

NOC for Part Time Job

Date: _____

Ref No. _____

To Whom It May Concern

1. It is certified that the employees working in (Company Name) are not bound with the company except their working hours from 9 am to 5 pm. After this, they are allowed to work anywhere part time, without the behalf of company. Employees can do a part time job in other organization but keeping the Company's personal documents safe.
2. This No Objection Certificate certifies the permission from company's management.
3. In case of particular discussion, call at _____.

Yours Sincerely,

(Sign & Stamp)
HR Officer,
Company Name