



INTERNATIONAL SOCIETY FOR KEY WOMEN EDUCATORS  
**DELTA KAPPA GAMMA™**

## **2024-2026 Gamma Kappa Chapter Yearbook**

### **Gamma Kappa Chapter Organized April 7, 1977**

The mission of the Gamma Kappa chapter is to provide intellectual stimulation and personal support for its members and promote the best practices in education.

### **International Society Founded May 11, 1929**

The mission of Delta Kappa Gamma is to promote professional and personal growth of women educators and excellence in education.

<b><u>Table of Contents</u></b>	
<a href="#"><u>Seven Purposes of the Society</u></a>	<b>Page 1</b>
<a href="#"><u>Delta Kappa Gamma Symbols</u></a>	<b>Page 2</b>
<a href="#"><u>Collect</u></a>	<b>Page 2</b>
<a href="#"><u>Delta Kappa Gamma Song</u></a>	<b>Page 3</b>
<a href="#"><u>Gamma Kappa Chapter History</u></a>	<b>Page 4</b>
<a href="#"><u>DKG International Board &amp; NC DKG Personnel &amp; NC DKG Educational Foundation Contact</u></a>	<b>Page 5</b>
<a href="#"><u>2024-2026 Gamma Kappa Executive Board</u></a>	<b>Page 6</b>
<a href="#"><u>2024-2026 Gamma Kappa Chapter Membership</u></a>	<b>Page 7</b>
<a href="#"><u>2024-2026 Gamma Kappa Birthdays-at-a-Glance</u></a>	<b>Page 11</b>
<a href="#"><u>2024-2026 Committee Teams</u></a>	<b>Page 12</b>
<a href="#"><u>2024-2026 Programs</u></a>	<b>Page 14</b>
<a href="#"><u>Gamma Kappa Chapter Rules</u></a>	<b>Page 16</b>

### **Seven Purposes of the Society**

- **TO UNITE** women educators of the world in genuine spiritual fellowship
- **TO HONOR** women who have given, or who evidence a potential for, distinctive service in any field of education
- **TO ADVANCE** the professional interest and position of women in education
- **TO INITIATE, ENDORSE, AND SUPPORT** desirable legislation or other suitable endeavors in the interests of education and of women educators
- **TO ENDOW** scholarships to aid outstanding women educators in pursuing graduate study and to grant fellowships to non-member women educators
- **TO STIMULATE** the personal and professional growth of members and to encourage their participation in appropriate programs of action
- **TO INFORM** the members of current economic, social, political, and educational issues so that they may participate effectively in a world society

## Delta Kappa Gamma Symbols

**Motto:** Each for all and all for each.

**Key Pin**

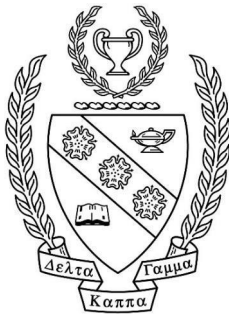


**Flower:**  
Red Rose



**Colors:** The colors of Delta Kappa Gamma are red and gold: red for courage and gold for the loyalty we show our members and the ideals of our Society.

### Coat of Arms



The Coat of Arms consists of a red shield with a band of gold. Three Tudor roses and the band symbolize the Society's ideals of friendship, loyalty, and hopefulness. The flaming lamp and the open book on the shield signify scholarship and knowledge. The laurel sprays are the traditional symbols of achievement.

### Collect

Our Father in Heaven, almighty and gracious,  
We offer thee our heartfelt thanks for this thy bounty,  
And for the spirit of fellowship  
Which we are privileged to enjoy together.

Guard us from pettiness and self-seeking;  
Grant us courage, faith, and vision;  
Keep us conscious of the beauty of loyalty,  
The joy of growth,  
And the privilege of playing a vital part in humanity's  
Struggle toward universal peace and brotherhood.

To these ends we pray thy blessings  
And guidance now and always.

Amen

## **Delta Kappa Gamma Song**

Women teachers, to the calling  
Firmly rally, never falling,  
Duty ne'er upon us, palling,  
Staunch courageous, we!  
Loyalty and trust e'er heeding,  
Mindful of our sisters needing  
Aid and guidance from those leading  
Helpful may we be!

To Delta Kappa Gamma  
Faith we pledge forever!  
Hand in hand, our loyal band,  
Forward moving ever!  
Onward! 'tis our sisters need us,  
Courage, Faith, and Honor lead us!  
Wrongs in truth and justice heed us!  
Firmly shall we stand!

Guardians of the faith yet sleeping,  
For our sisters watch e'er keeping,  
Deeds of others now we're reaping,  
We for others stand!  
To us pioneers have given;  
We return their gifts to Heaven;  
Work for others is the leaven  
That inspires our band!

Oh! Delta Kappa Gamma  
In thy fold we gather;  
Unity and liberty  
Shall be our watchwords ever!  
Education e'er we'll further;  
Each is bound to each as brother;  
With this faith in one another  
We shall win, for aye!

