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NCSIS
STUDENT INFORMATION SYSTEM



February 26, 2026

NCSIS Bulletin

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WHAT'S NEW!



XG Flag Reminder*

The 'XG' (extra grade level) is used for Grade 12 students who are less than 22 years of age and enrolled past the student's twelfth grade year. Users will need to select a grade of '12' for the student and add the 'XG' flag to their student record. ECATS will correctly map data for students that show grade level 12 with an 'XG' flag.

Reminder: Please do not modify any NCDPI-created flags, as doing so may impact data accuracy and reporting.

Student UID & Staff UID Upcoming Maintenance*

The Student UID System and Staff UID System will both be taken offline for security updates on Wednesday, March 4th, 2026, starting at 5:00pm. Both systems will be back online no later than 8:00pm the same evening.

During this time, users will be unable to log in to either system directly. Integrated systems such as NCSIS will be unable to reach the UID Systems, which will prevent adding new students or staff.

Please ensure users sign out of both Student UID and Staff UID by 5:00pm on Wednesday, March 4th. If the systems appear to be back online prior to 8:00pm, it is safe to resume regular operations.

This will not impact downstream data extracts from either Student UID or Staff UID. There are no user-facing changes with these updates.

As always, please open a support ticket at <https://go.ncdpi.gov/help> or contact john.mairs@dpi.nc.gov with any questions or concerns. Thank you!



FERPA

FERPA Reminder*

FERPA Reminder: Student Data Privacy

As a reminder, all PSUs must follow FERPA requirements when accessing and sharing student information.

Please ensure:

- Student data is accessed only by staff with a legitimate educational interest
- Personally Identifiable Information (PII) is not shared in emails, including student names with IDs, dates of birth, or other sensitive details
- Student data is shared securely and only with authorized individuals

Protecting student information is a shared responsibility. If you have questions about FERPA or student data access within NCSIS, please consult your local policies or contact your SIS PL Consultant.

Course Updates*

- New versions of Course Master Lists for 25-26 and 26-27 have been posted
 - [NCSIS \(Powered by Infinite Campus\) > Master Course Codes Lists button](#)
 - Notes Tab lists all updates in orange
 - Removed elective courses 10252X0 - ELA Local Elective and 10255X0 - ELA Local Elective Honors from the UNC Minimum Courses tab.
- Recommended practice for creating new 26-27 Course Master/Courses in the 26-27 calendar and keep set grading tasks from a 25-26 Course Master:
 - **Copy** the 25-26 Course Master
 - See (<https://kb.infinitecampus.com/help/copy-course-master>)
 - The steps included entering the new 26-27 state course code and selecting Grading Tasks/Grade Calc Options/etc. to include.
 - Create a new course that is linked to that new course master for each calendar.
 - See (<https://kb.infinitecampus.com/help/add-course>)



Course Masters exist at the district level, not the calendar level. This means:

- Course Masters are **shared across all years/calendars**.
- Any change made to a Course Master (such as updating its **catalog assignment or state course code**) will apply **retroactively and forward** to every year that uses that Course Master number.

For questions on crosswalking new 26-27 CTE course codes, please contact your PSU CTE lead for that list.



Records Request Survey*

Action Needed: Records Request Process Form:

To ensure clarity and consistency across PSUs, please complete the form indicating how you would like other PSUs to request student records from your school(s).

Responses will be compiled into a statewide list and shared to help guide appropriate records request procedures and prevent miscommunication between districts.

[Records Request Survey](#)

Pre-Registration Guidance for Transfer Students

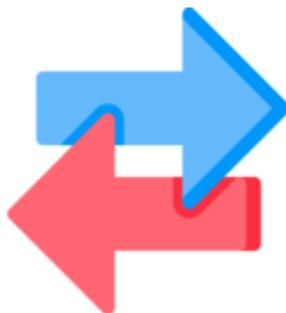
PSUs may **pre-register students into a future school year calendar (e.g., 2026–27)**, including students currently enrolled in another NC PSU.



Important reminders:

- **DO NOT request or transfer student records before July 1.** Requesting records prior to the active year switch may cause the request to be interpreted as a transfer rather than a pre-registration.
- Be mindful of **local vs. state active year settings**, especially when working with third-party vendor integrations.
- Local active year settings may impact PSUs downstream/third party data. It is recommended PSUs discuss this impact with all third party vendors prior to changing the active year.
- State active year controls state pulled downstream data (ie Amplify, NCEdCloud, SchoolNet etc) and will change on July 1.
- For more information on the impacted third party data see slides 47-49 in the following presentation: <https://go.ncdpi.gov/7dhqw>

PSUs should have a local process in place to ensure records are requested and transferred **after July 1**, once the active year has rolled forward.



