

Welcome to DVMS



Welcome to Diablo Vista Middle School – Home of the Eagles!

At DVMS, middle school is a time to grow, discover, and take flight. We're proud to be part of the **San Ramon Valley Unified School District**, where the **Learner Profile** is our guide—helping every Eagle become the best version of themselves.

At DVMS, we aim to develop:

- **Critical Thinkers** who solve problems and consider many perspectives.
- **Creative Contributors** who imagine new ideas and create solutions that matter.
- **Intentional Collaborators** who work together and lift each other up.
- **Adaptable Learners** who embrace change and grow from feedback.
- **Effective Communicators** who share ideas clearly and listen with empathy.

We are a community where learning, respect, and curiosity help our students soar. Together, we prepare for success in middle school, high school, and beyond—because Eagles always rise!

The following handbook contains school information, rules, and regulations. Please read the handbook thoroughly and refer to it regularly. It is important that all students and parents read the handbook within the first few weeks of school. Please contact an administrator if you have any questions about the contents of the handbook. We value your partnership with us in the education of your student and the entire staff at Diablo Vista look forward to working together with you this year to ensure success.

Mr. Osborn
Principal



DIABLO VISTA MIDDLE SCHOOL MISSION STATEMENT

“We are here, as a united community, to support and encourage each other to become positive, well rounded, lifelong learners and successful leaders of the future.”

GENERAL INFORMATION

LOST AND FOUND - Clothing and books found on the campus should be put in the LOST and FOUND outside the MPR. We encourage students to clearly label all items brought to school. Bringing valuables to school is discouraged. Backpacks, books, lunches, purses, cell phones, chromebooks, etc. should not be left unattended at any time. If something is lost, students should check in the **Lost and Found** before or after school, during break, or at lunchtime. At the end of each quarter, articles not claimed will be given to local charities.

LUNCH - EATING ON CAMPUS - Meals will be distributed at no charge to all students. Students are encouraged to bring their own snacks to eat during the ten-minute morning break. Parents are **highly discouraged** from bringing special outside food to their child during school hours. **No food may be brought for children other than your own, due to health and allergy concerns.**

FORGOTTEN ITEMS - Parents may drop off items that have been forgotten in the main office. Please have the student's name on the item. **Classes will not be interrupted for forgotten items.** Students may check in at the main office during break or lunch if they have forgotten lunch, school assignments, P.E. clothes, etc.

BICYCLES/SCOOTERS (Reg. and Electric) - Students using bicycles and scooters must wear helmets at all times and must **WALK** their bikes/scooters while on school grounds and in crosswalks. Note that school grounds start at the sidewalks. Students are expected to obey all bicycle/traffic laws. A bike rack is located on campus for convenience, however, Diablo Vista Middle School and SRVUSD assume no liability for loss or damage to bikes or scooters. **LOCK BIKES AND SCOOTERS IN THE RACK IN THE BIKE RACK AREA.** The bike rack area is off limits to all students during the school day. For more information on bike and scooter safety, please review the [SRVUSD: E-Bike and Scooter Safety Infographic](#) and [the Town of Danville](#) information.



AFTER SCHOOL - All students are expected to leave the interior of campus **ten minutes** after the end of the school day, unless they are participating in a school sponsored activity or the Danville Teen Center program.

VISITORS - All visitors must sign-in and receive a Visitor Badge before proceeding to any part of the campus. Drop-in visits are not permitted. Any visit must be pre-arranged with school personnel. Students or friends from other schools are not permitted to visit Diablo Vista while school is in session or to attend school dances or other school activities.

ATTENDANCE

REPORTING AND CLEARING AN ABSENCE/LEAVING DURING THE DAY - Being in class on time, and ready to learn, is one of the most important keys to success in school. To improve efficiency, we are encouraging all families to use the [Infinite Campus Parent Portal](#) or the **Campus Parent mobile app** to report student absences. This digital method is the most direct and efficient way to communicate with our attendance office. To make this easier, please be sure to **download the "Campus Parent" app** on your smartphone or [bookmark the website](#) on your computer.

While the Parent Portal is the preferred method, you may still report an absence by emailing [our Attendance Clerk](#) or by calling the attendance line at **(925) 855-3379**.

How to Report an Absence in Infinite Campus:

1. **Log in** to your Infinite Campus Parent Portal account.
2. Navigate to the main menu and select **"More,"** then click on **"Absence Requests."**
3. **Choose the student** you are reporting an absence for.
4. Select the **type of absence**: whether it is for the full day, a late arrival, or an early departure.
5. Enter the **date(s)** and, if necessary, the specific **times** for the absence.
6. In the **"Comments"** section, please provide a brief reason for the absence (e.g., illness, doctor's appointment).
7. Click **"Submit."** You will see a confirmation that your request has been sent to the school.



EXCUSED ABSENCES DEFINED - A student's absence shall be excused for the reasons as outlined by [California Ed Code 48205](#) (See [AR 5113](#) for additional details).