Annie Webb Blanton and Cora M. Martin

**Gamma Kappa Chapter History**  
 Organized April 7, 1977\*  
 Celebrating 47 Years as a Chapter in 2024  
*\*Alpha Tau merged with Gamma Kappa in 2019\**

**Charter Members**

Frances Abbott	Emily Graham	Mildred Poole
Maxine Amos	Faye Harmon	Verna Randall
Gwen Barnes	Morie Howard	Mary Salter
Jessica Boyette	Dorothy Hutaff	Dorothy Sasser
Iva Clemmons	Paula Jones	Edna Semple
Rachel Clifford	Vera King	Ann Smith
Mary Lynn Cohron	Pauline Longest	Hilda Sneed
Ethel Draper	Norma Maness	Becky White
Nita Dunn	Doris McNeill	Nell Wiggins
Lillian Edwards	Annie L. O'Briant	Laluce Williams

**Past Chapter Presidents**

*(Past Chapter Presidents are listed in order horizontally.)*

Ethel Draper 1977 – 1978	Doris McNeill 1978 – 1980	Faye Harmon 1980 – 1982	Helen Matthews 1982 – 1984
Pauline Longest 1984 – 1986	Gwen Simmons 1986 – 1990	Norma Maness 1990 – 1994	Bonnie Speegle 1994 – 1996
Patricia King 1996 – 1998	Vicki Smith 1998 – 2000	Miriam McNeill 2000 – 2002	Eleanore Getz 2002 – 2004
Linda Mercer 2004 – 2008	Janice Council 2008 – 2012	Karen Koonce 2012 – 2016	Patricia Fecher 2016 – 2020
Jackie White 2020-2024			

## **The Delta Kappa Gamma Society International Board**

**President** - Dr. Debbie LeBlanc- [debbiel@dkg.org](mailto:debbiel@dkg.org)

**1st Vice President** - Connie Rensink - [connie.rensink@yahoo.com](mailto:connie.rensink@yahoo.com)

**2nd Vice President** - Dr. Beverly Hall - [bnhosa@msn.com](mailto:bnhosa@msn.com)

**Executive Director** - Nita R. Scott - [nitas@dkg.org](mailto:nitas@dkg.org)

**Parliamentarian** - Dr. Helen Popovich - [hpopovich@mac.com](mailto:hpopovich@mac.com)

**DKG International Website:** <http://www.dkg.org/>

**Mailing Address:** P.O. Box 1589; Austin TX 78767-1589

**Tel:** 1-888-762-4685

**Fax:** 512-478-3961

## **2023-2025 NC DKG Personnel & 2024-2026 Region VI Director**

**President** - Hilda Parlér - [hparlerpresident@ncdkg.org](mailto:hparlerpresident@ncdkg.org)

**1st Vice-President** - Jane S. "Janie" Webb - [FirstVP@ncdkg.org](mailto:FirstVP@ncdkg.org)

**2<sup>nd</sup> Vice-President** - Michelle Tuck Thomas - [SecondVP@ncdkg.org](mailto:SecondVP@ncdkg.org)

**Recording Secretary** - Carol Bostian - [Secretary@ncdkg.org](mailto:Secretary@ncdkg.org)

**Executive Secretary** - Elizabeth Miars - [ExecSec@ncdkg.org](mailto:ExecSec@ncdkg.org)

**Treasurer** - Leslie Black - [Treasurer@ncdkg.org](mailto:Treasurer@ncdkg.org)

**Parliamentarian**- Betty Marshall - [Parliamentarian@ncdkg.org](mailto:Parliamentarian@ncdkg.org)

**Editor** - Dedra Davis - [NCDKGNews@ncdkg.org](mailto:NCDKGNews@ncdkg.org)

**NC Data Editor** - Ann Carol Stocks - [ncdata@ncdkg.org](mailto:ncdata@ncdkg.org)

**Webmaster** - Deb Christensen - [webmaster@ncdkg.org](mailto:webmaster@ncdkg.org)

**Region VI Director** - Dr. Angela Hill - [region6@ncdkg.org](mailto:region6@ncdkg.org)

**NC DKG Website:** <http://www.ncdkg.org/>

**Mailing Address:** 805 NC Highway 42 S, Asheboro, NC, 27205

## ***NC DKG Educational Foundation Contact***

**Betty Marshall**- [bettymarshall6751@gmail.com](mailto:bettymarshall6751@gmail.com) - 919-844-0313

**NC DKG Educational Foundation Website:** <https://www.ncdkgef.org/>

## **2024-2026 Gamma Kappa Executive Board**

### **President**

Kris McCammitt

[krismccammitt@gmail.com](mailto:krismccammitt@gmail.com)

910-476-1905

### **First Vice-President**

**Educational Excellence Committee Chair**

**Professional Affair Committee Chair**

Ashley Stone

[stone.ashleynicole@gmail.com](mailto:stone.ashleynicole@gmail.com)

910-904-3930

### **Second Vice-President**

**Membership Committee Chair**

**Nominations Committee Chair**

Kathy Sovine

[stpeovine@gmail.com](mailto:stpeovine@gmail.com)

910-964-8672

### **Recording Secretary**

**Corresponding Secretary**

**Communications/Publicity Committee Chair**

**Goals & Rules Committee Co-Chair**

Maria Pumbo

[mpumbo27@gmail.com](mailto:mpumbo27@gmail.com)

910-309-4347

[ncdkggammakappa@gmail.com](mailto:ncdkggammakappa@gmail.com)

### **Treasurer**

Cindy Anderson

[canderson7378@gmail.com](mailto:canderson7378@gmail.com)

910-818-1517

### **Parliamentarian**

Patricia Fecher

[pfecher74@gmail.com](mailto:pfecher74@gmail.com)

937-371-1173

### **Immediate Past President**

Jackie White

[jackiewhite@ccs.k12.nc.us](mailto:jackiewhite@ccs.k12.nc.us)

910-929-0143

## 2024-2026 Gamma Kappa Chapter Membership

*(\*indicates Reserve Member)*

**ANDERSON, Cindy**                      DOB October 3                      Cell: 910-818-1517  
Retired 50% Assistant Principal at Jack Britt High School  
405 Meadowland Court Apt #5, Hope Mills, NC 28348  
[canderson7378@gmail.com](mailto:canderson7378@gmail.com)

**BARNES, Jane**                      DOB May 30                      Cell: 910-322-6813  
Assistant Principal- Raleigh Road; Former Principal & Executive Director  
510 Williwood Road, Fayetteville, NC 28311  
[gatorbarnes@twc.com](mailto:gatorbarnes@twc.com)

