

Bid announcement for CAFE2 Project endline survey

Hanns R. Neumann Stiftung (HRNS) is a non-profit foundation, the headquarter based in Hamburg, Germany. The core objective of HRNS is the economic and social development of farming families and communities by strengthening their competitiveness, building modern farmer organizations, creating market linkages and access to support services, more over our major goal is to improve the livelihood of small holder coffee farmers. HRNS supports gender equality and youth development to unleash their potential as productive members of society and agents of transformation.

HRNS is seeking for a consultant/team of consultants (hereinafter: contractor) to conduct endline evaluation survey and on preparing the result document for the current CAFE2 project which are implemented in Amahara region Ethiopia and which was planned to provide support for 2500 small holder coffee farmers. The evaluation will be undertaken in the woreda of Ayehu Guagusa, Bahir Dar City, Bahir Dar Zuria, Burie Town, Burie Zuria, Dembecha and Jabi Tehinan. Field visits will be conducted as part of this evaluation. The field visits also, will take place in the Woredas where cooperatives are located:

Interested individual or Consulting firm who meet the following criteria could collect the ToR and from the HRNS-ET country representative office and submit the document starting from the date of the bid announcement within 10 working consecutive days.

Criteria

- Relevant academic degree (master level) e.g. in agriculture, rural development or business administration
- Team leader has a minimum of seven years'/7 experience and expertise in the field/sector of rural development and agriculture.
- Team leader has conducted at least three evaluations in the function of a team leader in a relevant field.
- The team leader and team member both have solid experience in planning and conducting qualitative data collection and analysis (semi-structured interviews and focus group discussions).
- Team member has participated in at least two evaluations ideally in a relevant field.

- The evaluation team shall ideally consist of male and female members since we strongly support leaders of qualitative interviews or focus group discussions with female-headed households to also be female.
- Knowledge of Ethiopian coffee producing regions with focus on topics such as rural development and agriculture, farmer livelihoods, value chain development, cooperatives
- Proven experience in qualitative data collection and analysis and participatory approaches.
- Experience in project cycle management
- Experience and expertise in cross-cutting issues and principles (such as gender equity and environmental sustainability)
- Excellent oral and written English skills and knowledge of Amharic (either through a national expert or a translator)
- Sound MS Office and IT skills
- The consultant must have renewed legal business license and VAT registered as well have TIN number.

The consultants must not have been previously involved in the design, implementation or monitoring of this project/program

HRNS Ethiopia reserves the right to reject the bid partially or fully!

The soft copies of the TOR and proposal templates will be shared based on request using the following address:

Contact details: hrnsetpro@hrnstiftung.org ;- phone number: - 0995-67 67 59

Our office is located around *Megenagna Egziabher Ab* Church.

No.	SCORING TABLE	Weight
1	A. Qualification/Experience	35
2	Experience in conducting large scale assessments and evaluations of complex projects	10
3	Experience in conducting rural development surveys targeting on coffee in Ethiopia	10
4	Relevant academic degree (master level) e.g. in agriculture, rural development or business administration	10
5	Availability of team members familiar with the project target areas and the local languages	5
	B. Technical Proposal	50
6	Understanding of the TOR	10
7	Methodology: Desk review	5
8	Methodology: mixed methods and approach	15
9	The sampling frame proposed for all targeted respondents	15
10	A work plan proposed that mirrors the timeline of deliverables in this TOR	5
11	C. Quality and Relevance of the previous assessment reports	10
12	D. Previous assessment references	5
	Total Technical Score	100%

Only proposals where the technical elements score 70% or more will proceed to the financial evaluation stage.

The financial element of the proposal will be scored out of 100%. We ask you to please quote in ETB. The financial proposals will be scored as follows:

Weighting	Criteria	
15%	Does the budget match the technical proposal?	
15%	Are the number of units (e.g. days allocated to planning, delivering training and reporting) budgeted sensibly in relation to the services required/offered?	
15%	Are the staff time unit costs sensible?	
15%	Are the transport and per diem unit costs sensible?	
40%	Total Costs - Financial Proposals will be assessed for their financial competitiveness, with lower priced bids scoring more favorably.	
Total Financial Score		100%

Following the technical and financial evaluation, scores will be combined in accordance with the following weights:

A. Technical Score (70%)

B. Financial Score (30%)

The consultant is expected to bear the cost associated with tasks outlined necessary travel cost and other logistical arrangements. "The payment will be 30% upon submission of the Inception report, 30% upon submission of the first draft report and 40% upon submission of the final report.