCIPLINE

POSITIVE STUDENT RECOGNITION

MERIT POINTS

BULLYING

DISPLAY OF AFFECTION

DRESS CODE

GENERAL SAFETY

GUM

LUNCH TIME and BREAK

MEDICATIONS

POWERSCHOOL

PERSONAL PROPERTY

PLAYGROUND/BLACKTOP EXPECTATIONS

TELEPHONE USE

ACADEMIC HONESTY CONTRACT

Bell Schedules

Bell Schedules			
Regular Day Schedule (Mon-Tues-Thurs-Fri)		Wednesday/Assembly Schedule	
7:30 - 8:20	Zero Period	7:30 - 8:20	Zero Period
8:20	First Bell	8:20	First Bell
8:25 - 9:20	1st Period	8:25 - 9:20	1st Period
9:24 - 10:19	2nd Period	9:14 - 9:59	2nd Period
10:19 - 10:29	Break	9:59 - 10:09	Break
10:33 - 11:28	3rd Period	10:13 - 10:58	3rd Period
11:32 - 12:27	4th Period	11:02 - 11:47	4th Period
12:27 - 12:57	Lunch	11:47 - 12:17	Lunch
1:01 - 1:56	5th Period	12:21 - 1:06	5th Period
2:00 - 2:55	6th Period	1:10 - 1:55	6th Period
		*The Assembly/Rally period is flexible and may not always occur after 6th period.	
Minimum Day Schedule		Minimum Day BLOCK Schedule	
7:30 - 8:20	Zero Period	7:30 - 8:20	Zero Period
8:20	First Bell	8:20	First Bell
8:25 - 8:57	1st Period	8:25 - 9:32	1st Block
9:01 - 9:32	2nd Period	9:36 - 10:41	2nd Block
9:36 - 10:07	3rd Period	10:41 - 10:51	Break
10:07 - 10:17	Break	10:55 - 12:00	3rd Block
10:21 - 10:52	4th Period	*No lunch period on minimum/adjusted days To Go Lunch Service is Available	
10:56 - 11:26	5th Period		
11:30 - 12:00	6th Period		
*No lunch period on minimum/adjusted days To Go Lunch Service is Available			
Advisory Day Schedule (every other Wednesday)			
7:30 - 8:20	Zero Period		
8:20	First Bell		
8:25 - 9:05	1st Period		
9:09 - 9:49	2nd Period		
9:49 - 10:19	Spartan Society (Advisory)		
10:19 - 10:29	Break		
10:33 - 11:13	3rd Period		
11:17 - 11:57	4th Period		
11:57 - 12:27	Lunch		
12:31 - 1:11	5th Period		
1:15 - 1:55	6th Period		

OLYMPUS CORE VALUES

SPARTAN CHARACTER

Olympus prides itself in the positive learning environment that it creates for students, staff and families. The culture of positivity is the foundation from which we believe that all students can and will learn during their time here at Olympus.

Student Success: Olympus embraces the diversity and evolving student population by providing timely interventions through a Universal Design for Learning.

Conditions of Learning: Olympus strives to create an equitable learning environment so that all students, regardless of program, have access to rigor in their classroom at their level of proximal development.

Engagement: Olympus values parent and family involvement and seeks to include our community in student learning experiences.

SPARTANS UNITE

Olympus Spartans are expected to adhere to the UNITE matrix expectations to promote a safe campus for all.

	IN THE CLASSROOM	TECHNOLOGY	AROUND CAMPUS	INTERPERSONAL
U UPSTANDING	We work to the best of our abilities every day.	We treat our school owned devices with respect and care.	We take care of our campus and ask others to do the same.	We treat our peers with respect, even when we disagree with them.
N NEVER QUIT	We view our mistakes as opportunities to learn and grow. We persevere when challenged.	We stay on task and finish our work.	We are committed to being in class on time.	We allow ourselves to grow through challenges.
I INTEGRITY	We earn our grades through honest work.	We work hard, do our own thinking, and cite all sources.	We do what is right at all times, even when no one is watching.	We own our actions and our words.
T TEAMWORK	We work to make everyone successful.	We work together and do our part in group work.	We encourage all Spartans to get involved in activities.	We value the contributions of every member of our Spartan team.
E EMPATHY	We see and care for our fellow Spartans.	We are kind in all online interactions.	We treat all Spartans with kindness and respect.	We give people grace and assume positive intent.

JUNIOR HIGH EQUITY STATEMENT

We believe that the diversity of our students, staff, and families is a strength that enriches our school community and supports our mission. At our junior high schools, we are committed to educational equity by ensuring that every student has access to the resources, opportunities, and supports needed to thrive.

We recognize that students come from different backgrounds and may face barriers that impact their learning. We actively work to identify and remove those barriers, especially for students from historically underserved groups. Our school is dedicated to fostering a safe, inclusive, and supportive environment where all students feel seen, respected, and empowered to succeed.

This commitment is grounded in District Policies (0410 and 0415), which ensures equitable opportunities and prohibits discrimination in all school programs and activities based on race, ethnicity, gender, disability, religion, sexual orientation, immigration status, and other protected characteristics. Our practices reflect the belief that every student deserves access to high-quality learning in a welcoming and respectful setting.

STUDENT PROGRAMS & SERVICES

ACADEMIC SUPPORT

We recognize that students learn at different rates and may need additional time to master the curriculum and receive additional support. We provide a variety of opportunities for students to receive additional support.

Academic Support: Students who are in need of additional support or reteaching opportunities it is recommended that the student attend the various reteach opportunities provided during and after school.