**COLLINS, Dawn**                      DOB March 26                      Cell: 910-977-7626  
Principal - Gallberry Farm Elementary School  
625 Connaly Drive, Hope Mills, NC 28348  
[dawnbcollins03@gmail.com](mailto:dawnbcollins03@gmail.com)

**DAVENPORT, Emilie**                      DOB August 20                      Cell: 910-922-0617  
Retired Classroom Teacher  
5507 Quarter Pole Lane, Hope Mills, NC 28348  
[dvptofnc@gmail.com](mailto:dvptofnc@gmail.com)

**\*ELLERBE, Marilyn L.**                      DOB September 20                      Home: 910-485-4829  
Retired Primary Education Teacher  
1723 Catawba Street, Fayetteville, NC 28303

**FECHER, Dr. Patricia**                      DOB March 31                      Cell: 937-371-1173  
Associate Provost, Academic Operations at Methodist University  
6505 Bagdad Road, Fayetteville, NC 28306  
[pfecher74@gmail.com](mailto:pfecher74@gmail.com)

**FORD, Dr. Valjeaner B.**                      DOB January 11                      Cell: 910-551-7375  
University Professor  
1849 Stetson Lane, Fayetteville, NC 28304  
[fordvaljeaner@gmail.com](mailto:fordvaljeaner@gmail.com)



**\*GANJEHSANI, Rebecca**    DOB December 1  
Retired High School English Teacher    Home: 910-484-1957  
3419 Sids Mill Road, Fayetteville, NC 28312  
[ganjehsani@embarqmail.com](mailto:ganjehsani@embarqmail.com)

**\*GETZ, Eleanore**    DOB May 30    Cell: 910-322-3713  
Former Music Teacher    Home: 910-864-1140  
6309 Easthampton Court, Fayetteville, NC 28314  
[i4getz@aol.com](mailto:i4getz@aol.com)

**GILBERT, Tracy**    DOB October 3    Cell: 910-977-0457  
Second Grade Teacher at Rockfish Elementary  
1952 Windlock Drive, Fayetteville, NC 28304  
[tracygilbert@nc.rr.com](mailto:tracygilbert@nc.rr.com)

**GRUPY, Camille**    DOB March 21    Cell: 910-489-8738  
Retired Elementary Math Teacher  
3260 Turtle Point Drive Apt A, Fayetteville, NC 28304  
[alcam2403@gmail.com](mailto:alcam2403@gmail.com)

**\*HORNE, Mary Salter**    DOB March 5    Cell: 608-220-7087  
Retired Educational Supervisor CCS    Home: 910-263-8558  
4605 Gem Court, Fayetteville, NC 28314  
[hornemry@aol.com](mailto:hornemry@aol.com)

**MCCAMMITT, Kris**    DOB February 4    Cell: 910-476-1905  
Retired Classroom Teacher  
5417 Sunnybright Lane, Hope Mills, NC 28348  
[krismccammitt@gmail.com](mailto:krismccammitt@gmail.com)

**MERCER, Linda**    DOB August 23    Cell: 910-391-2139  
Retired Kindergarten Teacher    Home: 910-565-3389  
165 Bristle Oaks Drive, Raeford, NC 28376  
[kinderlinda4kids@aol.com](mailto:kinderlinda4kids@aol.com)

**MONGE**, Dr. Taisha Lee      DOB December 2  
Principal, Loyd Auman Elementary      Home: 910-868-8153  
7915 Ancon Drive, Fayetteville, NC 28304  
[taishamonge@ccs.k12.nc.us](mailto:taishamonge@ccs.k12.nc.us)

**POLUMBO**, Maria      DOB: Oct 11      Cell: 910-309-4347  
1st Grade Teacher, Gallberry Farm Elementary School  
3604 Kenny Drive, Hope Mills, NC 28348  
[mpolumbo27@gmail.com](mailto:mpolumbo27@gmail.com)

**ROWELL**, Ann Griffin      DOB March 19      Cell: 910-391-1482  
Retired High School Business Teacher      Home: 910-867-3556  
3225 Cliffdale Road, Fayetteville, NC 28303  
[growell@nc.rr.com](mailto:growell@nc.rr.com)

**SCOTT**, Jennifer “Jenny”      DOB August 21      Cell: 910-977-8663  
Part-time Media Coordinator at Cashwell Elementary  
6063 Parkton Road, Hope Mills, NC 28348  
[luvbooks2also@gmail.com](mailto:luvbooks2also@gmail.com)

**SIMMONS**, Dr. Gwen      DOB December 8      Cell: 910-308-4091  
Former UNC Pembroke Director of Counseling & Testing Center  
434 Hollyview Drive SE, Bolivia, NC 28422  
[simmonsgs@earthlink.net](mailto:simmonsgs@earthlink.net)

**SMITH**, Vicki      DOB June 19      Cell: 910-977-5102  
Retired Principal; Part-Time AP at Gallberry Farm      Home: 910-677-0217  
2008 Morganton Road, Fayetteville, NC 28305  
[svlk2008@gmail.com](mailto:svlk2008@gmail.com)

**SOVINE**, Kathy      DOB May 5      Cell: 910-964-8672  
Retired Classroom Teacher  
6820 Uppingham Road, Fayetteville, NC 28306  
[stpeessovine@gmail.com](mailto:stpeessovine@gmail.com)

**SPADE**, Rebecca “Becky”   DOB April 5  
Retired 3rd Grade Teacher  
586 Longwood Drive, Fayetteville, NC 28314  
[rspade@nc.rr.com](mailto:rspade@nc.rr.com)

Cell: 910-489-4211  
Home: 910-485-1254

**STONE**, Ashley                   DOB August 12  
Assistant Principal at Warrenwood Elementary  
3522 Antilles Circle, Hope Mills, NC 28348  
[stone.ashleynicole@gmail.com](mailto:stone.ashleynicole@gmail.com)