HOMEWORK/MAKE UP POLICY - In an effort to reduce student stress and respond to the evolving instructional practices, on March 22, 2016, the SRVUSD Board of Education adopted a Homework/Make-Up Work [Board Policy 6154](#) and [Administrative Regulation 6154](#). If a student feels well enough to do homework assigned the day of the illness, please check **Google Classroom**, for daily assignments and class announcements. Arrangements for make-up work, due to an **excused** absence, are the responsibility of the student.

ATTENDANCE AT SCHOOL EVENTS - Students must be present for more than half of the school day on the day of the activity in order to attend any school event that school day.

OTHER ABSENCES FROM SCHOOL - The State of California recognizes only illness, medical appointments, and funerals as legal absences. It may be necessary, however, for students to be absent from school for reasons other than those listed above. In such instances, students/parents may request a Short Term Independent Study for pre-determined absences.

The Short Term Independent Study process requires the following:

- A parent/caregiver must request an independent study in advance of the student's absence:
 - 1-9 day independent study contract: Shall give notice **at least three to five school days** in advance.
 - 10-15 day independent study contract: Shall request and contact the principal designee **five to ten school days in advance**.
 - To request an Independent Study contract, please submit a filled-out request form using the [Independent Study Request Form](#).
- Once approved for Independent Study, a student will:
 1. **Receive an Independent Study Contract** with assigned classwork for the days they will be away.
 2. **Complete all assigned work independently** and return it by the agreed-upon due date (usually the first day back at school).



3. **Submit all work for teacher review** so attendance credit can be granted in accordance with California Education Code.

As a packet of work can never completely replace the learning that occurs in the classroom, we strongly encourage students and families to limit independent study requests to one per school year. However, if your family's circumstances necessitate more than one independent study contract within the same school year, you are welcome to request more than one, provided you do not exceed 15 days for the year.

If this procedure is not followed, the student may not be given the opportunity to receive credit for any make-up work during the period of absence.

ATTENDANCE DURING TEMPORARY, SHORT-TERM DISABILITY (HOME & HOSPITAL INSTRUCTION) - Any student with a temporary, short-term disability that makes attendance in regular school or an alternative education program impossible or inadvisable must receive individual instruction provided by the student's school district (Education Code 58206.3[b][2]). For information on the referral process, eligibility, and service options please visit the [Home and Hospital website](#).

- A temporary disability is a temporary physical, mental or emotional disability incurred while a pupil is enrolled in regular day classes or an alternative education program. Examples of temporary, short-term disabilities include, but are not limited to: broken limbs, hand injuries, or short term impairments following surgery or medical treatments.
- The student will receive 1 hour of assistance per school day for a maximum of 5 hours per week. Students may not participate in any school activities or be on the school campus while participating in the Home and Hospital program.
- The student will be expected to return to regular day classes or an alternative education program without special intervention pursuant to Education Code 56026 (Education Code 48206.3).
- Home and Hospital

The last day to submit a Request for Home and Hospital Instruction Form for the first semester is **December 1, 2025** and the last day to submit for the 25-26 school year is **May 14, 2026**.



TARDY/TRUANCY POLICY - It is our belief that being on time to classes, meetings, and appointments is an important life skill that is directly related to success in school and in one's chosen career. When a student enters the classroom late it causes a disruption. It is during the first part of the period that the lesson's objectives are explained, assignments are corrected, and new assignments are discussed. **The gates close within minutes of the start of school. If the gates are closed, students must sign in at the front office. A parent note or phone call is required if a student is going to be more than 15 minutes late.**

Consequences for unexcused tardies (per quarter):

- **1-3 Tardies:** Attendance office/teacher will document and attempt to resolve a student's tardy problem by discussing the situation and reinforcing the importance of being on time.
- **4-8 Tardies:** Attendance office will document the tardies and parents will be notified.
- **9 Tardies:** If tardies continue, an after school detention will be assigned.
- **12+ Tardies:** A School Attendance Review Team (SART) meeting will be held with the student, parent/guardian, administration, and counselor. Additional detentions may be assigned.

ADDITIONAL TARDY CONSEQUENCES - Teacher consequences may also be applied according to their class policies and procedures.

EXCESSIVE EXCUSED AND UNEXCUSED ABSENCES (TRUANCY) - If a student meets any of the following criteria, they will be considered truant and the [Student Attendance Review Board](#) (SARB) process may be initiated.

- A student who is absent from school without a valid excuse three full days in one school year.
- A student who is tardy or absent for more than a 30-minute period during the school day without a valid excuse on three occasions in one school year.
- Any combination of the following Infinite Campus attendance codes triggering truancy: CUT, UNX, VTY, EDT
- A student who has chronic absences (10 or more excused absences)
 - An administrator or designee may call a parent conference for each student when the student has accumulated ten (10) full-day excused,



scattered absences during the school year. After the 10th full-day excused absence, a doctor's note will be required for each subsequent full or partial day absence for illness or physician's appointment to mark the absence as excused.

- We encourage students who are experiencing ongoing health issues that impact regular attendance to reach out to the school nurse or counselor for additional support.

Education Code section [48260](#) provides a definition for truancy, which initiates the truancy process outlined in SRVUSD Board Policy [AR 5113.1](#).