ATHLETICS

Olympus Junior High School participates in the Foothill Intermediate Schools Athletic League (FISAL). Students have the opportunity to participate in the following athletic activities:

FALL

Flag Football
Cross Country
Girl's Volleyball

WINTER

Boys' Basketball
Girls' Basketball
Wrestling

SPRING

Track & Field
Boys' Volleyball
Girls' Flag Football

Eligibility for athletics is as follows:

- Completed online enrollment through Appryse.
- 2.0 with no F's on the most recent trimester progress report or report card to date.
- Maintain satisfactory attendance and citizenship.
 - A student must maintain all 5 Merit Points during a sport season and may not be suspended from school. If the student-athlete is suspended from school, he or she may be suspended from the team for a period of time that will be determined by the administration. Some situations may result in immediate dismissal from the team.
- The student-athlete must attend school for the full 6-period day to participate in that day's competition/practice. Exceptions for medical appointments, personal necessity, or special circumstances may be made with prior approval from the Principal and/or Vice Principal.
- Student-athletes cannot play, practice and/or attend a practice for another team (of the same sport) during the FISAL Season.

Student-athletes are asked to make a voluntary athletic contribution as a part of his or her participation in the athletic program. A voluntary contribution of \$150 is requested. These funds are used to help offset the expenses of our athletic program including the cost of bus transportation, officials, uniform and equipment replacement, league fees and other expenses.

ATTENDANCE

Attending school regularly contributes to good grades. It has been shown that poor grades and failure in a subject are caused more often by absences than any other reason. **Students absent during the school day without prior approval may be restricted from participating in any after school activity that day.** All students between 6 and 18 years of age are required to attend school. Parents/Guardians have a legal responsibility to ensure their child's attendance. Ed Code 48200.

ABSENCES

Per Ed Code 46011 and 48205, an absence is excusable for illness or injury; medical, dental, optometric, or chiropractic appointment; funeral for an immediate family member or other justifiable reason: court appearance, religious holiday. Unexcused Absences or Tardies include: vacations (if more than 5 days, please see "Independent Study"), car troubles, overslept, or unverified absence. Absences must be cleared within 5 days or it is reported as unexcused.

TARDINESS

If students are tardy upon arrival in the morning, they must check in at the front desk in the office for an admittance slip before going to his/her classroom. If a student is **more than a ½ hour late a parent or guardian must come into the office to check the student into school.** Missing the bus, oversleeping, traffic, or being in a late carpool are not excused tardies. Once a student acquires 10 tardies, an attendance contract meeting will take place with administration to discuss how we can best support student success. From there, student consequence for additional tardies takes the form of merit losses.

TRUANCY

Any student with three (3) unexcused absences in one school year or three (3) unexcused tardies in excess of thirty (30) minutes in one school year is considered to be truant.

COUNSELING SERVICES

There is a school counselor on campus 5 days per week. The school counselor helps support students in the development of the values and skills that promote college and career readiness. Having the support of a counselor on campus provides the opportunity to provide the social and emotional support necessary to allow students to focus on

his/her academics. The goal of the counseling department is to increase academic success, appropriate social interactions, and attendance.

DANCES/RALLY/FIELD TRIPS

During a school-sponsored event, all school rules are enforced. Appropriate conduct and interaction is a requirement. Any conduct deemed inappropriate by the Olympus staff will be handled appropriately. School permission slips must be signed by a parent or guardian in order to purchase a dance ticket or attend a field trip. Only Olympus students may attend dances. Students maintain all 5 Merit Points in order to attend the dance, rally and/or field trips. **School dress code is enforced at all school-sponsored events.**

ENRICHMENTS and ELECTIVES

Students have the opportunity to take a variety of enrichment courses. Students can be a part of the year long Elective courses: Band, Choir, or Project Lead the Way (8th Grade), Spanish (7th and 8th Grade) programs, or choose to participate in our trimester long Enrichment courses. Trimester-long enrichment classes fall into 3 categories: STEM, Arts, and Experiential Learning. STEM enrichments include: Coding, Medical Detectives, Flight and Space, and Environmental Studies. Art enrichments include: Exploratory Art, Ceramics, and Woodshop. Experiential enrichments include Positive Psychology and Life Skills. It is our goal that our students have the opportunity to experience an enrichment in each category as they go through the enrichment rotation throughout the school year.

GRADING PROCEDURES

The teachers determine academic grades based upon student performance and academic achievement of the content standards. Each teacher will provide grading procedures to their students. In addition to the three report cards that are mailed home, the [PowerSchool](#) system can be used for access to grades online throughout the year. Teachers update online grades on a regular basis.

PROMOTION REQUIREMENTS (Board Policy 5127)

It is the policy of the Eureka Union School District to award diplomas of promotion from the eighth grade in accordance with provisions of the California Education Code and the policies adopted by the district (Board Policy 5127).

To promote from eighth grade, participate in the promotion activities, and receive a diploma, a student is required to:

1. Complete the prescribed course of study
2. Maintain satisfactory attendance
3. Maintain satisfactory citizenship

COURSE OF STUDY

Students who have an F in any class for the 3rd Trimester of their 8th-grade year are not eligible to participate in promotion activities (i.e. attending the dance, luncheon, end-of-year trip, and the promotion ceremony). Academic eligibility will be determined on the Friday prior to the promotion activity.

SATISFACTORY ATTENDANCE

Students must maintain satisfactory school attendance from the time they enroll or attend school (students may not have more than 18 absences from the school year on the Friday prior to the promotion activity).

SATISFACTORY CITIZENSHIP

Students must maintain satisfactory citizenship during the eighth-grade year as described in the Student Handbook. Eighth-grade students who have less than 5 Merit Points are denied participation in promotion activities (i.e. attending the dance, luncheon, end-of-year trip, and the promotion ceremony). Eighth-grade students who have had disciplinary actions, throughout the year, due to major or chronic incidents may lose privileges of the celebration activities.