Cell: 910-904-3930

**WHITE**, Jackie                   DOB August 6  
CCS Area Superintendent of School Support  
4406 Divot Place, Fayetteville, NC 28312  
[jackiewhite@ccs.k12.nc.us](mailto:jackiewhite@ccs.k12.nc.us)

Cell: 910-929-0143

## Committee Member Birthdays-At-A-Glance

<p style="text-align: center;"><b><u>January</u></b></p> <p>11th- Valjeaner Ford</p>	<p style="text-align: center;"><b><u>February</u></b></p> <p>4th- Kris McCammitt</p>	<p style="text-align: center;"><b><u>March</u></b></p> <p>5th- Mary Salter Horne 19th- Ann Rowell 21st- Camille Grupy 26th- Dawn Collins 31st- Patricia Fecher</p>
<p style="text-align: center;"><b><u>April</u></b></p> <p>5th- Becky Spade</p>	<p style="text-align: center;"><b><u>May</u></b></p> <p>5th- Kathy Sovine 30th- Eleanore Getz 30th- Jane Barnes</p>	<p style="text-align: center;"><b><u>June</u></b></p> <p>19th- Vicki Smith</p>
<p style="text-align: center;"><b><u>July</u></b></p>	<p style="text-align: center;"><b><u>August</u></b></p> <p>6th- Jackie White 12th- Ashley Stone 20th- Emilie Davenport 21st- Jenny Scott 23rd- Linda Mercer</p>	<p style="text-align: center;"><b><u>September</u></b></p> <p>20th- Marilyn Ellerbe</p>
<p style="text-align: center;"><b><u>October</u></b></p> <p>3rd- Cindy Anderson 3rd- Tracy Gilbert 11th- Maria Pumbo</p>	<p style="text-align: center;"><b><u>November</u></b></p>	<p style="text-align: center;"><b><u>December</u></b></p> <p>1st- Rebecca Ganjehsani 2nd- Taisha Lee Monge 8th- Gwen Simmons</p>

## **2024-2026 Committee Teams**

An asterisk\* indicates the committee chair and the contact person

### **Finance Committee**

[Treasurer is ex *officio*]

\*Janice Council - [jocouncil.jc@gmail.com](mailto:jocouncil.jc@gmail.com)

Cindy Anderson - [canderson7378@gmail.com](mailto:canderson7378@gmail.com)

Linda Mercer - [kinderlinda4kids@aol.com](mailto:kinderlinda4kids@aol.com)

Vicki Smith - [svlk2008@gmail.com](mailto:svlk2008@gmail.com)

### **Membership & Nominations Committee**

[2<sup>nd</sup> VP is chairman]

\*Kathy Sovine - [stpeessovine@gmail.com](mailto:stpeessovine@gmail.com)

Jenny Scott - [luvbooks2also@gmail.com](mailto:luvbooks2also@gmail.com)

Jane Barnes - [gatorbarnes@twc.com](mailto:gatorbarnes@twc.com)

Rebecca Spade - [rspade@nc.rr.com](mailto:rspade@nc.rr.com)

Ann Rowell - [growell@nc.rr.com](mailto:growell@nc.rr.com)

Taisha Lee Monge - [taishamonge@ccs.k12.nc.us](mailto:taishamonge@ccs.k12.nc.us)

### **Educational Excellence & Professional Affairs Committee**

[1<sup>st</sup> VP is chairman]

\*Ashley Stone - [stone.ashleynicole@gmail.com](mailto:stone.ashleynicole@gmail.com)

Patricia Fecher - [pfecher74@gmail.com](mailto:pfecher74@gmail.com)

Valjeaner Ford - [valjeaner.ford@uncp.edu](mailto:valjeaner.ford@uncp.edu)

Rebecca Ganjebsani - [ganjebsani@embarqmail.com](mailto:ganjebsani@embarqmail.com)

Nancy Wagner - [nancy.wagner57@yahoo.com](mailto:nancy.wagner57@yahoo.com)

## **2024-2026 Committee Teams**

An asterisk\* indicates the committee chair and the contact person  
(continued)

### **Communications & Publicity and Goals & Rules Committee**

\*Maria Pumbo - email

\*Camille Grupy - [alcam2403@gmail.com](mailto:alcam2403@gmail.com)

Gwen Simmons - [simmonsgs@earthlink.net](mailto:simmonsgs@earthlink.net)

Patricia Fecher - [pfecher74@gmail.com](mailto:pfecher74@gmail.com)

Cindy Anderson - [canderson7378@gmail.com](mailto:canderson7378@gmail.com)

Jackie White - email

### **Beginning Teacher Support Committee**

\*Emilie Davenport - [dvptofnc@gmail.com](mailto:dvptofnc@gmail.com)

Dawn Collins - [dawnbcollins@aol.com](mailto:dawnbcollins@aol.com)

Tracy Gilbert - [tracygilbert@nc.rr.com](mailto:tracygilbert@nc.rr.com)

## 2025-2026 Programs

### Executive Board Meeting

- Date of Meeting: July 11, 2025 at 10:30am
- Location: K. McCammitt's home
- Purpose: Planning, Set Schedule for the year
- Special Notes: Please bring some suggestions of places to meet throughout the year
- [Executive Board Meeting](#)

### Meeting #1

- **Date of Meeting:** Monday July 15, 2024- 5:00 pm
- **Location/Time:** Kathy Sovine's- 6820 Uppingham Drive (please contact her prior to get through the gate) as well RSVP 910.964.8672)
- **Purpose:** To Unite, To Honor, To Advance **Welcome back and New Teacher gifts**
- **Special Notes:** This is an optional meeting and we will be putting together goodie bags for new teachers for orientation
- **Donations Basket:** Beginning teachers' \$- Money will be used for Ferguson-Easley Elementary (see meeting 2).
- [Beginning teacher orientation is August 7](#)

