

This contract is intended to provide guidelines and examples of prohibited computer, hot spot, and internet uses, but does not attempt to state all required or prohibited activities by users. Failure to comply with all Regional School Unit No. 24 (RSU) policies and this contract may result in loss of computer and internet privileges, and/or legal and disciplinary action. If this form is required to be provided to the RSU Board (RSUB) for any reason, it will become a matter of public record and information contained within may be subject to Freedom of Information Act (FOIA) or Freedom of Access Act (FOAA) Requests.

Student use of RSU computers, networks, and internet services is a privilege, not a right. Unacceptable use and/or activity may result in suspension or cancellation of privileges, as well as disciplinary and/or legal action. The Building Administrator (BA) shall have final authority to decide whether a student's privileges will be denied or revoked.

Student access to RSU computers, networks, and internet services are provided for educational purposes and research consistent with the RSU's educational mission, curriculum, and instructional goals. All rules and expectations that apply to student conduct and communication also govern student use of RSU devices. RSU students are expected to comply with these rules as well as all instructions from teachers and/or other staff members when accessing RSU academic computing resources - including but not limited to devices, networks, and peripherals, as defined in RSU policy IJNDB.

Students are responsible for their actions and activities involving RSU computers, networks, and internet services, and for their computer files, passwords, and accounts. Examples of prohibited uses include, but are not limited to, the following:

1. **Accessing Inappropriate Materials** – Accessing, submitting, publishing, forwarding, downloading, scanning, or displaying materials that are defamatory, abusive, obscene, vulgar, sexually explicit, sexually suggestive, threatening, discriminatory, harassing, and/or illegal;
2. **Illegal Activities** – Using RSU devices, networks, and internet services for any illegal activity or any other usage that violates RSU policies, procedures, and/or school rules;
3. **Violating Copyrights** – Copying or downloading copyrighted material without the owner's permission;
4. **Plagiarism** – Representing as one's own work any material obtained on the internet (such as term papers, articles, etc). When internet sources are used in student work, the author, publisher, and web site must be identified;
5. **Software** – Copying or downloading software without expressed written authorization of the BA;
6. **Non-School Related Uses** – Using the RSU devices, networks, and internet services for non-school-related purposes such as private financial gain, commercial activities, advertising, or solicitation.
7. **Misuse of Passwords/Unauthorized Access** – Sharing passwords, using other users' passwords, and/or accessing other user accounts;
8. **Malicious Use/Vandalism** – Any malicious use, disruption or harm to RSU devices, networks, and internet services, including but not limited to hacking activities and creation/uploading of computer viruses;
9. **Unauthorized access to Chat Rooms/Newsgroups** – Accessing chat rooms or newsgroups without specific

authorization from the teacher.

10. **Hacking** - The unauthorized accessing of devices, networks, and/or peripherals.

D. No Expectation of Privacy

The RSU retains control, custody, and supervision of all devices, networks, and internet services owned or leased by the RSU, and reserves the right to monitor all computer and Internet activity by students. Students have no expectation of privacy in their use of RSU devices, including email and stored files.

E. Compensation for Losses, Costs, and/or Damages

The student and/or the student's parent/guardian shall be responsible for compensating the RSU for any losses or damages incurred to any RSU laptop or hot spot while in a student's possession. Any student who incurs a fee as the result of damage to or loss of a laptop, charger, bag, or ancillary device and/or materials will not be issued a replacement until a payment arrangement has been made with the IT Department. If a device is stolen while in the possession of a student, the guardian is responsible for filing a police report and forwarding a copy of the report to the RSU Technology Coordinator.

F. Devices Leaving the State

The Maine Learning Technology Initiative MLTI and the RSU recommend that the devices remain in the state of Maine. However, the RSU understands that there are situations where a student needs their MLTI or RSU device to travel with them to complete assigned work. In order for this to happen, the BA needs to be notified prior to travel and the student is required to have the Technology Protection Plan (TPP) in place. The TPP may be purchased if the student did not purchase it when originally receiving the device, provided the device is inspected and found to be in good working order.

G. The RSU Assumes No Responsibility for Unauthorized Charges, Costs, or Illegal Use

The RSU assumes no responsibility for any unauthorized charges made by students, including but not limited to credit card charges, long-distance telephone charges, equipment and line costs, or for any illegal use of its computers such as copyright violations.

We have thoroughly reviewed and understand the guidelines provided, and we hereby agree to be bound by all terms and conditions set forth therein. We expressly acknowledge and accept full financial responsibility for any and all consequences arising from the student's use of RSU 24 computers, MLTI laptops, networks, and Internet services, regardless of whether such use occurs on school premises, at home, or in any other location.

Date: _____ Parent Signature: _____

Date: _____ Student Signature: _____

Cross References:

Policy IJNDB - Student Computer and Internet
 Policy IJNDC-I - Laptop Insurance Program Policy
 Policy DIA - Technology Protection Program

Adopted: August 17, 2010
 Revised: September 6, 2016
 Revised: July 25, 2017
 Revised: July 31, 2018
 Revised: September 7, 2021

Revised: November 21, 2023
Revised: September 2, 2025