

Guidelines for Submitting Research Proposal Under DRTMC Research Grant (2024-2025) University of Dhaka

1. Introduction and background

The Disaster Research Training and Management Centre (DRTMC), University of Dhaka has allocated a research grant to strengthen research excellence and widen research opportunities in Bangladesh. Proposals for disaster issues in all related disciplines are invited under the DRTMC research grants.

2. Scope and objectives

The aim of this research project is to generate disaster-based knowledge, disseminate ideas and, most importantly, improve knowledge-based competencies. This grant will facilitate disaster research and the most appropriate management plan.

3. General guidelines

- a. **Procedure to submit:** The research initiative must be undertaken by the faculty members of the Public University of Bangladesh. However, collaborative interdisciplinary research by faculties of various universities/departments/institutes/centres is highly encouraged. The Project shall be submitted through the Chairman/Director of the department/Institute.
- b. **Deadline for Submission:** 28 February 2025
4. **Budget:** The budget of the project should be prepared within BDT 100000.00 including VAT and TAX in appropriate cases at the prescribed rate.
5. **Evaluation:** The proposed research project will be evaluated by the expert committee. Research proposals will be accepted/awarded only after the approval of the Expert Committee.
6. **Publication:** Based on the research reports and outcomes, the awarded researcher(s) should publish at least one article in a peer reviewed journal. The financial support of DRTMC, University of Dhaka shall be duly mentioned and acknowledged in all published articles.
7. **Fund disbursement:** The fund shall be disbursed in 02 phases/installments, in the first phase 75% allocation after the agreement and remaining 25% after the submission of final report.
8. **Declaration:** The investigator(s) shall submit a written declaration that the proposal was not submitted previously to any agencies and shall not be submitted to other funding sources if the project is accepted.
9. **Letter of agreement:** The awardees must follow all the set rules of the University of Dhaka to be mentioned and signed in the letter of agreement.

Annexure

Research Proposal Submission Form
DRTMC Research Grant
University of Dhaka, Dhaka 1000, Bangladesh



1.0 Title of the project:

2.0 Duration of the project: Months

3.0 Proposed budget: BDT.

4.0 Brief information about Principal Investigator (PI) and Co-Investigator Co-I)

(A) Principal Investigator:

Name:

Date of birth:(dd/mm/yyyy)

Designation:

Department/Institute/Centre:

Website (if any):

E-mail Address:

Contact No.:

Academic Qualification:

Number of Journal Articles and Books: (Please provide a complete list)

(B) Co-Investigator (if any) :

Name:

Date of birth: (dd/mm/yyyy)

Designation:

Department/Institute/Centre:

Website (if any):

E-mail Address:

Contact No.:

Academic Qualification:

Number of Journal Articles and Books: Please provide a complete list in separate sheet

5.0 Brief description of the research project.

5.1	Summary of the project (maximum 200 words)
5.2	Introduction, Background and Objectives of the study (200 words)
5.3	Major activities under the study (100 words)
5.4	Brief review of previous works related to the proposed study (200 words):
5.5	Research methodology/analytical techniques (maximum 400 words)
5.6	Expected outcomes and output of the proposed research (maximum 100 words)

6.0 Detailed work plan

Activities	Months											
	1	2	3	4	5	6	7	8	9	10	11	12

This can be submitted in a spreadsheet as **Gantt chart**

7.0 Declaration and signature of the investigators:

Principal Investigator	Signature: Name: Date:
Co-Investigator 1 (If any)	Signature: Name: Date:

8.0 Endorsement from the Chairman/Director of respective entity

Comments:	
Name:	
Signature with seal:	
Date:	

(i) If anything is required by the Researcher not mentioned in the guideline, may be given if it is approved by the Committee.