### Meeting 1- "Friendsgiving"

- **Date/time of Meeting:** Saturday, October 5 at 1:30pm
- **Location:** Good Shepherd Catholic Church Fellowship Hall  
5050 Oak Street, Hope Mills, NC 28348
- **Purpose:** To Unite, To Stimulate, To inform
- **Special Notes:** Bring a friend!
- **Donations Basket:** Taking donations for Fayetteville Urban Ministries and Hope House in Hope Mills (Cash or checks made out to **DKG-Gamma Kappa**)

## 2024-2025 Programs

*(continued)*

### Meeting 2

- **Date/Time of Meeting:** Thursday January 9 at 4:00pm
- **Location:** Ferguson-Easley Elementary School  
1857 Seabrook Avenue, Fayetteville, NC 28301
- **Purpose:** To Stimulate, To Advance- How to do a “Donors Choose” staff development
- **Special Notes:** Pizza or snacks and soda?
- **Donations Basket:** Headquarters donation for DKG- After PD a business meeting will follow

### Meeting 3

- **Date/Time of Meeting:** Tuesday March 11 at 5:00pm
- **Location:** Gallberry Farms Elementary School  
8019 Byerly Dr, Hope Mills, NC 28348
- **Purpose:** to Unite, To Inform,
- **Special Notes:** Come learn a game!
- **Donations Basket:** Backpack Buddies

### Meeting 4

- **Date of Meeting:** Thursday May 1 at 5:30
- **Location:** Highland Presbyterian Church  
111 Highland Ave, Fayetteville, NC 28305
- **Purpose:** To Initiate, Endorse, & Support; To Endow
- **Special Notes:** Inductions and Acknowledgements (Potluck)
- **Donations Basket:** Jumpstart to Beginning Teachers Support for End of Summer 2025)

### Notes

---

---

---



# GAMMA KAPPA CHAPTER RULES 2024-2026

<b><u>Table of Contents</u></b>	
<b><u>General Information- Prologue to Chapter Rules</u></b>	<b>Page 17</b>
<b><u>DKG Dues and Fees</u></b>	<b>Page 18</b>
<b><u>Article I: Name</u></b>	<b>Page 19</b>
<b><u>Article II: Mission and Purposes</u></b>	<b>Page 19</b>
<b><u>Article III: Membership</u></b>	<b>Page 20</b>
<b><u>Article IV: Finances</u></b>	<b>Page 23</b>
<b><u>Article V: Organization</u></b>	<b>Page 26</b>
<b><u>Article VI: Officers and Related Personnel</u></b>	<b>Page 26</b>
<b><u>Article VII: Executive Board</u></b>	<b>Page 30</b>
<b><u>Article VIII: Committees</u></b>	<b>Page 31</b>
<b><u>Article IX: Meetings</u></b>	<b>Page 37</b>
<b><u>Article X: Activities</u></b>	<b>Page 39</b>
<b><u>Article XI: Parliamentary Authority</u></b>	<b>Page 41</b>
<b><u>Article XII: Amendments</u></b>	<b>Page 41</b>
<b><u>Article XIII: Dissolution/Merger/Consolidation</u></b>	<b>Page 42</b>
<b><u>General Information – Epilogue to Chapter Rules</u></b> (Includes info about chapter endowment grant)	<b>Page 43</b>

## **General Information- Prologue to Chapter Rules**

(References: The state organization/international governing documents and histories of the Society)

The Delta Kappa Gamma Society International (DKG) has three levels of organization: chapter, state, and international. The terms *International* and *Society* each designate the overall organization's total membership. DKG has five regions: Southeast, Southwest, Northeast, Northwest, Europe, and two areas: Canada and Latin America. The Society Mission is *to promote professional and personal growth of women educators and excellence in education*. The Society Vision is *Leading Women Educators Impacting Education Worldwide*.

The North Carolina State Organization of The Delta Kappa Gamma Society International, NC DKG, located in the Southeast Region of the Society and formerly known as Eta State, was chartered October 27, 1934. Its mission is the same as the Society Mission. The vision of NC DKG is *Voices of Influence Empowering North Carolina Women Educators*.

Gamma Kappa Chapter was chartered April 7, 1977. Located in Region VI of NC DKG, the chapter serves Ft. Liberty, Cumberland, and Hoke Counties; membership is not restricted to those counties. The mission of Gamma Kappa is *to provide intellectual stimulation and personal support for its members and promote the best practices in education*. Its vision is *Strengthening the BEST in Education*.

Affiliations with other organizations with similar core values provide opportunities to further the purposes, mission, and vision of the Society. Affiliation with the Institute of International Education (IIE) was established during the 1958-60 biennium. IIE is a private, non-profit organization that administers the student portion of the Fulbright Program. IIE provides the screening process for the World Fellowship recipients who study in the United States and Canada. The Society was granted Non-Governmental Organization (NGO) status with the United Nations Department of Public Information (UN/DPI) in 1995. The Society was granted consultative status with the United Nations Economic and Social Council (ECOSOC) in 2003.

In the 2016-2018 biennium, the Society partnered with Susan Leahy, MA, CSP, the founder of *Robert's Rules Made Simple*, *Group to Team*, and the *Confident Woman* programs. This partnership provides continuous opportunities for DKG members to take on-line courses at discounted prices or see Susan's free *YouTube* videos on parliamentary procedure: [susan@robertsrulesmadesimple.com](mailto:susan@robertsrulesmadesimple.com)

The Society holds an international convention in even-numbered years and conducts international conferences in odd-numbered years. The Society requires a

state organization to hold a convention in odd-numbered years and its executive board to meet annually. NC DKG State Organization has chosen to hold a state organization convention each year. International mandates a chapter executive board to meet at least twice annually and requires a chapter to have at least four (4) business meetings per year.

