

LTI Variance Request Form

2023-2024 Commonwealth Year

LTI values people over policies. If a policy does not fit the current needs of a member family, a variance may be requested by submitting a "Variance Request Form" to the Governing Board. The Governing Board will consider whether the variance can reasonably be accommodated while also keeping with the purpose and intent of LTI. The Governing Board will respond to all variance requests in a timely manner.

If your variance request is approved by the Governing Board, a written proposal for the parameters of the variance will be signed by the President and the Parent Mentor and kept in LTI records.

Date of Request

Name of Parent Member

Name of Student Member

Describe the variance requested and include the bylaws section or Policy/Procedure that you are seeking a variance from.

Describe reasons for requesting the variance.

Please include reference to individual circumstances and the relevant Leadership Education principles and Well-Educated Heart principles that pertain to your request.

Describe the timeframe for the variance to be in place.