AIG Transfer Notification Update*

Thank you for your feedback regarding the notification feature within the AIG Transfer process. The **Notification Functionality** is not currently operating as expected, and the issue is under investigation. An update will be provided once it has been resolved.

Please note that the transfer of historical records between PSUs is functioning correctly. Gifted Program history continues to copy as intended and is available for review when a student enrolls in your PSU.

CRDC Coordinators Brief*

Verify CRDC Contacts in EDDIE

As we begin early preparation for the SY2025–26 Civil Rights Data Collection (CRDC), which will be submitted in SY2026–27, NCDPI is verifying CRDC points of contact to support accurate and timely communication.



Each PSU should review and update CRDC contact information in the [EDDIE](#) system. Please ensure that up to two CRDC Coordinators and one Student Information Coordinator are listed. Maintaining current entries ensures that guidance and collection updates reach the appropriate staff. As staff roles change, update CRDC contact information in EDDIE to maintain accurate outreach.

Contact the SEA CRDC Coordinator with any questions at NC.OCR.CRDC@dpi.nc.gov



Knowledge Owl*

[NCSIS Knowledge Base | NC Department of Public Instruction](#)

New articles-

[Accessing North Carolina Historical Student Data | NC Department of Public Instruction](#)

[Title VI Affiliation Ad Hoc | NC Department of Public Instruction](#)

Revised Articles—

[Lunch & Learns | NC Department of Public Instruction](#) (Scheduling Series)

[Inclement Weather Day Setup](#) (updated to clarify day setup)

[Disabled Course Codes | NC Department of Public Instruction](#) (updated new pathway)

Upcoming Training Information*

Upcoming Training Sessions & Webinars:

Webinar Opportunities

- Wednesday, March 11 at 2 pm: [NCSIS Summer Calendar Setup](#)
- Tuesday, March 31, at 9 am: [NCSIS Elementary Scheduling](#)

Be sure to review the DTL Signature Events Calendar and Eventbrite for upcoming in-person and virtual regional meetings, webinars, and training sessions. These



opportunities are designed to keep staff connected, informed, and supported throughout the school year.

- [DTL Signature Events Calendar](#)
- [Eventbrite-NCSIS](#)

*In the DTL Signature Events Calendar, use the arrows at the bottom of the screen to scroll to monthly event calendars, including upcoming NCSIS webinars!

Charter School Virtual Office Hours are offered twice a month to provide ongoing support and answer your questions.

 **When:** 2nd & 4th **Thursday** of each month (**Date change started in August**)

 **Time:** 9:00 AM – 10:00 AM

 **Join us for** [Bi-Monthly Charter School Support Virtual Office Hours!](#)

NCSIS Teacher Training Information:

Please use the link below to access teacher training resources for NCSIS. Additional details can also be found at ncsis.gov.

[Infinite Campus Training Resources](#)

If you have any questions, please contact Erin Wolfhope at erin.wolfhope@dpi.nc.gov with questions!



Charter School Corner*

Important Notes for Charter Schools Using Third-Party Lottery Vendors

As charter schools prepare for the upcoming school year and utilize third-party vendors for their lottery and registration processes, please keep the following in mind:

- If your vendor collects student registration data, do not import household or census data directly into Infinite Campus. This can lead to data integrity issues. Importing data into Infinite Campus should only be done with direct assistance from Infinite Campus support or an Infinite Campus channel partner.
- Due to North Carolina's Student UID system, students cannot be imported into Infinite Campus using external files.
- Instead, each student who has accepted a seat must be enrolled using the Student Locator Wizard within Infinite Campus to ensure proper identity matching and compliance.

Please feel free to reach out to your NCSIS Professional Learning Consultant with any questions.

REMINDERS:

NCSIS Upgrade to 2603.12

NCSIS powered by Infinite Campus was upgraded to version 2603.12 on Wednesday, February 18, 2026.



IMPORTANT UPDATES included in version .2603.12:

Academic Planning Issues (SIS-195467)

Issues with Course Plan locking were causing students to be unable to add courses to their Course Plan, and Course Recommendations issues were causing teachers to be unable to save course recommendations. This has been corrected.

Path: Student Information > Academic Planning > Course; Instruction > Students > Student Course Recommendations

Messenger 2.0 Voice Messages with Delayed Scheduling (SIS-194615)

Resolved an issue where [voice messages](#) scheduled more than 20 minutes after the email portion of a combined message would not play the attached audio file.

Path: Communication > Messenger > Messenger 2.0

Add Student Records Transfer Tool Rights for Omitted Federal/State Programs (SIS-195149)

Omitted Student Records Transfer tool rights have been added for various federal and state programs across multiple states.

