FRARO Meeting Minutes

June 8, 2023

- **Call to order and Introduction of the Board**
- FRARO Board Members
    - Chair – Karen Kratz
    - Vice Chair – Jeffrey Carroll-ABSENT
    - Secretary – Tiffany Holbrook
    - Treasurer – Bill Hewett
    - Director - Aaron Edmonds
    - Director-Alan Kratz
    - Director - Judy Hewett
    - Director - Elaine Rider-ABSENT
    - Director-Vacant
    - Ex-Officio–Edwin Patterson-ABSENT
- Park Staff
    - L. Baker, Ranger
    - L. Thomas, Maintenance & Construction Tech. II
- **Secretary's Report-Tiffany Holbrook**
    - March 29, 2023 minutes emailed prior to meeting and presented at meeting for attendees to review. Karen Kratz called meeting to order and motioned to approve minutes as presented. Judy Hewett second the motion. Motion was passed.
- **Treasurer's Report-Bill Hewett**
    - $14,181.54 balance at prior March 29,2023 meeting
    - $11,338.36 current balance
    - Approved Treasury report. Alan Kratz motioned, Aaron Edmunds, second.
- **Current Business**
    - **Park Staff**-Announced plaques arrived.
    - **Pollinator Garden**-Bill Hewett provided $375.16 to Elizabeth (Park Staff). Final Draw.
      Karen Kratz noted FRARO promised $2,500, we paid approximately$70.00 over that and FSP already paid $2,500. Karen Kratz-Dr. Soots plaque in progress, wording agreed on by Board. Suggested we have sculpture in and mounted first BEFORE mounting Dr. Soots plaque. Edwin does not know status of Raven Rock Sculpture.
      Park Staff; Baker and Thomas announced Pollinator Ribbon Cutting Event for Tuesday, June 27th at 10:00 a.m. Registered with N.C. Wildlife Federation. Free "Little Library" registered and can be found online. Event be announced on FRARO website. Attendees noted; Garden Club, Beekeeper, Seed Supplier and a table for kids. Liz Thomas, Park Staff, agreed to provide a plaque for dedication/thanks to Womble Hardware to be placed on Gazebo. Aaron Edmonds volunteered to Represent FRARO at Ribbon cutting event.
    - **Membership forms**-Karen Kratz indicated the new updated envelope black and white membership forms arrived.
    - **Trailride/Equestrian Events**-Tiffany Holbrook, Committee Chair. Friday, June 30th, Tiffany, Bill and Judy Hewett to set-up a "meet n greet" table at the Equestrian trailhead. Snacks and water provided. Membership forms available. Park Staff indicated to definitely contact Sup. Privette and check website for trail conditions before going. **Trailride dates** discussed (Fridays); October 6 (Alan & Karen Kratz available), and October 13th (Bill & Judy Hewett available)-to be determined. 15 max riders at each day.

Suggest providing snacks and water only and charging the following (which will include a membership); $15-1, $25-2, $45-4.

- **Penny Press**-Tiffany Holbrook. After research, multiple calls to various Penny Press Machine companies, Penny Press Machines AKA Elongated Coins seemed the most reasonably priced, forthright in information, and responsive in communications. Cyndee Jackson of PP said they have a non-electric showroom model for discounted sale of $3,417.42 which includes; Press, 4 Dye Designs and shipping/delivery. Tiffany Holbrook indicated anonymous donor to provide/donate $1500 to FRARO toward Penny Press. FRARO cost would be $1,917.42. Karen Kratz motion to purchase Penny Press. Tiffany Holbrook Second motion. Approved. Decided on the Dyes to be Hike it, Bike It, Ride It, and Raven. Bill Hewett wrote initial check for $1,800 to Elongated Coins, Tiffany Holbrook to mail.
- **Benches**-Karen Kratz. Materials have arrived for bench repairs. Park staff said they would provide hardware. Replace plaques, as necessary. We need to provide our non-tax exempt Id to Corrections to avoid paying tax.
- **Barrels**-Via Karen (Edwin' project) Edwin has 8 barrels. Currently getting the edges of the barrels smoothed out and will provide to Park staff upon completion.
- **Bylaws, MOP (Manual of Procedures), MOU with Raven Rock Park (Memorandum of Understanding)**. Handed out above 3 documents for review. By-laws-Karen suggests we remove Directors specific duties in new by-laws. FRARO Board to review and discuss at next meeting. By-Laws will need to be adopted at the last yearly membership/board meeting.

- **New Business**
  - **Chamber of Commerce vs. Other Community Memberships**-Karen and Alan Kratz after researching believe there is little to no benefit for FRARO joining the Chamber. Believe it might be a better fit to join Dunn Tourism or work with Cape Fear River Adventures.
  - **Membership**-Bill Hewett discussed concerns on lack of memberships coming in. Board discussed reasons as to why-economy, time of year, our processes. Karen Kratz and Park staff discussed brochures and boxes in various areas in the park. Also, Park Staff mentioned Garet their Volunteer Coordinator, could possibly assist, at times with membership drives/events.
  - **Meetings**-As a Board decided Thurdsay evenings best for the majority of members. Next meeting August 10th at 6:30 p.m. at the meeting room at Park. Year-end Membership and Board Meeting November 30th, time to be determined.
  - **Removal from the Board**-Due to non-attendance of meetings it was voted to remove Board Director, Paola Pilo. Alan Kratz motioned. Bill Hewett second. Approved. Karen Kratz to contact Paola Pilo.
  - **Park Staff Upate-**Thomas and Baker**.** David Carroll Park Ranger has left. Maintenance 1 position filled by Brandon Josyn. All seasonal employees received a $3 an hour raise so they are now making approximately $15-17 an hour.

- **Motion to Adjourn** was made by Alan Kratz and seconded motion by Judy Hewett.