Students who receive disciplinary action in the form of suspension in the 3rd Trimester of their 8th-grade year are not eligible to participate in promotion activities (i.e. attending the dance, luncheon, end-of-year trip, and the promotion ceremony). Behavior eligibility will be determined on the Friday prior to the promotion activity.

In order to encourage high standards of student conduct and behavior, the principal may deny a student the privilege of participating in promotion ceremonies and/or activities in accordance with school rules. Prior to denial of the privilege, the student, and where practicable his/her parent/guardian, shall be made aware of the grounds

for such denial and shall be given an opportunity to respond. If a privilege is to be denied, the student and parent/guardian shall receive written notice of the denied privilege and the means whereby he/she may appeal the decision.

(Board Policy 5127)

HOMEWORK POLICY (BOARD POLICY 6154)

It shall be the policy of the Eureka Union School District to consider home study as an integral part of the students' total school program.

PROCEDURES GOVERNING HOMEWORK

The Board believes that potentially significant gains can be made by students through well-designed, purposeful homework. Homework is defined as “tasks assigned to students by school teachers that are meant to be carried out during non-school hours” (Cooper, 2010, p. 340). The school setting is the primary and most effective teaching and learning environment. Homework supplements and complements instruction received in school. These assigned learning activities are expected to be done independently at home. Parents/Guardians can play a supportive role through monitoring, encouraging students’ efforts and providing a conducive learning environment at home.

Homework shall be designed to address the following purpose:

- Practice - Reinforce skills and concepts that were taught in the classroom.
- Completion - Complete tasks that were not finished in class (e.g. do a rewrite of an essay, complete a problem set).
- Preparation - Prepare students for upcoming lessons or units, as well as studying for tests
- Self-Regulation Skills - Help teach students critical fundamental skills such as planning, organization, time management, and responsibility.

Administrative Regulation for Implementation of Board Policy

- Grade 7- Average of 70 minutes of homework per night.
- Grade 8 - Average of 80 minutes of homework per night.

Note that the HW minutes apply to core content areas only: English Language Arts, Science, Mathematics and History/Social Studies. HW minutes shall include assigned reading and studying for tests. Reading for pleasure is highly encouraged.

Students are responsible for:

1. Ensuring understanding of the homework and asking for clarification or help when needed.
2. Regularly completing assigned homework in a timely manner.
3. Managing time by staying focused, on task, and planning effectively for long-term projects in a grade level appropriate way.
4. Bringing home all necessary materials.
5. Putting forth their best effort to produce quality work.
6. Communicating to a parent or guardian and teachers when homework assignments become overwhelming or if s/he is not consistently able to do the homework by herself/himself within the time guidelines, or if challenges or questions arise.

For questions specific to homework assigned to your student, please consult your child’s teacher.

LIBRARY

The Olympus Junior High School library has a comprehensive selection of books, magazines, and reference materials. Students may use the library during regular class visits and with permission of their teacher and the librarian for independent study during the school day. Students may borrow books for a period of one month. Books may be renewed as needed. Students may borrow additional books for reports and/or research. For some books, borrowing is limited to overnight. A teacher, for a specific length of time, may place books on a non-circulating reserve list. Students may use computers for research, schoolwork, and internet use in accordance with the computer use agreement signed at the beginning of the school year. The library is open during the school day.

LOCKERS

Each student is given access to three lockers: one for books and two for Physical Education. Loss of items from your locker can be eliminated if you adhere to the following procedures:

1. Keep lockers locked at all times.
2. Do not share your locker or give combinations to other students.
3. Do not keep large sums of money on your person or in your locker. If it is necessary to bring money to school it can be left in the office.
4. Report any loss to the office immediately.
5. Report lockers that do not work to the office. Our custodial staff will try to fix the problem as soon

- as possible
6. Students finding lost items should report these to the office.

Students and parents must also remember that the lockers, which are provided, are a privilege. The lockers are school property. In order to keep the campus as safe as possible, the school reserves the right to inspect the lockers at any time during the school year without prior notice.

LOST AND FOUND

Clothing and other personal articles found during the school year are turned into the MP Room. Periodically, items not claimed are donated to a charitable organization. Labeling of possessions, such as coats, shoes, PE clothes, etc., will help in returning items to their owners.

CLUBS, EXTRA-CURRICULAR ACTIVITIES AND ORGANIZATIONS

Being involved in the Olympus Community is an essential part of having a positive junior high school experience. We encourage all students to get involved with at least one club, extra-curricular activities or organization. Students that participate in any of the following, must have a minimum of 95 Merit Points.

CJSF

Advisors: Mrs. Washburn, Mr. Sellarole, and Mrs. Fowler

California Junior Scholarship Federation (CJSF) fosters high standards of scholarship, service, and citizenship in the middle school grades. CJSF emphasizes service to the school and the community while fostering pride in scholastic achievement. CJSF is meant to recognize students for their hard work and dedication to their academics. Application periods are open for 4 weeks after each trimester ends. No late applications are allowed to be accepted, no exceptions.

STUDENT COUNCIL (a.k.a. “The Stu-Crew”)

Advisors: Mr. Coppa, Mrs. Dunkle, and Ms. Taylor

This group is one of the most important organizations on campus. Serving as a link between students and administration, the Student Council helps to implement positive changes in the school. Every student at Olympus is welcome to join the Stu-Crew. Student Council provides the following services to the students:

- Rallies
- Dances
- Other activities as planned by Student Council
- Penny Wars
- Spirit Wear, Spirit Days

WEB: WHERE EVERYBODY BELONGS

Advisors: Mrs. Fowler, Mrs. O'Brien, Mrs. Kite, Mr. Shafto, Mrs. Coppa

WEB is a yearlong transition program with four components that contribute to its success. 1. Orientation: WEB Leaders (8th grade mentors) build relationships and support the incoming students in preparation for the junior high experience. 2. Academic Follow-ups: WEB Leaders support the 7th graders in their academic success and character development through various activities. 3. Social Follow-ups: WEB Leaders connect outside of the classroom at social events to increase student engagement and promote positive school climate. and 4. Leader Initiated Contacts: WEB Leaders connect with the 7th graders on an individual basis.