Programs include: Federal Programs: FERPA, Career Readiness, Gifted, Homeless Service, Migrant, Section 504, and Title 6

State Programs: 21st CCLC, Alternative Education, Crisis Event, CTE Participant, Funded Program, Dual Language Immersion, Dropout, Instruction Mode, and Pregnant & Parenting

****ACTION NEEDED** – Tool rights must be updated in order for users to access the Transfer Documents for these programs**

Path: System Settings > Data Interchange Admin > Student Records Transfer

New Interface for Course Sections. Section Roster (SIS-182636) [Enhancement]

[Course Sections](#) and [Section Rosters](#) have a new user interface to meet new technology standards and improve the overall look and feel of the Scheduling & Courses toolset.

Path: Scheduling & Courses > Courses > Course Sections; Section Roster

Credit Type Required for Transcripts (SIS-191115)

'Credit Type' is now a required field when adding new or modifying existing student [Transcript](#) records. The validation message has been updated to support this change and now reads, "Transcript Credits must have credits earned, credits attempted, and credit type."

Path: Student Information > General > Transcripts

Please see a full listing of updates at the links below:

2603 General release notes: <https://kb.infinitecampus.com/help/release-pack-campus2603-january-2026>

2603 RX pack release notes: <https://kb.infinitecampus.com/help/rx-pack-campus2603>



Action Required: Calendar Roll-Forward Deadline – April 1

All calendars—including program calendars—must be rolled forward by April 1 for [state reporting](#) purposes. This step is required to prepare for the 2026–27 school year.

What is Calendar Roll-Forward? Calendar Roll-Forward is the process of copying data from one calendar into another to create the new school year's database.

Key reminders:

- The 2026-27 school year must be created before rolling forward any calendars.
- The new year will not appear in the context until at least one calendar is rolled forward.

For step-by-step instructions, refer to the Infinite Campus Knowledge Base: School [Year Setup | Infinite Campus](#).

For North Carolina-specific information (including rolling forward program calendars), please refer to this article: [Create Future Calendars | NC Department of Public Instruction](#)

Please plan accordingly to ensure your PSU is fully prepared for upcoming scheduling and end-of-year processes.

Required Use of State Credit Groups – PSU Audit

NCDPI with Infinite Campus is preparing to run a statewide fix to correct missing historical transcript record credit types and ensure accurate NC Official Transcripts and e-Transcripts. Credit Groups must be set up correctly to allow this fix.

All PSUs must audit Credit Group Setup by Tuesday, March 3, 2026.

Required Actions:

- Review [Credit Group Setup](#) for ES, MS, and HS
 - View Credit Groups navigation: Grading & Standards > Grading Setup > Credit Group Setup
- Run and review the “**(NC) Credit Groups Setup**” validation report
 - Navigation: Reporting > Data Validation > Data Validation Report
- Verify/Correct alignment with state-defined credit groups

- Do NOT create new credit groups or modify state-required groups

Modifying or creating credit groups disrupts graduation progress calculations and impacts transcript accuracy (NC Official Transcript and e-Transcript). State-defined credit groups ([Policy GRAD-004](#)) must remain unchanged.

The use of unauthorized or customized credit groups will result in incomplete or inaccurate transcripts, which may negatively impact student outcomes, including college admissions and scholarship opportunities. As a reminder, legislation prohibits additional local graduation requirements beyond the SBE 22 credits for all NC PSUs (**SBE Policy [Grad-001](#)**).

If credit group setup support is needed, submit an Infinite Campus Support Case.

Thank you for your prompt attention to ensure transcript accuracy statewide.

3-Year Accelerated Graduation Pathway Flag Timeline

NCDPI deployed the **3-Year Accelerated Graduation Pathway flag** in NCSIS-IC for all Public School Units (PSUs) to support required state and legislative reporting under **SBE policy GRAD-006** (Session Law 2023-134, House Bill 259).



Action is required by end of business day March 6, 2026:

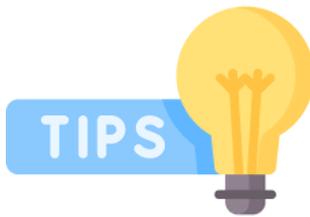
- Apply the flag to **currently enrolled students** participating in the 3-Year Accelerated Graduation Pathway
- Apply the flag to **students who graduated earlier in SY 25-26 and participated in the 3-Year Accelerated Graduation Pathway**
- Ensure written documentation confirming student agreement is maintained prior to assigning the flag.

The flag will support accurate state reporting to the **North Carolina General Assembly (NCGA)**.

- Eligibility criteria and additional guidance is available here: <https://ncdepartmentofpublicinstruction.knowledgeowl.com/home/three-year-accelerated-graduate>

Thank you for your attention to this required data update.