CUTTING CLASS - Students who are absent from their assigned class or area without permission will be deemed to be cutting class. Cutting class is considered to be a major violation of school rules and will be referred to the administration and consequences assigned.

NONDISCRIMINATION IN DISTRICT PROGRAMS AND ACTIVITIES

The San Ramon Valley Unified School District is committed to providing educational programs, activities and practices that are free from unlawful discrimination, harassment, intimidation, and/or bullying based on actual or perceived legally protected characteristics, or association with a person or group with one or more of such characteristics, including sex, sexual orientation, gender, gender identity, and gender expression, as required by Title IX of the Education Amendments of 1972 and California law. Please refer to [Board Policy 0410](#) Nondiscrimination in District Programs and Activities for more information on the District's anti-discrimination policies. The Title IX information provided here applies to all applicants for admission and employment, students and parents or guardians of elementary and secondary school students, and employees, and to every school site and all District programs and activities.

CONCERNS AND COMPLAINTS GENERAL INFORMATION

- [Title IX and Sex Discrimination Complaints](#)
- [Uniform Complaint Procedures Annual Notice](#)



- [Williams Act Complaints](#)
- [Complaints against personnel](#)
- [Bullying, Harassment, and Discrimination](#) (see below for additional information)

BULLYING, HARASSMENT, DISCRIMINATION

The San Ramon Valley Unified School District believes that our students and staff have the right to be free of bullying, threats, intimidation and harassment while on our campuses or participating in or being associated with any school/district related activity.

In accordance with these beliefs and commitments, SRVUSD has adopted [Board Policy 5145.3](#).

Bullying is defined as intentionally aggressive behavior, repeated over time, that involves an imbalance of power. This could apply to physical, verbal, sexual, social, racial, LGBTQ, disability, or cyberbullying. We also recognize that such behavior is not confined to schools. Whether the behavior takes place at home, in the community, or online, the harmful effects of inappropriate behavior, including threats and bullying, can be felt on our campuses.

All students, employees, parents and community members should report incidents of suspected bullying, harassment, and/or discrimination immediately.

If you witness or suspect bullying, please complete the following fillable form and immediately forward to the school principal. An investigation will be conducted to determine if bullying occurred and corrective action needed. [Form for Suspected Bullying \(PDF\)](#)

SRVUSD Policy of Sexual Harassment (Board Policy 5145.7)

It is the policy of the Governing Board of the San Ramon Valley Unified School District to provide an educational and work environment free of unwelcome sexual advances, requests for sexual favors, and other verbal, visual or physical conduct or communications constituting sexual harassment, as defined by Education Code 212.5 and otherwise prohibited by state and federal statutes.



Prohibited sexual harassment includes, but is not limited to, unwelcome sexual advances, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature, made by someone from or in the work or educational setting, under any of the following conditions (Education Code 212.5):

- Submission to the conduct is explicitly or implicitly made a term or a condition of an individual's employment, academic status, or process.
- Submission to, or rejection of, the conduct by the individual is used as the basis of employment or academic decisions affecting the individual.
- The conduct has the purpose or effect of having a negative impact upon the individual's work or academic performance, or of creating an intimidating hostile, or offensive work or educational environment.
- Submission to, or rejection of, the conduct by the individual is used as the basis for any decision affecting the individual regarding benefits and services, honors, programs, or activities available at or through the educational institution.

Other types of conduct which are prohibited in the district and which may constitute sexual harassment include:

- **Verbal or written conduct:** making derogatory comments, including epithets, slurs, jokes, etc.; sexual propositions or flirtations, graphic commentary about an individual's body; sexually degrading words used to describe an individual; suggestive or obscene letters, notes or invitations; spreading sexual rumors.
- **Visual conduct:** leering; making sexual gestures; displaying sexually suggestive objects, pictures, books, magazines, etc.
- **Physical conduct:** inappropriate touching or impeding one's movement.

Every student, employee or applicant has the right to be free from harassment from adults and/or from students in the work or educational setting. The district prohibits retaliatory behavior against any complainant or any participant in the complaint process. Each complaint of sexual harassment shall be promptly investigated in a way that respects the privacy of all parties concerned.

A copy of this policy on sexual harassment shall be: 1) displayed in a prominent location at school sites and work sites, 2) provided as part of the orientation for new students at the beginning of each term as applicable, 3) provided for employees annually at the



beginning of the school year and for each new employee, and 4) included in publications that set forth the comprehensive rules, procedures and standards of conduct of the school or district. In-service regarding this policy and administrative procedures will be provided to all staff periodically as appropriate and annual review will be encouraged as part of student and staff orientation activities.

DVMS CareLine: Anonymous Reporting



[DVMS CareLine](#)

At DVMS, we tell our community, “if you see something, or know something, say something.” If you have witnessed bullying, are a victim of threats or bullying, or are aware of or concerned about threats or bullying incidents that might take place, please report the information. You may file the report using our anonymous tip line ([DVMS CareLine](#)), by calling the school or district, or reporting in person to any staff member.

When you make a report using the CareLine anonymous tip and bully report, you can remain anonymous, or you have the option to identify yourself and communicate with the administration.