TEXTBOOKS and CHROMEBOOKS

The school issues all required textbooks and district-owned Chromebooks. Students are held accountable for the care and safekeeping of all materials assigned to them. Students are billed for the replacement cost of all lost or damaged materials. Students and their family become responsible for any Chromebook checked out, for any period of time. Lost, damaged, stolen, or misplaced Chromebooks become the responsibility of the student and their family per the agreement laid out in the Chromebook checkout contract.

SCHOOL PROCEDURES & EXPECTATIONS

Olympus Jr. High School is your school. The reputation of Olympus Junior High School is reflected by your behavior in the classroom, on campus, during assemblies, athletic events, or wherever Olympus students are gathered. Only you can make it a school to be proud of. The following procedures and expectations have been established to help ensure a successful year for all.

BICYCLES, SCOOTERS, AND SKATEBOARDS

With ever-increasing traffic, there is a great need for sound and appropriate observance of all rules relating to bicycles, scooters, skateboards and traffic. All students choosing to use a bicycle, scooter or skateboard to and from school must observe the following rules:

1. **Helmets are required by law. CA Vehicle Code 21212(a)**
2. Motorized bicycles, scooters or other adapted forms of human powered transportation may not be used to transport to or from school. CA Vehicle Code 406(b)
3. Bicycle riders must stay on the right side of the street while riding their bikes. Follow the traffic rules that

apply to moving vehicles, including the use of hand signals. Always cross a street at an appropriate intersection.

4. Bicycles, Scooters and Skateboards must be placed and locked in the racks provided.
5. Students are not to loiter near the bicycle racks.
6. Riding double is forbidden by law.
7. Ride single file to prevent blocking traffic.

CELL PHONE AND DEVICE POLICY

All student devices must be turned off and secured in backpacks while on school campus. This includes, but is not limited to, cell phones, smart watches, music players, and bluetooth enabled devices. These devices should not be seen, used, or heard while on campus.

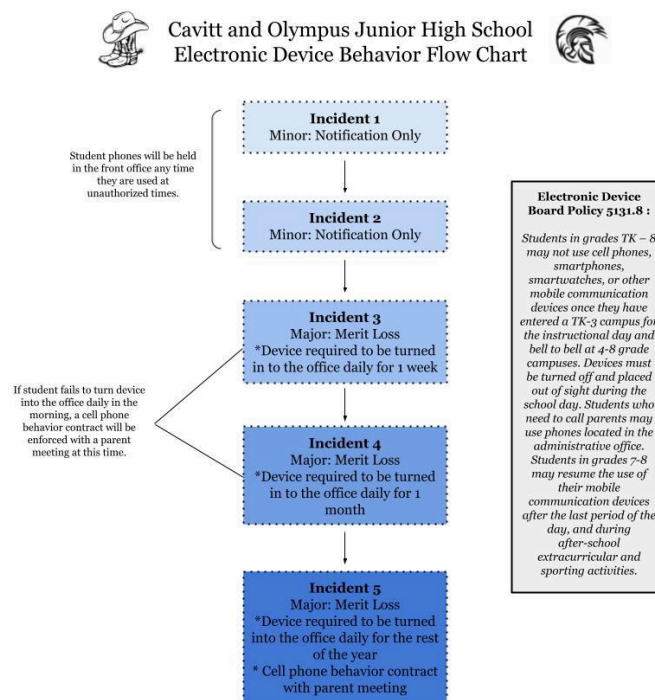
The use of any electronic device, including cell phones, may NOT be used at any time in the gym locker rooms and restrooms.

When a school official reasonably suspects that a search of a student's mobile communication device will turn up evidence of the student's violation of the law or school rules, such a search shall be conducted in accordance with BP/AR 5145.12 - Search and Seizure.

When a student uses a mobile communication device in an unauthorized manner, the student may be disciplined and a district employee may confiscate the device. The employee shall store the device securely until it is returned to the student or turned over to the principal or designee, as appropriate. If turned over to the principal, a parent/guardian may be notified and may be required to pick up the device from school. A student who violates this policy may be restricted from possessing a mobile communication device at school or school-related events.

A student may also be subject to discipline, in accordance with law, board policy, or administrative regulation, for off campus use of a mobile communication device that poses a threat or danger to the safety of students, staff, or district property or substantially disrupts school activities.

The Superintendent or designee shall inform students that the district will not be responsible for a student's mobile communication device that is brought on campus or to a school activity and is lost, stolen, or damaged.



Site administration may use discretion to allow or restrict the use of mobile devices when deemed necessary or for the use of academic supports or other school related activities.
The Superintendent or designee shall inform students that the district will not be responsible for a student's mobile communication device that is brought on campus or to a school activity and is lost, stolen, or damaged.

EUSD Board Policy 5131.8

CLOSED CAMPUS

Olympus School is a closed campus. This means that once pupils arrive on campus (whether before school has begun or not) they must remain on campus until they are dismissed at the end of the day. All visitors must sign in at the front office and display a visitor badge while on campus.

Food delivery services and apps (pizza delivery, DoorDash, UberEats, etc) may not be used by students or for students during the school day. If deliveries are received, items may be saved in the office until the end of the day, whereupon a student can take them home.

DISCIPLINE

POSITIVE STUDENT RECOGNITION

Throughout the year, there will be a variety of activities for students to participate in when students have all 5 Merit Points. If students have lost Merit Points, they have the opportunity to participate if the Merit Points have been restored by the established deadlines.