Teacher Tips



Teacher Toolbox

Campus Learning Updates: Check this space for ongoing updates about Campus Learning feature updates and improvements. Check it out here: [Campus Learning Updates](#)

Spotlight This Week: [Transition to Campus Learning](#)—Resources and information comparing Canvas and Campus Learning, exporting Canvas cartridges, and importing into Campus Learning.

Premium Product Training—Requests Reminder

Premium Product training is available for both Phase I and Phase II PSUs. If your PSU has not yet submitted a request, please do so **as soon as possible**.



Additional reminders:

- All Premium Product training must be completed by June 30, 2026.
- We encourage PSUs to request training even if you are not implementing the product immediately, as all recordings can be downloaded for future use.
- If your PSU has already completed a training, please ensure you download and save all training recordings for ongoing reference.



NCSIS Premium Products - PSU Feedback Requested

Please take a few minutes to complete this survey and share your feedback on **NCSIS Premium Products**. This survey will help us better understand which premium products PSUs are currently using or planning to use, what's working well, and where additional support or improvements may be needed.

<https://forms.gle/bz8vSmPKwitnFMtC8>

Master Scheduling Resources

As PSUs continue preparing for master scheduling, the following resources are available to support your work:

- On-demand Virtual Scheduling Series recordings
- YES Master Scheduling recordings
- SIS PL Lunch & Learn sessions focused on scheduling
- Scheduling Office Hours with an Infinite Campus trainer



PSUs are encouraged to take advantage of these resources and schedule time with an Infinite Campus trainer.



NCSIS Resources

PSUs have access to the Campus Community, where they can acquire product knowledge, glean tips and tricks, and engage in networking opportunities with other districts. The Campus Community offers convenient single sign-on access from the Campus system to a wealth of resources, including the knowledge base, forum discussions, learning tools, support site, upcoming events, and more.

Campus Community—contains the information you need to learn how to use Infinite Campus through product documentation, videos & simulations, study guides, forums, and much more. Whether you are a teacher, data manager, or Infinite Campus user, you will find the learning resources in a clearly defined pathway for a seamless transition from PowerSchool.

Campus Passport—are on-demand, self-paced courses that can be assigned to new and existing staff. Accessed through the Campus Community, you will find Instructor-Led Training, specific E-Learning courses, or select a learning plan based on your district role.

KnowledgeOwl—KnowledgeOwl will include articles (QRDs) that are created and updated by the SIS Professional Learning team.

[NCSIS Knowledge Base | NC Department of Public Instruction](#)

GitHub Vendor Integrations Repository: 3rd-party extract formats can be found below.

[GitHub Vendor Integrations Repository](#)

Ad Hoc Filter Sharing Community: Shared Google folder for Ad Hoc filters PSUs have created. [Ad Hoc Community](#)

- **Naming Convention:** Ad Hoc Name - PSU Name
- You're welcome to include your email address within the document (optional).
- **Permissions:** You have editing access—please proceed with caution!
- **PII:** Do not upload any PII to the shared folder

NCSIS Crosswalk Document—will contain Infinite Campus and PowerSchool terms with their meanings to assist users with learning the new NCSIS terminology. This is a working document and will be updated regularly. [NCSIS Crosswalk Document](#)

IC Role Specific Resources—can be viewed by clicking on <http://ncsis.gov>, going to the Phase I PSU's tab, and scrolling to the IC Role Specific Resources section. It includes information for specific staff roles, as well as a guide for parents & students.

Webinar Recording Links and FAQs—can be found at <http://ncsis.gov> under the **Professional Learning** tab. Please check for recently added webinars.

Requesting Technical Support Points of Contact

Please review the information below on how to submit support tickets:



Contact Infinite Campus for assistance with:

NCSIS Application/Support Issues

Submit a case: <https://support.infinitecampus.com>

Infinite Campus Enhancement Requests—Please use the link below to share the areas of the product your PSU would most like to see improved, suggest new functionality, and indicate whether you'd like to participate in future discussions.

[Infinite Campus Enhancement Requests](#)

Contact DPI for assistance with:

- NCDPI Business Questions
- Duplicate Students
- Amplify/Missing Students

Submit a request: <https://go.ncdpi.gov/help>

For additional technical support contacts, please refer to the document below:

Requesting Help

- [Requesting Help](#)
-



Want to Stay in the Loop?

NCSIS Bulletin Sign-Up

Want to stay in the loop? Click on the link below to learn how to sign up to receive the weekly NCSIS bulletin.

[How to Subscribe to a NC DPI DTL Bulletin/Newsletter](#)

Stay informed with the latest NCSIS news and information by visiting- <http://ncsis.gov>