Anonymous tip line reports are received by administration when they are filed and are reviewed as soon as possible. All reports are taken seriously and are acted upon in a timely manner. As each incident is different, each will warrant a different reaction and timeline for action.

By submitting the online report, you declare under the laws of the State of California that your enclosed statements are true and correct.

DISCIPLINE

DVMS PHILOSOPHY ON BEHAVIOR - At Diablo Vista Middle School, we believe a safe, respectful, and supportive environment is essential for learning. In partnership with families, we help students develop the personal responsibility needed to succeed both academically and socially.



We uphold the San Ramon Valley Unified School District's Discipline Code ([BP 5144](#)) and behavior guidelines, ensuring that students understand their actions have consequences. Every student is accountable for:

- **Positive behavior** that fosters a welcoming school community
- **Consistent attendance** and engagement in learning
- **Personal growth** in both academics and extracurricular activities

Behavior expectations extend beyond campus, including travel to and from school (within 1 hour of the end of the school day) and any actions that impact our school community. This means that students may be assigned consequences for their actions even if the incident did not occur on campus/during the school day. Together, we strive to help all students grow into responsible, respectful, and thriving learners.

Positive student recognition programs have been designed to motivate students toward meeting the high academic and behavior expectations held by our school, district and community. Some of these programs include:

- Student of the Month
- 5-Star Student Program
- Positive Behavior Referrals

STANDARD SCHOOLWIDE DISCIPLINARY PROCEDURES - When misbehavior occurs, staff review the incident and the student's prior record before assigning consequences. Discipline at DVMS is **progressive, fair, and proportional** to the behavior. Each consequence includes meaningful interventions to help students learn from their actions and make better choices. The list below outlines possible levels of consequences but is not exhaustive.

- **Level 1:** Teacher documentation; student/parent notification; warning of misbehavior; reinforcement of classroom and/or school rules and expectations. *Depending upon severity of misbehavior, a higher-level consequence may be assigned immediately.*
- **Level 2:** Teacher documentation; referral to administration; possible parent conference; school work detail; detention; loss of school activity privileges;



possible referral to MTSS team; increase in school work detail or school detention.

- **Level 3:** Student behavior contract; classroom suspension; in-house suspension; school suspension; possible referral to school attendance review board (SARB).
- **Level 4:** Increase in level 3 consequences; minimum day schedule; transfer to alternative program; expulsion.

Some behaviors are serious enough—or have been repeated over time—that immediate consequences are necessary, regardless of a student's prior record. When misbehavior is repeated, consequences become progressively more serious. In certain cases, if other interventions do not correct the behavior or if a student's actions pose ongoing danger to others, expulsion may be considered. Support from parents in reinforcing behavior expectations is essential to help students make positive changes.

DETENTION - Detention shall be limited to one hour on school days and four hours on non-school days. A parent/caregiver of the student to be detained must be notified at least twenty four hours prior to the beginning of the detention. Saturday School attendance for discipline is at the election of the student or, in the case of a minor, the parent/caregiver. (E.C. 37223)

SUSPENSION - Suspension is a disciplinary action that means removal of a student from ongoing instruction for a period of time not to exceed five (5) consecutive school days. Suspension by an administrator shall be preceded by an informal conference between the administrator and the student unless an emergency situation to be determined by the principal or designee exists. A student's parent/caregiver shall be notified in writing of the suspension. Although the district is not required to hold a conference with the parent/caregiver, the parent/caregiver is required to attend such a conference when so requested by the district. A pupil may not be suspended or expelled for any of the acts enumerated unless that act is related to school activity or school attendance occurring within a school under the jurisdiction of the superintendent or principal or occurring within any other school district. A pupil may be suspended or expelled for acts which are enumerated in this section and related to school activity or attendance that occur at any time, including but not limited to, any of the following: 1) While on school grounds; 2) While going to or coming from school; 3) During the lunch period, whether on or off the campus; 4) During, or while going to or coming from, a



school sponsored activity. (E.C. 48900 (p) At the discretion of the school administration, a student may receive “in- house” suspension, serving the term of suspension on campus under the supervision of school staff. (E.C. 48911.1)

EXPULSION - Expulsion means the removal of a student from enrollment in a school or the district as ordered by the Board of Education. Expulsion may be ordered when other means of correction have failed to bring about proper conduct, or when a student's presence causes continuing danger to other students. As defined in Ed Code 48915 (c), possessing, selling, or otherwise furnishing a firearm, brandishing a knife at another person, unlawfully selling a controlled substance, committing or attempting to commit a sexual assault or committing a sexual battery, or possession of any explosives, requires the principal to recommend expulsion. The length of expulsion for any of these offenses shall be one year. Parents/caregivers of an expelled student are required to notify the receiving district that the student has been expelled. (E.C. 48915.1) (Revised 4/9/08)

GROUND FORS SUSPENSION AND EXPULSION - Disciplinary action by the school administration will take into account frequency, severity, and grade level at which behavior problems occur. Disciplinary consequences for violation of Education Code 48900 may range from detention or suspension to a maximum penalty of expulsion. To view California Education code, [visit](#).

