

LELAND HIGH SCHOOL COUNSELOR PACKET

CLASS OF 2027

Students only need a Letter of Recommendation Packet if they are applying to private/out of state schools that require a Letter of Recommendation and/or a Secondary School Report.

The LOR Packet is not required if you are only applying to UC and CSUs!

Counselor Packet Checklist

- My packet is typed, printed, and stapled (**with my transcript attached**)
- My cover sheet has accurate deadlines
- I understand that Common App documents **CAN NOT** be submitted until I complete the **FERPA waiver** in Common Application
- I understand that packets will **only** be accepted during tutorial in the CRC on the following dates:
Early Action/Early Decision Deadline: 09/04/2026
Regular Decision Deadline: 09/25/2026
**Not having a 1st or 2nd period will not excuse me from missing the deadline*
- I have requested my teacher recommender(s) and counselor on Common Application using their official SJUSD email
- I understand that I will be assigned a counselor recommender on the day I submit my packet. **And only then** should I request recommenders on Common Application

You will be assigned a counselor when you submit this packet.

Please remember that since your assigned counselor may not know you very well, they need to use the content in this packet to accurately submit any forms needed for your college applications.

A quality packet is a quality evaluation!

**BEGIN PRINTING AT PAGE 2 OF THE DOCUMENT
DO NOT PRINT PAGE 1 OF THE DOCUMENT**

Assigned Counselor:

COUNSELOR PACKET

Cover Sheet

Student's Full Legal Name:	
Student's Preferred Name:	
Student ID Number:	

Have you qualified for an SAT/ACT fee waiver or free/reduced lunch?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you a first-generation college student? <i>(parent or legal guardian has not completed a bachelor's degree at a four-year college/university)</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you a member of DCAC? <i>(Destination College Advising Corps)</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No

Academic Integrity

Have you ever been in violation of the academic integrity policy at Leland?

This includes cheating violations, recording classes, sharing private class assessments, or using resources not permitted by teachers.

Yes No

I understand that recommendations are confidential and dependent on the accuracy of student information. If I am found to be in violation of the school's academic integrity policy as determined by the administration, my recommenders have the right to rescind my recommendation.

By signing below, both the parent and the student acknowledge their understanding of this statement.

Student Signature:

Date:

Parent Signature:

Date:

Indicate your first application deadline:

(Excluding UC/CSU deadline)

MM/DD/YYYY

ED I School & Deadline (if applicable):

School Name: _____

MM/DD/YYYY

ED II School & Deadline (if applicable):

School Name: _____

MM/DD/YYYY

COLLEGE LIST

List all schools that require counselor documents (secondary school report, initial transcript, etc)

College Name	Intended Major <small>If undecided, write N/A</small>	Deadline <small>List the actual deadline, not your preferred deadline!</small>	Deadline Type <small>Choose from the dropdown below</small>	Submission Method <small>Choose from the dropdown below</small>
Ex: Sample University	Business	Nov 1, 2025	Early Action ▾	Common Application ▾
		📅 Date	Select ▾	Select ▾
		📅 Date	Select ▾	Select ▾
		📅 Date	Select ▾	Select ▾
		📅 Date	Select ▾	Select ▾
		📅 Date	Select ▾	Select ▾
		📅 Date	Select ▾	Select ▾
		📅 Date	Select ▾	Select ▾

University of California (UC) Applications <small>Please highlight all schools you are applying to</small>	California State University (CSU) Applications <small>Please highlight all schools you are applying to</small>
<ul style="list-style-type: none"> • UC Berkeley • UC Los Angeles • UC San Diego • UC Davis • UC Merced • UC Santa Barbara • UC Irvine • UC Riverside • UC Santa Cruz 	<ul style="list-style-type: none"> • CSU Bakersfield • CSU Dominguez Hills • Cal State Fullerton • CSU Maritime Academy • Cal Poly Pomona • San Diego State • Cal Poly SLO • CSU Channel Islands • Cal State East Bay • Humboldt State • CSU Monterey Bay • Sacramento State • San Francisco State • Chico State • Fresno State • Cal State Long Beach • CSU Northridge • CSU San Bernardino • San Jose State • CSU San Marcos • Sonoma State • Cal State Los Angeles • Stanislaus State

STUDENT QUESTIONNAIRE

Type your answers directly into this document

9th-12th GRADE ADVANCED COURSEWORK

(Accelerated, Honors, AP, College Level)

If offsite, please specify

COURSE NAME	GRADE TAKEN (9, 10, 11, 12)	FALL GRADE	SPRING GRADE	IF OFFSITE COURSE PLEASE SPECIFY HERE
Ex: Accelerated Algebra 2	10	A-	A	

12th GRADE SCHEDULE

(include 1st and 2nd-semester classes)

Period	Course Name	Teacher	Semester
0			
1			
2			
3			
4			
5			
6			
7			

TEST SCORES (OPTIONAL)

Please be aware that by listing your scores, you are giving your counselor permission to share this information in their evaluation

Month & Year Taken	Type of Exam (SAT, ACT, or AP Exam) <i>list the full exam name</i>	Overall Score	Math Score	Reading Score	Writing Score	ACT Science Score

List 3 adjectives that best describe you

Provide details

- 1.
- 2.
- 3.

(OPTIONAL) ADDITIONAL COMMENTS

Note: What you share can be added to your counselor's evaluation

If there's anything else you want us to know about your academic history and/or extenuating circumstances, you can do so in the space below.
(Examples: Break in attendance, language/cultural barriers, hardships you faced that affected your academic performance...)

PLEASE REMEMBER TO PRINT & STAPLE YOUR UNOFFICIAL TRANSCRIPT TO THE END OF THE PACKET!