MERIT POINTS

Teachers and staff utilize our UNITE matrix to promote a “restorative approach” to disruptive student behaviors. Olympus students begin the year with 5 merit points and will be expected to maintain 5 merit points throughout the school year. Only students with 5 merit points will be eligible to participate in ***Incentive Activities***. If a student commits an infraction resulting in merit loss, an opportunity will be provided to earn back merits using a variety of ***Service Oriented Activities***. Students will be provided an opportunity throughout the week to do ***Merit Recovery***. For ***Merit Recovery*** opportunities, see Mrs. Sutton or Ms. Olhiser.

Incentive Activities include pep rallies, attending sporting events, participating in or on team athletics, Friday Lunch On The Lawn, 8th Grade Promotion Events (Trip, Assembly, Dance, and Promotion Ceremony), or any extracurricular activity offered at Olympus Junior High School.

EXAMPLES of POSSIBLE BEHAVIOR INFRACTIONS

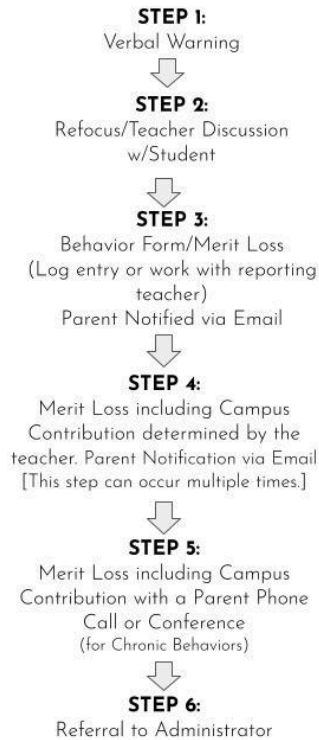


EUREKA UNION SCHOOL DISTRICT

Behavior Flow Chart Olympus Junior High School



Interventions for MINOR Behaviors (Teacher/Staff Managed)



MINOR	MAJOR
Managed by Teacher/Staff	Managed by Administrator
<i>Redirection or intervention provided at the classroom/playground level</i>	<i>High intensity or chronic behaviors that require administrative intervention.</i>
Disruption	Disruption **
Defiance/Insubordination	Defiance/Insubordination **
Conflict	Bullying
Inappropriate Language	Abusive Language/Profanity **
Inappropriate Contact-Physical *	Physical Aggression/Fighting
Dishonesty-Academic *	Dishonesty-Academic
Theft *	Theft
Safety Violation *	Chronic or Major Safety Violation
Minor Vandalism/Property Damage *	Major Vandalism/Property Damage
Misuse of Technology *	Chronic/Severe Misuse of Technology
* These incidents may result in immediate Step 4 intervention. ** For chronic behaviors, referral to Administrator occurs after completion of Steps 1-5.	Automatic Administrative Referral: - Harassment - Drug - Tobacco - Alcohol

See attached behavior descriptions

Interventions for MAJOR Behaviors (Administrator Managed)

Progressive Interventions/ Consequences

*Determined based on intensity,
severity and/or repetitiveness
of behavior.*

- Campus Contribution w/
parent notification via email***
- Referral to Counselor
- Parent Conference (phone or in
person)
- Completion of Related Learning
Module and Check-in Parent
Notification via Email ***
- Other Administrative Intervention
- In-School Suspension
- Out-of-School Suspension
- Referral for Student Support
Team Meeting

*** Supervised by a Detention Supervisor

*Suspension will result in 5 Merit Point Deduction

SERVICE CREDIT OPTIONS

Students are able to earn back their Merit Points through participation in restorative activities, conversations, or reflections.

Alternate Merit Recovery
• After School Merit Recovery • Restorative Justice Mediation and/or Campus Beautification (30 Min) • Community Service Project such as: ○ Canned Food Drive Volunteer ○ Gate or Snack Bar Volunteer at Athletic Events ○ Contributing to the overall "Value" of our School ○ Opportunities as assigned

BULLYING

Bullying is intentional harmful behavior initiated by one or more students and directed toward another student. Bullying exists when a student with more social and/or physical power deliberately dominates and harasses another student who has less power. Bullying is unjustified and typically is repeated.

Bullying differs from conflict. Two or more students can have a disagreement or a conflict. Bullying involves a power imbalance element where a bully targets a student who has difficulty defending himself or herself.

- **Physical:** Physical bullying involves harmful actions against another person's body. Examples include: biting, kicking, pushing, pinching, hitting, tripping, pulling hair; or any form of violence or intimidation.
- **Verbal:** Verbal bullying involves speaking to a person, or about a person, in an unkind or hurtful way. Examples include: sarcasm, teasing, putdowns, name-calling, extortion, phone calls, spreading rumors, or hurtful gossip.
- **Emotional:** Emotional bullying involves behaviors that upset, exclude, or embarrass a person. Examples

include: nasty notes, saying mean things using technology (e.g., cyberbullying using emails, social media, websites, text messaging), intentional exclusion from games or activities, tormenting, threatening, humiliation, or social embarrassment.

- **Sexual:** Sexual bullying singles out a person because of gender and demonstrates unwarranted or unwelcome sexual behavior. Examples include: sexual comments, abusive comments, unwanted physical contact. Sexual bullying can be classified as sexual harassment.
- **Racial:** Racial bullying involves rejection or isolation of a person because of ethnicity. Examples include: gestures, racial slurs or taunts, name-calling, making fun of customs/skin color/accent/food choices.

FIGHTING

Students fighting on or near the school grounds are suspended from school. This includes, but is not limited to, before and after school, and during any school related or sponsored activity.

HAZING

Section 32051 of the California Education Code states that no student shall conspire to haze, engage in hazing, or commit any act that injures, degrades, or disgraces a fellow student. The violation of this section is a misdemeanor, punishable by fine or imprisonment.

