Registration Error Guide

Error Message	Error Description	What To Do	Contact/Resources
Class Restriction	This class is restricted for students in a certain class level e.g. freshman, sophomore, etc.	Confirm class standing in DegreeWorks. If the student has the correct class level to take this course, contact the academic department.	**Department**
Closed Section *CRN*	The class is full.	If the class has a waitlist, add to the waitlist - instructions and FAQs here. If the class does not have a waitlist, reach out to the instructor to request an override. Overrides are at the discretion of the instructor.	**Instructor** (if no waitlist exists)
Corequisite *CRN* required	This class must be taken at the same time as another class that has not yet been added to the schedule. Both class requirements must be registered simultaneously in order to successfully enroll.	See instructions on how to register for corequisite sections. If the course is being retaken and it is believed that only one component is needed without also repeating the other, please contact the academic department.	**Department**
College Restriction	Restricted by a college or school. A major in a specific college or school must be declared. e.g. School of Business Administration	If the message was received in error, contact the academic department.	**Department**

Degree Restriction	Degree Restriction e.g. Bachelor of Arts	If the message was received in error, contact the academic department.	**Department**
Duplicate Course with Section *CRN*	Two or more of the same class with the same subject and course number are in the registration cart.	Turn on the conditional/add drop feature and follow the directions to swap out the original course to add the new section with the same subject/course number. If this is a special topics class, a request for a duplicate override from the academic department is needed.	**Department**
Field of Study Restriction: Restricted for specific majors or minors.	Restricted by specific majors. Students must be in the specified major to register. Major changes may not be effective until next semester.	Confirm active major in DegreeWorks. If the message was received in error, contact the academic department.	**Department**
Level Restriction	Restricted by your student level restriction e.g. UG (Undergraduate), GR (Graduate), etc.	Confirm active level in DegreeWorks. If the message was received in error, contact the academic department.	**Department**
Link Course Required *CRN*: Requires 2 or more components	A linked course is required to be registered simultaneously. Typically, a lab or workshop is required in addition to the class/lecture.	Students must register for all linked components in order to successfully enroll. Follow the directions here for adding linked courses.	

Maximum hours exceeded	Student level determines the maximum registration credit hours. Undergraduate students may take 18 credit hours per semester, graduate students may take 12.	Undergraduate students should contact their academic adviser to request to exceed their maximum credit hours. Graduate students should contact the Graduate School. When attempting to swap classes, the original class must be dropped before being able to add the new class to avoid exceeding the credit hour limit.	**Academic Adviser** or **Graduate School**
Permission or Approval or Contact message	A special approval (permission) is needed to register for the class. Any other restrictions must also be met, even with approval. e.g. Prerequisites must be met	All classes will require permission overrides during late registration. Some courses will always require instructor approval. See instructions on how to request an override here.	**Department** or Instructor
Before you can register for this course, you must meet the prerequisite(s) listed. View Catalog or Section comments for more information.	A prerequisite is required to be completed or in-progress prior to registration for this course. If satisfied by an in-progress course, academic history will be audited before the beginning of the semester. If prerequisite requirements are not met, students will be deregistered from the class for failure to meet the prerequisite.	If the prerequisite requirements are not met for the course, students must first register for the required classes or consult with their academic adviser for alternate course suggestions. Confirm prerequisites using the university catalog. If all prerequisite requirements are met and an error is still present, contact the Office of the Registrar.	**Academic Adviser** or **Office of the Registrar** **Catalog** - Look up class prerequisites using "Search Catalog" field

Program restriction	Restricted by specific programs.	If the message was received in error, contact the academic department.	**Department**
Repeat hours exceed #	Certain courses only are allowed to be repeated up to a certain amount of credit hours.	Undergraduate students should contact their academic adviser for further information. Graduate students should contact the Graduate School for further information.	**Academic Adviser** or **Graduate School**
Repeat count exceeds #	Certain courses only are allowed to be repeated a certain amount of times. Most undergraduate courses may be repeated up to 3 times (original attempt and 2 additional times) per catalog policy. Graduate courses require approval to be repeated.	Undergraduate students should contact their academic adviser for further information. Graduate students should contact the Graduate School for further information. Complete petition to repeat course for grade improvement.	**Catalog** - reference **Academic Adviser** or **Graduate School**
Reserve Open or Closed	Some seats are reserved for specific students, typically by major.	If the message was received in error, contact the academic department. Students who are not in the reserved population should select another open section of the class.	**Department**

Time conflict with *CRN*	Two or more classes in the registration cart are at the same or conflicting times.	Review the schedule of classes for options that do not overlap. Contact an academic adviser for alternate class suggestions if needed. If no other options exist, a [Time Conflict Override Form may be submitted for review.](). If the time conflict is due to a Supplemental Instruction or final exam meeting time, a [Special Time Conflict Override Form]() may be submitted.	**Registrar**
Open Reserved for Waitlist	The class is showing an available seat, however, there are students on the waitlist. The available seat is being held for the first student on the waitlist to accept the open spot and is not available for registration by another student.	[See instructions on how to add to the course's waitlist.]()	**Registrar**
Waitlist Notification Expired	When a seat becomes available for a waitlisted course, students will receive a notification from [waitlist@oakland.edu]() that provides a date and time by which the student must log into MySAIL and register for the course. If this deadline passes	The waitlist seat has expired. Students may re-register to join the waitlist again.	**Registrar**

without registration, the waitlist will move on to the next student.

| Invalid Level for Course | This course does not allow the student's level to register. No override can be provided. | Students receiving this error should contact the Office of the Registrar for additional information.

Academic units should contact Undergraduate Education or Graduate School. | **Registrar**, Undergraduate Education, or Graduate School. |