Ed Code 48900	Offense
A (1)	Caused, attempted, or threatened physical injury to another person.
A (2)	Used force or violence on another person (except in self-defense).
*B	Possessed, sold, or furnished a firearm, knife, explosive, or other dangerous object.
*C	Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.
*D	Unlawfully offered, arranged, or negotiated to sell a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the



	Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind, and either sold, delivered, or otherwise furnished to a person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.
E	Committed or attempted robbery or extortion.
F	Caused or attempted to cause damage to school property or private property.
G	Stolen or attempted to steal school property or private property.
H	Possessed or used tobacco, or products containing tobacco or nicotine products including, but not limited to, cigarettes, electronic cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. However, this section does not prohibit use or possession by a pupil of his or her own prescription products.
I	Committed an obscene act or engaged in habitual profanity or vulgarity.
J	Unlawfully possessed, or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Section 11014.5 of the Health and Safety Code.
K	Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.
L	Knowingly received stolen school or private property.
M	Possessed an imitation firearm. As used in this section, "imitation firearm" means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.
N	Committed or attempted to commit a sexual assault as defined in Section 261, 266c, 286, 288, 288a, or 289 of the Penal Code or committed a sexual battery as defined in Section 243.4 of the Penal Code.
O	Harassed, threatened, or intimidated a pupil who is a complaining witness or a witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness or retaliating against that pupil



	for being a witness, or both.
P	Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.
Q	Engaged in, or attempted to engage in, hazing. For purposes of this subdivision, "hazing" means a method of initiation or preinitiation into a pupil organization or body, whether or not the organization or body is officially recognized by an educational institution, which is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective pupil.
R	Engaged in an act of bullying, including, but not limited to, bullying committed by means of an electronic act, as defined in subdivisions (f) and (g) of Section 32261, directed specifically toward a pupil or school personnel.
S	Aided or abetted injury to another person (expulsion if adjudged by juvenile court).
Additional Grounds	*Sexual harassment (48900.2); *Hate violence (48900.3); *Harassment, threats, or intimidation (48900.4); *Terrorist threats (48900.7); *Hazing (32050–51).

Any of the above may be referred to a law enforcement agency.

*The principal or designee must notify law enforcement personnel of these offenses.

PROHIBITED MATERIALS - Confiscated items may be returned to parents at the discretion of school administration. School premises include the entire campus, parking areas, and any spaces supervised by school staff.

Item/Category	Rule/Consequence
Drugs & Illegal Substances	No possession, use, sale, or distribution, including look-alike drugs, over-the-counter, herbal, or energy products. Suspension/expulsion; police notification.
Alcohol	No use, possession, or being under the influence. Violation may lead to suspension/expulsion; police notification.



Tobacco & Nicotine	No smoking or possession of any tobacco/nicotine products, including e-cigarettes. Disciplinary action applies.
Matches, Lighters, Explosives, Noisemakers	Prohibited on campus. Explosives are illegal and grounds for expulsion.
Dangerous Objects	Any item that could injure a person or damage property is not allowed. Will be confiscated; disciplinary action applies.
Recording Devices	Cameras, including cell phone cameras and recorders, cannot be used during the school day. Confiscated phones must be picked up by a parent.
Buying/Selling/Trading	Prohibited on campus. Items may be confiscated.
Spitting & Gum	Not permitted anywhere on campus.
Valuables	Should not be brought to school; school not responsible for loss or theft.
Toys	Not allowed; confiscated items returned only to parents.
Bikes, Skateboards, Scooters, Rollerblades	Not permitted during school hours except in designated areas. Safety rules must be followed.
Large Sums of Money	Should not be brought to school.

DRESS CODE

Choosing the appropriate attire for specific occasions is an important life skill. In order to support our students in making appropriate selections as they dress for school, we have identified straightforward and gender-neutral rules pertaining to attire. We expect parents/guardians to monitor and help enforce the dress code according to the following simple guidelines:

- Students should dress casually and comfortably in clothing that is conducive to learning and well-suited to a school environment. Shoes must be worn at all times.



- Hats and other headwear must allow the face to be visible to staff, and not interfere with the line of sight of any student or staff. Hoodies must allow the face to be seen.
- Clothing that depicts any drug, alcohol, sexual reference, derogatory expressions in regards to racial, ethnic, or sexual slurs or inappropriate message or graphic is prohibited at DVMS.

If a student's attire is not school appropriate, the student will be required to change into suitable clothing. Continued violations of the dress code will result in disciplinary consequences.

EXPECTATIONS FOR APPROPRIATE BEHAVIOR AT DIABLO VISTA

Expectation	Examples of Appropriate Behavior	Why It Matters
Classroom Conduct	Enter/exit quietly, have materials ready, stay seated, prepared to learn; teachers dismiss, not the bell.	Creates a calm and focused learning environment.
Respect for All	Treat staff and classmates kindly; no teasing, bullying, or "just kidding" excuses.	Builds a safe and welcoming school community.
Courtesy	Listen when others speak, raise your hand, follow class procedures for moving around.	Promotes fairness and minimizes disruptions.
Academic Integrity	No cheating or plagiarism: don't copy work, misuse internet sources, or share answers on tests.	Ensures fairness and personal responsibility.
Care for Property	Keep areas clean; respect desks, books, restrooms, and equipment; pay for any damage.	Maintains a clean, safe school for everyone.