SEXUAL HARASSMENT (Administrative Regulation 5145.7)

The Eureka Union Elementary School District has outlined their sexual harassment policy in administrative regulation 5145.7. One of the provisions of this policy is that a copy of this regulation be provided to all the Parent/Guardians and students in a school or district publication outlining codes of conduct. The Olympus Jr. High School student handbook will be our document for providing you this information.

Sexual Harassment (AR 5145.7)

Prohibited sexual harassment includes, but is not limited to, unwelcome sexual advances, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature when:

1. Submission to the conduct is explicitly or implicitly made a term or condition of an individual's academic status or progress.
2. Submission to, or rejection of, the conduct by an individual is used as the basis for academic decisions affecting the individual.
3. The conduct has the purpose or effect of having a negative impact on the individual's academic performance, or of creating an intimidating, hostile or offensive educational environment.
4. Submission to or rejection of the conduct by the individual is used as the basis for any decision affecting the individual regarding honors, programs, or activities available at or through the school.

Other types of conduct which are prohibited in the district and which may constitute sexual harassment include:

1. Unwelcome leering, sexual flirtations or propositions.
2. Unwelcome sexual slurs, epithets, threats, verbal abuse, derogatory comments or sexually degrading descriptions.
3. Graphic verbal comments about an individual's body, or overly personal conversation.
4. Sexual jokes, stories, drawings, pictures or gestures.
5. Spreading sexual rumors.
6. Teasing or sexual remarks about students enrolled in a predominantly single-sex class.
7. Touching an individual's body or clothes in a sexual way.
8. Purposefully limiting a student's access to educational tools.
9. Cornering or blocking of normal movements.
10. Displaying sexually suggestive objects in the educational environment.
11. Any act of retaliation against an individual who reports a violation of the district's sexual harassment policy or who participates in the investigation of a sexual harassment complaint.

A copy of this policy is to be kept in the office. The principal or designee is to make sure the policy is enforced.

SUSPENSION (Administrative Regulation 5144.1.1)*

Students may be suspended or recommended for expulsion when the Superintendent, Principal, Assistant Principal or Principal's Designee of the school in which the student is enrolled determines that the student has done any of the acts listed below:

Suspension Guidelines

- Caused or attempted to cause physical injury to a person (fighting).
- Possession of a dangerous weapon.
- Possessed, sold, used or furnished a controlled substance, alcoholic beverage or intoxicant.
- Stole or attempted to steal school or private property.
- Possessed or used tobacco.
- Committed an obscene act or used habitual profanity or vulgarity.

- Sold, offered, or possessed drug paraphernalia.
- Disrupted school activities or otherwise willfully defied valid authority.
- Knowingly received stolen property.
- Caused or attempted to cause damage to school or private property.
- Other offense which is outlined on district suspension form

A student on suspension is prohibited from attending any extracurricular activity during the period of suspension. This includes all off-campus, sponsored activities. Students who accumulate more than 20 days of suspension in a single school year must be transferred to and enrolled in an opportunity school. This procedure is in accordance with Section 48911 of the California Education Code. In addition, students under the age of eighteen years of age who fail to adjust to regular day school may be transferred to opportunity school.

- This information was taken in part from the Eureka Union Elementary School District board policies handbook and the suspension report form and is not a copy of the text of AR 5144.1.1.

EXPULSION (Ed. Code 48915.c)

The principal or superintendent of schools shall immediately suspend, pursuant to Section 48911, and shall recommend expulsion of a pupil that he or she determine has committed any of the following acts at school or at a school activity off grounds:

- (1) Possessing, selling, or otherwise furnishing a firearm.
- (2) Brandishing a knife at another person.
- (3) Unlawfully selling a controlled substance.
- (4) Committing or attempting to commit a sexual assault or a sexual battery.

This information was taken in part from California Education Code 48915.c

DISPLAY OF AFFECTION

School is a place of business and should be treated accordingly. Display of affection by students is not acceptable in this situation.

DRESS CODE

DRESS CODE PHILOSOPHY

Olympus JHS's Dress Code supports school as a place of educational business and is intended to provide equitable educational access for all students. It has been thoughtfully written in a manner that does not reinforce stereotypes and does not reinforce or increase marginalization or oppression of any group.

The student dress code supports our goal of inspiring students to learn while leaving primary decisions around student clothing and style to students and their parent(s)/guardian(s). Olympus's expectation is that **parents and guardians** are responsible for ensuring student compliance with the school's dress code, and **students** are responsible for knowing the student dress code and for complying during school hours and school activities.

To ensure effective and equitable enforcement of this dress code, school staff shall enforce the dress code consistently and in a manner that does not reinforce or increase marginalization or oppression of any group.

Staff (teachers and administration) used student feedback as well as researched options to support an updated Dress Code policy. Acknowledgement is given to Oregon NOW Model Student Dress Code, as well as, the Evanston Township High School's Dress Code.

Our values are:

- All students should be able to dress comfortably for school and engage in the educational environment without fear of or actual unnecessary discipline or body shaming.
- All students should understand that they are responsible for managing their own personal "distractions" without regulating individual students' clothing/self expression.
- Student dress code enforcement should not result in unnecessary barriers to school attendance (daily or during individual periods).
- Teachers should focus on teaching without the additional and often uncomfortable burden of dress code enforcement.
- Reasons for conflict and inconsistent and/or inequitable discipline should be minimized whenever possible.

Our student dress code is designed to accomplish several goals:

- Maintain a safe learning environment, where individualized clothing choices are supported except in classes where protective or supportive clothing is needed, such as science (eye or body protection), Life Skills (hats/apron) or PE (athletic attire/shoes) are required, etc.
- Allow students to wear clothing of their choice that is comfortable.
- Prevent students from wearing clothing or accessories with offensive images or language, including profanity, speech, and pornography.

