

LESSON 18

Theme: “Why Go To School?”

Subtopic: “Training courses. Job application.” = “Навчальні курси. Заява про прийом на роботу.”

Expected results: The children will be able:

- to revise the structure of a formal letter;
- to identify the parts of the letter;
- to match each item of information content to the correct paragraph;
- to put the parts of the “Application for the Course” in the correct order;
- to use the example and write online – blog “5 tips how to find a job”.

Equipment: the book “English” 10th grade by Oksana Karpiuk; a sample of PowToon video.



Procedure:
Greeting & Warming-up:

The teacher greets the children. (p.76, ex.1)

Put the structure of a formal letter in the correct order.

A	stating reason(s) for writing	1	D	Greeting
B	writer's full name	2	A	Introductory paragraphs
C	writing closing remarks	3	E	Body
D	formal greeting	4	C	Concluding paragraph
E	qualifications and reason for applying for a course	5	B	Ending

The Main Body of the Lesson:

1. Reading (p.76-78, ex.2-4):

• Pre-reading:

T: Discuss the situation and do match each item of information content (A-E) to the correct paragraph (1-5).

You received a Master's degree in Art History from the University of Cambridge. You are very ambitious and eager to continue your studies. The MA Classical Archaeology Courses offered by the University of Durham seem to be an outstanding opportunity for you.

Match each item of information content (A-E) to the correct paragraph (1-5).

Paragraph	Information content
C 1 reason(s) for writing	A • a strong wish to learn and continue professional development
B 2 education	• interest in field work
E 3 experience	B • a Master's degree in Art History from the University of Cambridge
A 4 skills, qualities	C • application for the MA Classical Archaeology Course
D 5 closing remarks	D • enclosing all the necessary documents
	• repeating the reason for writing
	E • a curator at Whitby Town Museum

● Reading:

3 Put the parts of the 'Application for the Course' in the correct order.

I am writing to apply for the MA Classical Archaeology Course offered by your university for the next academic year starting in September.

(A)

I enclose my Resume with further details of my qualifications and work experience. I hope that you will consider me for admission to the course. I look forward to hearing from you soon.

(B)

Yours faithfully,

(C)

6 Henley Street Whitby June, 2018

(E)

Dear Sir / Madam,

(F)

Faculty of Humanities
Archaeology Department
University of Durham

(G)

Catharine M. Shelley

(D)

I am 28 years old and I've got a Bachelor's degree in Art History from the University of Cambridge. I continued my studies and last year I was awarded a Master's degree. I have always been interested in classical art, literature and languages. As a student at Whitby Secondary School I passed three A level exams: History, Latin and Classical Literature.

Since the completion of my studies at Cambridge University I have been working as a curator at Whitby Town Museum. I have enjoyed my job enormously. However, I feel I need to continue my professional development and expand my knowledge of classical cultures. I believe that taking a place on the MA Classical Archeology Course would enable me to gain very valuable new insights into the classical period. Furthermore, it would give me the opportunity to do field work, which has been my wish for many years.

(H)

- 1 **E**
- 2 **F**
- 3 **A**
- 4 **H**
- 5 **B**
- 6 **G**
- 7 **C**
- 8 **D**

insight / прозорливість, розуміння, повне уявлення

● Post-reading:

T: Try to make up your own letter of application as in the example, but do it orally.

- 4** Choose one of the advertisements (pp. 78-79). Write your letter of application. Use the letter on page 77 as a model and some of the phrases in the list below.

- I am writing to apply for admission to the course in...
I would like to apply for a place on...
- I have taken / passed / completed the...
I hold a certificate in...
- I look forward to receiving your response...
I look forward to meeting you / hearing from you...
I hope that you will consider me for...
- Please contact me regarding...
- I enclose further details of my
qualifications... / a copy of my...



Final Part of the Lesson:

1. Home assignment:

- ❖ Write your own online – blog titled “5 tips how to find a job”
<https://www.powtoon.com/video-template/interview-tips-video-template>

❖ Summarizing:

Discussion of the lesson and evaluation of the pupils' work.