Food & Gum	No gum; no food in classrooms; eat only in assigned areas and clean up.	Keeps campus clean and prevents damage.
Celebrations & Deliveries	No balloons, gifts, or parties during class; group lunches will be held in the office until the end of the day.	Keeps focus on learning during school hours.
Office Conduct	Be respectful and quiet in all school offices.	Allows school operations to run smoothly.
Money & Borrowing	Do not borrow or lend money.	Prevents conflicts and misunderstandings.
Conflict Resolution	Talk it out; if unresolved, seek help from a counselor or staff member.	Supports positive problem-solving skills.

MOBILE COMMUNICATION DEVICES (MCDS)- SRVUSD POLICY

Mobile Communication Devices (MCDs), including phones, smartwatches, and other wearable communication tools (i.e. AirPods/bluetooth headphones) must be turned off or silenced and stored during the school day for all students in preschool through grade 8. Devices should remain out of sight in backpacks or other designated storage and may not be used during class time, passing periods, recess, or lunch.

Middle school students may only use their MCDs during the school day when a teacher gives permission for instructional purposes, and with approval from the principal or their designee.

MCDs may not be used in a way that disrupts learning or violates others' privacy. If a student uses a device in an unauthorized way, it may be confiscated and disciplinary action may be taken, especially in cases of repeated misuse.

If a mobile communication device is confiscated on three or more occasions, a parent/guardian must pick it up from the school.

Exceptions may be made for health needs, emergencies, or when required by a student's IEP or 504 Plan, with appropriate documentation.



The district is not responsible for lost, stolen, or damaged devices brought to school.

Please use devices responsibly and follow all school rules to support a safe and focused learning environment.

- [BP 5131.8: Mobile Communication Devices](#)
- [AR 5131.8: Mobile Communication Devices](#)

ACCEPTABLE USE OF ELECTRONIC COMMUNICATION

As the use of digital technology becomes more prevalent throughout our schools, the San Ramon Valley Unified School District is committed to helping students learn the responsible use of such technology in a safe and appropriate manner. This document serves as a reminder to parents and students that cell phones, cameras, video cameras, websites and other means of transmitting electronic data can be disruptive and/or harmful, with respect to themselves, other students and staff, as well as the overall school environment. The following information has been developed with the safety of all students and staff in mind.

- [Responsible Use Agreement](#): Each year, families review the responsible use agreements and sign them when completing the annual update. Students are expected to abide by the rules and behavioral expectations both at home and within the school when using District Technology.
- [Student Device Handbook](#): Today's students must safely, effectively, and ethically navigate the digital world of online tools. SRVUSD has developed a student technology handbook that outlines the proper use of student devices, both at home and in the classroom.
- SRVUSD Student Device: [Additional resources](#)

INAPPROPRIATE USE OF TECHNOLOGY - The fundamental principles behind these policies are that students should never do anything that harms another student or prevents them from learning. Any use of technological media that interrupts a student's right to learn will not be tolerated. Electronic media includes, but is not limited to: social networking sites, chat rooms and discussion groups, instant messaging, text messaging, computers, cell phones and personal digital devices, digital cameras, cell phone cameras, and web cams. As new technologies emerge, they too may be included



with the above forms of electronic communication. Examples of this behavior include but are not limited to:

- Sending, sharing, viewing, or possessing pictures, text messages, emails, or other material of sexually explicit, graphic, or disruptive nature on any device is prohibited on a school campus.
- If the conduct occurs off school grounds and causes or threatens to cause a substantial disruption at school or interferes with the rights of students or school staff to be secure, school administration may impose consequences. The Administration may also report cyberbullying or harassment to the police.

CYBERBULLYING

Cyberbullying is the use of electronic information and communication devices to willfully and repeatedly harm either a person or persons through the medium of electronic text, photos, or videos. Examples of this behavior include but are not limited to:

- Sending/posting false, cruel, hurtful or vicious messages/comments.
- Creating profiles or websites that have stories, cartoons, pictures, and jokes ridiculing others.
- Breaking into an email account and sending vicious or embarrassing materials to others.
- Engaging someone in electronic communication, tricking that person into revealing sensitive personal information and forwarding that information to others.
- Posting of a student's picture without their permission.
- Recording/posting inappropriate images or video will result in administrative consequences.

Bullying of this nature creates a hostile, disruptive environment on the school campus and is a violation of the student's and staff member's right to be safe and secure. Actions deliberately threatening, harassing, and/or intimidating an individual or group of individuals, placing an individual in reasonable fear of harm or damaging the individual's property; or disrupting the orderly operation of the school, will not be tolerated.