- Prevent students from wearing clothing or accessories that denote, suggest, display or reference alcohol, drugs or related paraphernalia or other illegal conduct or activities.
- Prevent students from wearing clothing or accessories that will interfere with the operation of the school, disrupt the educational process, invade the rights of others, or create a reasonably foreseeable risk of such interference or invasion of rights.
- Prevent students from wearing clothing or accessories that reasonably can be construed as being or including content that is racist, lewd, vulgar or obscene, or that reasonably can be construed as containing fighting words, defamatory speech, or threats to others.
- Ensure that all students are treated equitably regardless of race, sex, gender identity, gender expression, sexual orientation, ethnicity, religion, cultural observance, household income or body type/size.

Dress Code

Olympus JHS expects that all students will dress in a way that is appropriate for the “business of school” every school day or at school sponsored events. The primary responsibility for a student’s attire resides with the student and their parent(s) or guardian(s). However, the school is responsible for seeing that student attire does not interfere with the health or safety of any student, that student attire does not contribute to a hostile or intimidating atmosphere, and that dress code enforcement does not reinforce or increase marginalization or oppression of any group.

1. Basic Principle: Certain body parts must be covered for all students at all times.

Clothes must be worn in such a way that immodest body parts are fully covered with opaque fabric. All items listed in the “must wear” and “may wear” categories below must meet this basic principle.

2. Students Must Wear*, while following the basic principle of Section 1 above:

- A Shirt (with fabric in the front, back, and on the sides under the arms), AND
- Pants/jeans or the equivalent (for example, a skirt, sweatpants, leggings, a dress or shorts), AND Shoes.

*Courses that include attire as part of the curriculum (for example, professionalism, public speaking, and job readiness) may include assignment-specific dress. Athletic/tennis shoes are required for physical education class.

3. Students May Wear, as long as these items do not violate Section 1 above:

- Hats facing straight forward or straight backward. Hats must allow the face to be visible to staff, and not interfere with the line of sight of any student or staff. Teachers may decide to allow them to be worn within their classrooms.
- Religious headwear
- Hoodie sweatshirts may be worn anytime. Wearing the hood overhead is allowed, during inclement/rainy/cold weather, but the face must be visible to school staff.
- Shirts/tank (tops) and pants/shorts (bottoms) must meet while standing (no bare midriffs). This will allow any student to participate fully in the school day.
- Fitted pants, including opaque leggings, yoga pants, and “skinny jeans”
- Ripped jeans, as long as underwear and buttocks are not exposed.
- Tank tops, including spaghetti straps must have two straps (one on each side).
- Athletic shorts
- Pants, skirts, shorts, etc must fit at the waist.
- Visible waistbands on undergarments or visible straps on undergarments worn under other clothing (as long as this is done in a way that does not violate Section 1 above).

4. Students Cannot Wear:

- Violent language or images
- Images or language depicting/suggesting drugs, alcohol, vaping or paraphernalia (or any illegal item or activity)
- Hate speech, profanity, pornography, or images depicting nudity
- Images or language that creates a hostile or intimidating environment
- Any clothing that reveals visible undergarments (visible waistbands and visible straps are allowed)
- Swimsuits
- Accessories that could be considered dangerous or could be used as a weapon
- Any item that obscures the face or ears (except as a religious observance)

5. Dress Code Enforcement

- To ensure effective and equitable enforcement of this dress code, school staff shall enforce the dress code consistently using the requirements below.
- These dress code guidelines shall apply to regular school days as well as any school-related events and activities, like field trips.
- Students will only be addressed as a result of dress code violations as outlined in Sections 1 and 4 above. Students in violation of Section 1 and/or 4 will be provided three (3) options to dress more code-compliant during the school day:

- Students will be asked to put on their own alternative clothing, if already available at school, to be dressed more to code for the remainder of the day (PE clothes or alternative clothes the student brought with them).
- Students will be provided with temporary school clothing to be dressed more to code for the remainder of the day (loaned PE or washed lost and found clothes).
- As a last option, if a student chooses to call parents during the school day to bring alternative clothing for the student to wear for the remainder of the day, the student may only wait for 15 minutes before returning to class in PE/borrowed clothes until the family member arrives. This is to minimize the loss of instructional time. The student will be released from class upon the arrival of the family member.

GENERAL SAFETY

In all situations where students are involved with other students at school, concern for everyone's safety is of foremost concern. All school rules apply as students are on their way to school, while at school, on the way home from school, and during school events (even if it is not during the regular school day). The following rules of safety for students are enforced:

GENERAL RULES

1. Walking in all areas of the school building is required for student safety.
2. The throwing of anything is forbidden because of potentially serious injury.
3. The carrying of sharp objects on one's person is hazardous and students are prohibited from doing so.
4. All equipment in the classrooms (i.e. woodshop, art, video production) is to be used only under the supervision of the teacher.
5. Students walking to and from school are to use sidewalks and are required to follow basic safety rules when crossing streets or near buses and automobiles in the school area.
6. Students are required to remain within the established school boundaries.
7. **BICYCLES, SKATEBOARDS, AND SCOOTERS MUST BE LOCKED IN THE PROVIDED RACKS.**
8. Students are not allowed to bring athletic equipment to school unless prior approval is received. Only equipment furnished or approved by the school will be used.

DRILLS

Throughout the year, all students will participate in a variety of safety drills to prepare for unexpected events. The purpose of the drills is to be sure that all students and staff are aware of the procedures that have been established to ensure the safety and well-being of all.

GUM

NO GUM CHEWING IS ALLOWED ON CAMPUS. Any student that is found chewing gum will have a loss of 1 Merit Point. Students have the opportunity for Merit Point Restoration by signing up for various service credit options in the front office. See the Merit Points System for additional information on the Merit System and Service Credit.