### **DKG Dues and Fees**

- A. Dues at the three (3) different levels of member classification are:
  - a. *international*: active \$40; reserve and collegiate \$20 (*ISR* 4.11);
  - b. *state organization*: active \$15; reserve \$2; collegiate \$5 (*SR* 4.A.1.);  
and
  - c. *chapter*: active \$33; reserve \$12; collegiate \$30
- B. Annual Gamma Kappa Chapter Membership Dues:
  - a. Active- \$88 [\$40 + \$15 + \$33]
  - b. Reserve- \$34 [\$20 + \$2 + \$12]
  - c. Collegiate- \$30 [\$20 + \$5 + \$5]
- C. International Fees (*C.* Article IV. Section D.; *C.*, Article IV.F.2b; *ISR* 4.2; *ISR* 4.3):
  - a. Scholarship fee \$1.00; allocated: *If chapter has scholarship fund, it retains 80% and the state organization receives 20%; If chapter does not have a scholarship fund, allocation of 100% is forwarded to the state organization treasurer.*
  - b. Financial Assessments: Financial assessments may be levied only by the chapter.
  - c. Honorary Membership fee: A one-time fee of \$49.50 is paid by the *inducting unit* (international, state, or chapter) to international at the time of induction.

## 2024-2026 Gamma Kappa Chapter Rules

Revised 2007

Amended 2008

Revised 2011

Amended January 16, 2014

Amended January 14, 2020

Amended by electronic vote June 2021;

Ratified at an in-person chapter meeting, September 2021

Amended by electronic vote April 2024 and May 2024

Note: Chapter rules are sent to state organization personnel for review every four years; Gamma Kappa Chapter Rules are to be reviewed again in 2026.

**Article I. Name:** The name of this chapter organization shall be Gamma Kappa.

### **Article II. Mission and Purposes**

(2018 *Constitution*, Article II; 2019 *NC DKG Bylaws* Article II)

A. Gamma Kappa purposes shall be the same as the Society:

1. to unite women educators of the world in a genuine spiritual fellowship;
2. to honor women who have given or who evidence potential for distinctive service in any field of education;
3. to advance the professional interest and position of women in education;
4. to initiate, endorse, and support desirable legislation or other suitable endeavors in the interest of education and of women educators;
5. to endow awards to aid members in pursuing personal and professional growth and to provide grants to non-member educators;
6. to stimulate the personal and professional development of members and to encourage their participation in relevant programs of action; and
7. to inform the members of current economic, social, political, and educational issues so that they may participate effectively to support a sustainable world society.

B. In addition to promoting the Society's seven Purposes, mission and vision of NC DKG, Gamma Kappa Chapter's mission is *to provide intellectual stimulation and personal support for its members and promote the best practices in education*. Its vision is *Strengthening the BEST in Education*.

### **Article III. Membership**

(2018 *Constitution*, Article III; *Constitution* VI Officers. Section C. Duties Treasurer a.9; 2019 *NC DKG Standing Rules*. Membership 3. E & F.; *ISR* 3)

- A. Membership practices shall be in accordance with the *Constitution*, Article III. Membership records are maintained at the chapter level. An up-to-date membership roster is kept at the chapter level by the treasurer. Membership shall be by invitation. At the time she joins the Society, a member becomes a member of the international Society, a state organization, and a chapter.
  - a. A prospective member, active, collegiate, or honorary, may be recommended for membership by any Society member, screened by the chapter membership committee, and elected by a chapter majority vote of the votes cast.
  - b. The chapter shall consider a recommendation for membership submitted by a Society member outside the chapter and/or geographical area.
  - c. When feasible, an invitation to membership is to be personally delivered to a prospective member.
  - d. The membership committee shall plan and implement the election, orientation, and—when and if—an induction of new members will be held.
  - e. An individual becomes a member of the Society when she pays her dues.
- B. Classes of membership are active, reserve, collegiate, and honorary.
  - a. An active member shall be a woman who is or has been employed as a professional educator at the time of her election.
  - b. Reserve membership shall be granted only to a member who is unable to participate fully in the activities of the chapter because of medical disability, geographic location and/or technological connection/skill. Granting of reserve membership shall be by majority vote of the votes cast.
  - c. Collegiate members shall be undergraduate or graduate students who meet the following criteria:
    - i. Bachelor student collegiate members shall
      - 1. be enrolled in an institution offering coursework leading to a career in education; and have the intent to continue

academically and professionally in the field of education;  
and

2. be enrolled within the last two years of their bachelor's education degree.

- ii. Graduate/Masters/Doctoral student collegiate members shall have Graduate/Masters/Doctoral standing in an institution offering coursework in the field of education; and have the intent to continue academically and professionally in the field of education.
- iii. When a collegiate member starts her career as a paid educator, she will pay active member dues and become an active member. If a collegiate member does not pursue a career as an educator, her membership will expire upon graduation or withdrawal from the education degree program.
- iv. A woman's years of membership as a collegiate member will be counted toward the membership requirements for any state organization or international scholarships.
- v. A collegiate member may participate in all activities, except that of holding office. A collegiate member may serve as parliamentarian, since the position is not an officer position.

C. A chapter or state organization honorary member shall be a woman not eligible for active membership who has rendered notable service to education or to women and is elected to honorary membership in recognition of such service.

- a. Honorary members may participate in all activities, except that of holding office. An honorary member may serve as parliamentarian since that is not an office.
- b. An international honorary member shall be a woman who has rendered notable service to education or to women, who is elected to honorary membership in recognition of such service, and who is not a current or former member of DKG at the time of election.

D. Active participation is an expectation of membership.

- a. All members shall be invited to attend the orientation of new members. Chapters shall decide—if and when—to have an induction ceremony; all members shall be invited to attend an induction ceremony, if one is held.