WHAT TO DO IF YOUR CHILD EXPERIENCES CYBERBULLYING OR

HARASSMENT - If your student receives unwanted or harassing messages or images:



- **Tell a trusted adult right away** – encourage your student to notify you and a school staff member.
- **Save all evidence** – keep screenshots, messages, or images as proof.
- **Help identify who is responsible** – this may assist the school or authorities.
- **Set clear boundaries** – if safe, have your student tell the sender to stop.
- **Block and disengage** – remove themselves from the online environment and block further contact.
- **Report to the platform or phone provider** – most have systems to handle harassment.
- **Consider contacting the other student's parents** – to work together on a resolution.
- **In serious cases, involve law enforcement** – especially if threats or safety concerns are present.

CONSEQUENCES - INAPPROPRIATE USE OF TECHNOLOGY - Education Codes 48900.4 and 48900 (r), strictly prohibit harassment or bullying of any kind and such behavior is subject to consequences, including possible expulsion.

- Sexually explicit material that is transmitted electronically may result in parents or police being notified, and that material may be reported as suspected child abuse or neglect.
- All students involved in the transmission and/or possession of such images or text may be disciplined under California Education Code 48900 (i): Committed an obscene act or engaged in habitual profanity or vulgarity.
- If reasonable suspicion exists that a student has been involved in possessing or transmitting such material, the electronic device involved may be confiscated and searched by school officials.
- The transmission of such material involving another student may be punished under California Education Code 48900 (r): Engaged in an act of bullying, including, but not limited to, bullying committed by means of an electronic act, as defined in subdivisions (f) and (g) of Section 32261, directed specifically toward a pupil or school personnel.
- Additionally, Education Code 48900 (k) states that any disruption of school activities or otherwise willful defiance of the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties can also lead to a suspension.



*** Education Codes 48900.4 “Harassment, threats, or intimidation creating an intimidating or hostile educational environment.”

*** Education Code 48900 (k) “Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.”

*** Education Code 48900 (i) “Committed an obscene act or engaged in habitual profanity or vulgarity.”

*** Education Code 48900 (r) “Engaged in an act of bullying, including, but not limited to bullying committed by means of an electronic act, as defined in subdivisions (f) and (k) of Section 32261, directed specifically toward a pupil or school personnel.”

ACADEMIC SERVICES

Students are encouraged to seek help early if they are struggling. Academic support is available through **Eagles Plus Time (E+T)**, **homework help sessions**, **peer tutoring**, and **school counselors**. Students should talk to their teachers first about questions or concerns, and parents can reach out to staff to create a support plan if needed.

COUNSELING SERVICES

The Diablo Vista Middle School Counseling Program is developed from the American School Counseling Association's (ASCA) National Standards: academic, personal/social, and college/career development.

At DVMS, School Counselors:

- help create a safe place for all students to learn and achieve success
- provide individual and small group counseling to students and refer to outside support agencies when needed
- support students to develop social skills, coping skills, and executive functioning skills
- coordinate with our feeder high school to ensure a smoother transition from middle to high school
- help students and families understand course offerings and future pathways/options
- collaborate with families, teachers, and administration to best support all students



For more information about the DVMS counseling program, please visit the [DVMS Counseling Website](#).

HEALTH SERVICES

We aim to promote the health and well-being of our students while providing them with the best possible educational experience. School nurses play a crucial role in achieving this goal by improving and safeguarding the health of our students. Our nurses focus on identifying health-related obstacles to learning and implementing appropriate adjustments and accommodations to support all students.

- [General Illness Guidelines](#): To ensure a safe and healthy learning environment for all students, please keep your child at home if they exhibit symptoms such as congestion, cough, upset stomach, fever, or generally feel unwell. If your child becomes ill during the school day, we may need to send them home.
- [Medication Administration at School](#): Please complete a Medication at School form if your child requires a prescription or over-the-counter medication while at school.
 - [Life Threatening Allergies - Medication at School Form](#) (FORM A: Allergies)
 - [Medication-at-School-Form](#) (FORM B: Basic)
- [Public School Immunization Requirements](#): Proof of complete immunization records must be provided and verified. It is *required* by California State law that all students have complete records of immunizations prior to entering school. Children will not be admitted to a classroom unless the immunizations are up-to-date. The Governor's signing of Senate Bill 277 removes the personal belief exemption (PBE) from school immunization requirements. This means that beginning January 1, 2016, public and private preschools and schools can no longer accept PBE (for religious or non-religious reasons) for school entry. In addition, beginning with the 2019-20 school year, there are additional immunizations required for new student admission and student promotion from 6th to 7th grade.