LUNCH TIME and BREAK

1. All food is to be eaten in the quad, outside lunch tables, or the MPR. You may not eat in the hallways, the breezeway, or the blacktop.
2. Students are to keep the lunch areas clean and are responsible for throwing away all trash.
3. All students are to stay within the view of the yard duty supervisors at all times.

MEDICATIONS

Students may not carry over the counter medication (such as Tylenol, Aspirin, cough drops, etc.). Students may not carry prescription medications (including inhalers) with them at school without a completed [Administration of Medication By School Personnel Form](#) that is signed by the student's physician. Medication that is needed during school hours will be kept in the office. Medication will be supplied provided that the necessary paperwork is on file in the office. Medications must be in the original packaging.

POWERSCHOOL

Students and Parents/Guardians will have daily access to weekly academic progress and grade reporting. "PowerSchool" is the name of the student information system used by the EUSD, and each student/family is assigned a confidential access log-in. We encourage all families to use the PowerSchool system to monitor and support your child's academic progress. Grading report periods are published on the EUSD School Calendar.

PERSONAL PROPERTY

Students should not bring items of value to school without the express consent of both parent or guardian and teacher. It is advisable NOT to bring large sums of money or expensive electronics to school. Personal property having no bearing on studies is not allowed at school. All objects, which in any way might be

considered dangerous, may not be brought to school. **If a student chooses to bring valuables to school, it is the responsibility of that student to secure valuables and not leave valuables unattended at any time.**

PLAYGROUND/BLACKTOP EXPECTATIONS

1. Use good manners on the school grounds.
2. Walk around areas being used for games.
3. Games will stop immediately when the bell rings.
4. Use equipment safely.
5. **Tackle football and other contact games are not allowed.**
6. Games are to be played away from buildings.
7. Remain in designated areas - within 50 yards of the blacktop.
8. Games are open to all students - include everyone that wants to play!
9. Classrooms and/or the gym are off-limits before and after school and during lunch or break unless a teacher is present.

TELEPHONE USE

STUDENTS

If there is any reason for a student to call home, we have a phone in the office available. Students may use their cell phones with permission while they are in the office. Students may not call from the classrooms or common areas.

PARENTS/GUARDIANS

Please do not call or text your child on their personal number. Many times the disruptions to the classroom are parents or guardians calling their children and the phone was not silenced. **Classrooms will not be disrupted for non-emergency messages.**

* ** It is possible that the academic malpractice is of such serious nature, such as cheating on a summative assessment or project that the teacher and administration may bypass any part of Level 1 and/or 2 and the “2nd Infraction or Level 2” or “3rd Infraction or Level 3” consequences may be administered.

ACADEMIC HONESTY CONTRACT

Olympus Jr. High School expects all students to demonstrate honesty and integrity. Olympus Jr. High School expects each student to complete their own work and cite material taken from other sources.

ACADEMIC HONESTY

1. Plagiarism: Intentionally taking work, words or ideas that have been produced by someone else and representing the work as one's own and not acknowledging or crediting the original source(s).
2. Collusion: Intentionally assisting another student in academic malpractice by allowing your work to be copied or submitted for assessment by another student.
3. Cheating: Intentionally using unauthorized materials, study materials, or other information in a deceptive manner to earn credit or improved scores.
4. Facilitation: Intentionally creating, changing or falsifying information in an effort to gain more time, credit or grading leniency on an assignment, project or assessment.
5. Technology: Intentionally transmitting or receiving academic information (through text, voice, images or other medium) related to the content of graded work without authorization.

[EUSD Board Policy 5131.9 Academic Honesty](#)

AI Detection Systems

Our teachers utilize AI detection systems that can identify assignments or homework submissions that are likely to have been generated by AI. These systems employ various techniques, including text analysis, plagiarism detection, and pattern recognition to determine the likelihood of using AI in the creation of the work.

Consequences for Academic Dishonesty for AI*

Any homework or assignment submissions that exhibit a likelihood of being generated by AI will be subject to the following consequences:

- Conversation with Teacher: Students will be asked to share their process for the work submitted.
- Notification to the family of the Academic Dishonesty due to AI.
- For AI offenses, students may be required to repeat the assignment until they submit a piece of work with academic integrity, per teacher discretion.
- If the work is not to be redone, per teacher discretion, the student may receive zero credit for the assignment, which may impact their overall grade.
- Additionally,
 - For the first offense, one merit loss (major) will be issued.
 - For the second offense, the student may be issued another merit loss (major).

- For offenses after two, incentive activities at school may forfeit school activities, including promotion activities. Students will also be considered for suspension.

We believe that these measures will help maintain a fair and equitable academic environment where students' efforts and knowledge are appropriately reflected in their academic performance. We strongly encourage parents to discuss the importance of academic integrity with their children and emphasize the need to complete their assignments honestly and with their own effort. When students submit work generated by AI, our teachers are unable to provide feedback and support based on the student level. We understand that technology plays a significant role in education. It is essential that our students use these tools responsibly and ethically. We appreciate your support in reinforcing these principles with your children.

TRANSFERS

If a student moves out of the school area, the parents/guardians must present a written request for transfer. A checkout slip is given to the student that is to be signed by all of his/her teachers, the secretary, and the librarian. All books are to be returned and any assessed fines must be paid to the librarian. The student must then return to the office for completion of the transfer. School records will not be sent to the student's new school until all books are returned and/or fines are paid in full.

VISITORS

Visitors must check in at the office. We encourage Parent/Guardians to volunteer on the Olympus Campus. Visiting classrooms or shadowing your child must be pre-approved with the administration. When coming onto campus, please sign in at the office. You will be issued a badge to wear while on campus. Students are not allowed to bring visitors to school.