- b. Reorientation of members shall be periodically included in regular meetings via a creative review of the history, organization, and activities of the Society.
  - c. Active and reserve members may be transferred from one chapter to another upon application to Society Headquarters.
  - d. Membership in the Society is automatically terminated for non-payment of dues, resignation, or death. When termination is by resignation, the chapter president or her designee will contact the member and discuss the available options.
  - e. The participation of each member shall be reviewed annually by the executive board. If a member does not actively participate in the chapter's projects, programs, and activities, the member shall be encouraged to do so.
  - f. A person requesting a chapter transfer will be accepted. No voting is necessary.
  - g. A person requesting reinstatement shall be reinstated. No voting is necessary.
  - h. A reserve member, so requesting, shall be restored to active membership. No voting is necessary.
  - i. An active or reserve member who does not belong to a chapter because of geographic isolation shall be retained as a state organization active or reserve member. Status as a state organization member must be requested.
  - j. A record of members terminated or reinstated shall be part of the minutes of the executive board and/or a chapter meeting.
  - k. The chapter treasurer shall maintain a current, up-to-date membership roster and report to the state treasurer, by the date and in the format requested, current membership statistics. Terminations, with name, reasons, and date shall be recorded in chapter or executive board minutes. Records of transfers, deaths, resignations, and reinstatements are maintained by the chapter.
- E. The election process of new members shall be coordinated by the Membership Committee in conjunction with the chapter president and the executive board.
- a. In the first year of the chapter biennium at the first business meeting of the year, the chapter membership shall determine the number of members to be elected.

- b. After the number to be elected has been decided, members desiring to recommend individuals for membership shall secure the proper forms from the Membership Committee chair and return the completed forms by the announced deadline.
- c. In the first year of the chapter biennium at the third business meeting of the year, the Membership Committee shall present a summary of information about each candidate to the membership for discussion.
- d. New member orientation shall be held no later than mid-April.

## **Article IV. Finances**

(2018 *Constitution*, Article IV Finance; ISR.4; 2019 NC DKG SR 4)

### **A. Dues**

- a. Each active, collegiate, and reserve member shall pay annual dues.  
[See *Prologue to Chapter Rules* for amount of current annual dues for each level of the Society.]
- b. Any changes in the amount of chapter dues shall be recommended by the Finance Committee, reviewed and modified (if necessary) by the executive board. After deliberation by the chapter executive board and a recommendation to the chapter membership that an increase in dues is desired, such an increase shall require notice and the adoption of an increase by 2/3 vote of the votes cast at a regular business meeting.

### **B. Fees** [Note as of 2022 International Convention new members no longer pay an induction fee.]

- a. Each active and reserve member shall pay a scholarship fee annually.
- b. The chapter shall pay a one-time membership fee for each honorary member at the time of induction. (The amount of this fee is determined by *ISR 4.23* and is listed in the *Prologue to Chapter Rules*)
- c. New members shall become members when dues are paid. New members who join between July 1 and December 31 shall pay full international dues for the current fiscal year. New members who join between January 1 and March 31 shall pay half dues. New members joining between April 1 and June 30 shall pay full international dues for the ensuing year. Reinstated members shall pay annual dues whenever reinstated.
- d. Immediately after collection, the state organization portion of the dues shall be sent to the state organization treasurer and the international portion to the International Headquarters.



- e. Beginning April 1, dues and fees for the following fiscal year will be collected.
- f. All dues and fees shall be collected by the chapter treasurer by June 30. The chapter treasurer shall send international dues electronically to Society Headquarters. The chapter treasurer will send state organization dues and fees to the state treasurer. (*NC DKG SR 4. Finances B. 6*)

C. Financial Assessments (*Constitution* Article IV. Section D.)

- a. Chapter members (after prior notice), in a business meeting with a quorum present, may by a two-thirds (2/3) vote of the votes cast, pay an amount in addition to dues and fees for the support of a chapter or state organization project. (No other level of the Society can assess members.)
- b. A reserve and a collegiate member shall be exempt from paying chapter financial assessments.

D. Budget

- a. The Finance Committee shall prepare an annual budget for adoption by the executive board prior to the first meeting of each year.
- b. Copies of the budget shall be distributed to the membership for their information.
- c. The budget may include designated contributions to World Fellowship Fund, Educational Foundation, Scholarship Fund, Emergency Fund and special projects.

E. General Rules Concerning Finances (*2018 C. Article IV, F. 2.b; ISR 4.0*)

- a. The amount and distribution guidelines for dues and fees may be found in the reference above. Since Gamma Kappa has a chapter scholarship fund (Pauline Longest Scholarship Fund), it may retain 80% of the \$1.00 scholarship fee paid by each member for that fund. The remaining 20% of the \$1.00 scholarship fee **shall be** forwarded to NCDKG for the state organization scholarship fund.
- b. Members who know in advance that they will not be able to attend a meeting shall notify the person designated to receive regrets before the announced deadline. In the event such notification is not received, any member whose non-attendance results in costs to the chapter shall be notified by the treasurer of her responsibility for reimbursement.

- c. Expenses for the president to attend the state organization convention, state organization executive board meetings, and state organization training for chapter presidents shall be paid by the chapter.
- d. The chapter shall encourage the treasurer, the Educational Excellence Committee chair, and the Membership Committee chair to attend the state organization training held in even-numbered years, and shall pay their expenses to the extent possible.
- e. The chapter shall encourage two members to attend the NC DKG Leadership Development Seminar conducted in odd-numbered years, and shall pay their expenses to the extent possible.
- f. The chapter shall encourage the president to attend international conventions (even-numbered years) and international conferences (odd-numbered years) and shall pay her expenses to the extent possible.
- g. The chapter shall pay for meals and lodging for state organization personnel invited to chapter meetings.
- h. The chapter shall pay for meals provided for Society representatives, speakers, grant-in-aid recipients, and guests of grant-in-aid recipients.
- i. The president shall approve requests for reimbursements prior to payment by the treasurer.
- j. Reimbursements for the president shall be approved by the chair of the Finance Committee.
- k. The Finance Committee shall accept the selection of an auditor and present the financial review to the executive board for information.

