

Position: Fund Raising Officer
Location: Delhi, ASPIRE HQ
Reports to: Senior Advisor Advocacy and Partnership

ASPIRE - A Society for Promotion of Inclusive and Relevant Education, seeks a Fund Raising Officer for its Delhi office. Founded in 1997, ASPIRE is a registered NGO working to ensure quality education for all children within the Right to Education framework. We work to strengthen the public-school education system through improved school governance, introduction of new pedagogical practices and empowering teachers and local communities. Currently we are able to positively impact children, local communities and schools in Orissa, Jharkhand, West Bengal and Delhi & Chattisgarh.

Job Description

Aspire is seeking a seasoned fundraiser to raise funds for the organisation. In this role, you will use your expert communication skills and keen sense of initiative to spot fundraising opportunities, develop relationships with potential donors, and manage fundraising campaigns. By coordinating events, writing proposals, you will hone your speaking, writing, and leadership abilities while moving **Aspire** closer to its financial goals.

The ideal candidate will be outgoing, motivated, professional, and passionate about the role. We are looking for someone who believes in our mission and will demonstrate exceptional drive to further our existing fundraising efforts and help strategize and deliver new ones.

Objectives of this Role

- Promote awareness of the organization's mission and work
- Cultivate a network of dedicated donors
- Spot new fundraising opportunities
- Plan fundraising initiatives to help the organization meet financial goals
- Form strong relationships with external stakeholders
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Responsibilities

- Reach out to institutions, corporates, individuals, and foundations for fund raising
- Effectively convey the organization's mission, vision, and programs to potential donors
- Craft grant applications and fundraising proposals
- Strategize and successfully execute fundraising campaigns
- Organize fundraising events
- Manage, support, and develop fundraising activities
- Inspire new supporters to raise money, while maintaining and developing relationships with existing supporters

Skills and Qualifications

- A minimum of three years' fundraising, sales, or marketing experience
- Exceptional communication and relationship-building skills
- Ability to lead and influence funders

- Strong attention to detailA passion to work for a cause, meet new people and raise funds
- Bachelor's degree in communications, business, public relations, or a related field
- Competence in Microsoft Office suite and donor management systems
- Experience writing grant proposals, press releases, and/or fundraising letters
- Confidence with public speaking

Last date – April 20th

Please apply with your CV and a Cover Letter addressing why you are interested in ASPIRE and how your experience has prepared you for this position.

Only selected candidates will be notified.