- All students entering into 7th, 8th, 9th, 10th, 11th or 12th grades will need proof of an adolescent whooping cough booster shot (Tdap) before starting school.
- For additional information, review the California Immunizations Requirements [here](#).
- [Health Screenings](#): The school nurses in the district carry out health screenings throughout the academic year to identify possible obstacles to learning. Those not passing the initial screening will be retested or referred for further evaluation. Based on the screening results, a parent or guardian will be notified and referred for further follow-up. Additionally, a parent or guardian may request an exemption from health screenings by submitting a written request. As per the California State Education Code (§49455, §49456, §49452.5), school nurses conduct the following screenings:
 - Vision: Grades K or 1, 2, 5, 8, and first year in the California public school system
 - Hearing: Grades K or 1, 2, 5, and 8, and first year in the California public school system
- [Notice Regarding Dangers of Synthetic Drugs](#)

DIGITAL RESOURCES TO SUPPORT STUDENTS AND FAMILIES

- [Infinite Campus \(IC\)](#): is a valuable online tool that centralizes student information. It enables parents/guardians to easily track their student's academic performance, attendance, student schedules, assessment data, and much more.
 - Parents/guardians can see information for all their children within the same account.
 - Click here to navigate to the [Parent Portal](#)
 - [FAQs for Parent/Guardian](#)
 - [FAQs for Students](#)
- [Classlink](#) and [Google Apps](#) will be utilized to support student learning and online access.
- [Technology Support](#): Submit IT support tickets for Parents/Guardians and Students

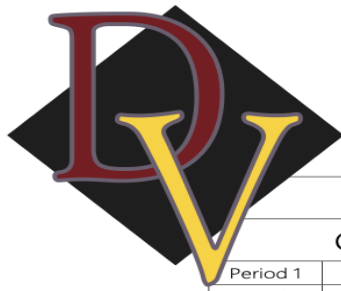


ONE LAST THOUGHT

Challenges are a normal part of growing and learning, and you're never alone at DVMS. Reach out to a teacher, counselor, or staff member before small issues become big ones. Remember to **STOP and THINK**: *Would I make this choice if my parents or teachers were watching?* Let's all work together to make our school a place where everyone feels safe, respected, and welcome.



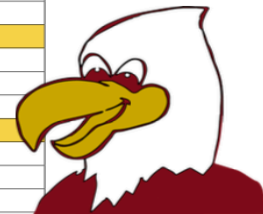
DVMS BELL SCHEDULE



Diablo Vista Middle School

Soar with the Eagles

Monday & Tuesday			
Grade 6		Grade 7-8	
Period 1	08:15-09:02	Period 1	08:15-09:02
Period 2	09:06-09:55	Period 2	09:06-09:55
Break	09:55-10:05	Break	09:55-10:05
Period 3	10:09-10:55	Period 3	10:09-10:55
Lunch	10:55-11:25	Period 4	10:59-11:45
Period 4	11:29-12:15	Lunch	11:45-12:15
Period 5	12:19-1:05	Period 5	12:19-1:05
Period 6	1:09-1:55	Period 6	1:09-1:55
Period 7	1:59-2:45	Period 7	1:59-2:45
Wednesday Block			
Grade 6		Grade 7-8	
Period 2	09:20-10:41	Period 2	09:20-10:41
Break	10:41-10:51	Break	10:41-10:51
Period 4	10:55-11:33	Period 4	10:55-12:16
Lunch	11:33-12:03	Lunch	12:16-12:46
Period 4	12:07-12:46	E+T	12:50-1:20
E+T	12:50-1:20	Period 6	1:24-2:45
Period 6	1:24-2:45		
Thursday Block			
Grade 6		Grade 7-8	
Period 1	08:15-09:36	Period 1	08:15-09:36
Break	09:36-09:46	Break	09:36-09:46
Period 3	09:50-11:11	Period 3	09:50-11:11
Advisory	11:11-11:25	Advisory	11:11-11:25
Period 5	11:29-12:07	Lunch	11:25-11:55
Lunch	12:07-12:37	Period 5	11:59-1:20
Period 5	12:41-1:20	Period 7	1:24-2:45
Period 7	1:24-2:45		
Friday			
Grade 6		Grade 7-8	
Period 1	08:15-08:56	Period 1	08:15-08:56
Period 2	09:00-09:41	Period 2	09:00-09:41
Break	09:41-09:51	Break	09:41-09:51
Eagles Plus	09:55-10:30	Eagles Plus	09:55-10:30
Period 3	10:34-11:15	Period 3	10:34-11:15
Lunch	11:15-11:45	Period 4	11:19-12:00
Period 4	11:49-12:30	Lunch	12:00-12:30
Period 5	12:34-1:15	Period 5	12:34-1:15
Period 6	1:19-2:00	Period 6	1:19-2:00
Period 7	2:04-2:45	Period 7	2:04-2:45





DVMS STUDENT/PARENT ACKNOWLEDGEMENT OF THE HANDBOOK 25-26

This handbook contains school information, rules, and regulations. Please read the handbook thoroughly and refer to it as needed. It is important that all students and parents/guardians read the handbook within the first few weeks of school. The DVMS Handbook is also posted on our school website. Please contact an administrator if you have any questions about the contents of the handbook. We value your partnership and we look forward to working together with you to ensure success.

I have read and discussed the Diablo Vista Middle School Student/Parent Handbook with my student and I understand that my student is responsible for following these procedures and guidelines.

Parent/Guardian Signature

Parent/Guardian Signature

I have read and discussed the Diablo Vista Middle School Student/Parent Handbook with my parent/guardian and I understand that I am responsible for following these procedures and guidelines.

Student Signature

2nd Period Teacher

Grade

**Please sign, remove, and return this page to your 2nd period teacher
by Friday, September 5th, 2025.**