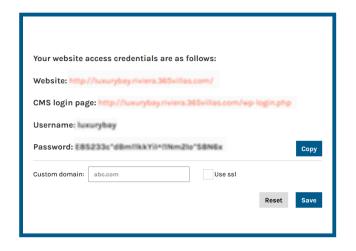
# Instructions for Using Google Tag Manager to Track Website Data

Due to the limitations of tracking within an iframe, you must create a dedicated confirmation page (named "Confirm Booking") to track booking activity. Below are the detailed steps to set up and verify Google Tag Manager (GTM) tracking.

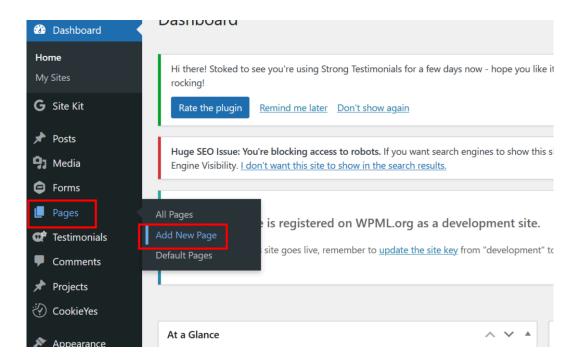
# **Step 1: Create a New Confirmation Page**

- 1. Access Website CMS via 365Villas or login directly into WP:
  - Navigate to >Website >Manage Website section of your platform.

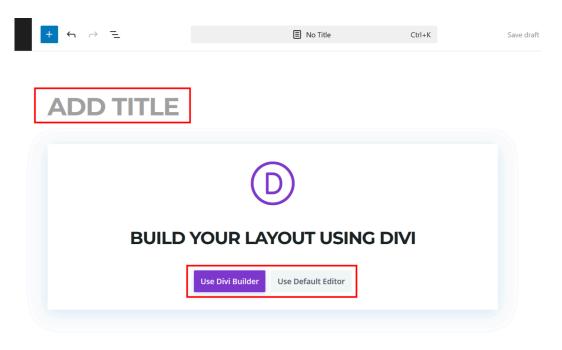




- o Or use the CMS login page and login details.
- 2. Add a New Page:
  - In WP CMS, navigate to **Pages > Add New Page** as shown in the screenshot below.

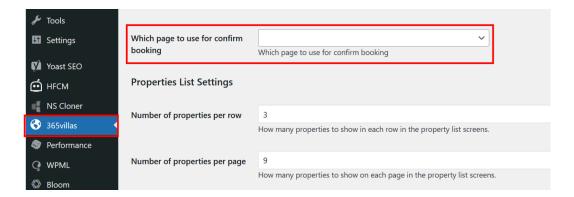


 Create a new page by naming it Confirm Booking, selecting the Editor and following the onscreen steps until the new page has been created.

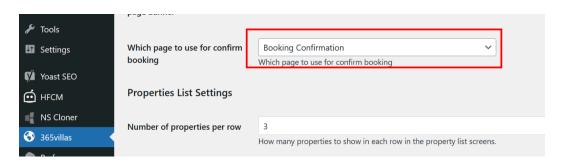


# Step 2: Configure the 365villas Plugin

- 1. Assign the Confirmation Page:
  - o Go to **365villas Plugin Settings** > Which page to use for confirm booking.



• Select the newly created **Confirm Booking** page from the dropdown menu.



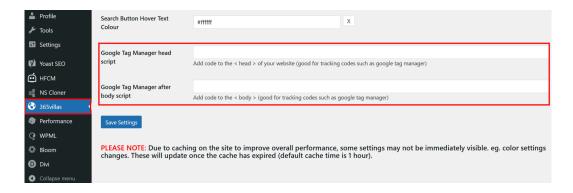
# Step 3: Add Google Tag Manager Code

#### 1. Retrieve GTM Scripts:

- Log in to your <u>Google Tag Manager account</u>.
- Access the GTM Head Script and GTM After Body Script following Google's guide: Install a Web Container.
  - The guide explains where to find and copy the required GTM scripts.

#### 2. Embed GTM Scripts:

- Paste the GTM Head Script into the <head> section labeled as "Google Tag Manager head script".
- Paste the GTM After Body Script immediately after the opening <body> tag section labeled as "Google Tag Manager after body script".



#### 3. Important:

- Replace <script> tags in the GTM Head Script with <noscript> tags as follows:
  - Change <script> to <noscript>
  - Change </script> to </noscript>



#### 4. Save the Settings:

Ensure all changes are saved to activate GTM tracking.



### **Step 4: Test the Setup**

#### 1. Use the Google Tag Manager Chrome Extension:

- Download and install the <u>Google Tag Assistant</u> Chrome extension.
- Open your website and complete a test booking.
- Navigate to the Confirm Booking page and use the extension to verify that GTM is tracking events successfully.