#### F. Gifts

- a. Gifts to Gamma Kappa Chapter are subject to approval of the executive board and the Finance Committee. If the executive board and the Finance Committee determine that conditions or restrictions make the gift unacceptable, they may enter into discussion or negotiation with the donor to effect modifications to make the gift acceptable.

#### G. Funds

- a. Chapter funds are supervised by the Finance Committee.
- b. The available fund (an operating fund) shall require a budget.
- c. Special funds and/or monetary awards may be created by the executive board and approved by the membership.

- d. Gamma Kappa maintains the Polly Longest Scholarship Fund for its members.
  - i. If sufficient funds are deemed available, the award shall be given annually.
  - ii. To support this fund, the chapter treasurer shall retain eighty (80) cents of the \$1.00 scholarship fee collected from each member.

## **Article V. Organization**

(2018 *Constitution*, Article V; *ISR* 5; 2019 *NCDKG Bylaws Article V*)

- A. Expansion or the establishment of a new chapter shall be considered when the membership reaches a total of 60, or earlier if appropriate.
- B. The Goals and Rules Committee shall review the chapter rules each biennium to determine if changes are needed and to ensure consistency with state organization and international governing documents.

## **Article VI. Officers and Related Personnel**

(2018 *Constitution*, Article VI; *ISR* 6, 8)

- A. Officers
  - a. Chapter officers, all of whom must be members of the Society, shall be a president, a vice-president, a secretary, (all elected) and a treasurer (selected by the executive board), plus the option of a second vice-president, and/or a corresponding secretary (both elected).
  - b. Officers, except the treasurer, shall be elected in even-numbered years by a majority vote of the votes cast and take office July 1.
  - c. Chapter officers shall be elected no later than the Spring of even-numbered years.
  - d. Chapter officers shall be installed at the last meeting of even-numbered years.
  - e. Co-presidents are not advised. Only one name may be submitted to the state organization or Society Headquarters.
  - f. With the exception of the treasurer, the term of office shall be two years or until a successor is named.
  - g. With the exception of the treasurer, each officer may not serve more than two consecutive terms of office.
  - h. The treasurer may serve indefinite consecutive terms.

B. Duties (*2018 Constitution*, Article VI. Section C. Duties)

- a. President: The president shall
- i. act as presiding officer at regular and called meetings and direct the activities of the organization;
  - ii. act as chair of the chapter executive board;
  - iii. appoint a parliamentarian;
  - iv. appoint standing and special committees;
  - v. serve as a member ex officio, with vote, on all committees except nominations;
  - vi. approve for payment all expense claims;
  - vii. approve publications;
  - viii. fill by appointment all vacancies;
  - ix. represent the Society at meetings, conferences, and other events;
  - x. take action, with the advice and approval of the chapter executive board, on matters that cannot be deferred until the next business meeting; and
  - xi. represent the chapter as a voting member at each state organization executive board session. [Should she be unable to attend, she shall notify the state president and submit the name of her official designee to serve in her absence.]
  - xii. shall send the names, addresses, telephone numbers, and E-mail addresses of all committee chairs of her biennium to the state executive secretary by the designated deadline;
  - xiii. in conjunction with the immediate past president, the former committee chairs, and new officers, shall conduct a roles and materials exchange for the newly- appointed committee chairs. This exchange workshop should be conducted as early as feasible before July 1 in even-numbered years.
  - xiv. shall ensure that a Form 6 and a written tribute for any deceased member be promptly submitted to the state membership chair.
  - xv. or her designee, shall ensure that an appropriate chapter remembrance time of a deceased member is held.
  - xvi. at the end of each year and after consultation with the executive board and the membership chair, shall recognize members for special honors or activities.

- xvii. assume responsibility for encouraging chapter activities which develop the leadership potential of each chapter member.
- b. First Vice-President: The first vice-president shall
  - i. serve as chair of the Educational Excellence Committee and the Professional Affairs Committee
- c. Second Vice-President: The second vice-president shall
  - i. serve as the chair of the Membership and the Nominations Committee
- d. Treasurer: The treasurer shall
  - i. be selected by the executive board and maintain a current, up-to-date membership roster;
  - ii. report to the state organization treasurer all membership reinstatements and terminations, including the reasons and dates of terminations;
  - iii. ensure receipts accompany requests for reimbursement, in conjunction with the president;
  - iv. receive and pay out all moneys belonging to the chapter, with approved reimbursements paid promptly;
  - v. maintain a record of receipts, bills, and bank statements;
  - vi. present a report at each business meeting;
  - vii. file required tax reports;
  - viii. submit for annual audit/financial review the accounts of the chapter;
  - ix. serve as a member *ex officio*, without vote if paid for her services, on the chapter executive board;
  - x. serve as a consultant in the process of budget development and supervision of finances;
  - xi. serve as member *ex officio* on the Finance Committee. As an *ex officio* member, she has all the rights and privileges of any other member, including voting, and should attend finance committee meetings; and
  - xii. follow appropriate procedures to ensure the safety and proper handling of chapter funds as established by the chapter Finance Committee.
- e. Recording Secretary: The recording secretary shall
  - i. prepare the minutes of business meetings of the membership and the executive board;

- ii. provide minutes to the president for proofing, prior to providing them to the corresponding secretary for distribution to the membership; and
  - iii. maintain attendance records.
- f. Corresponding Secretary: The corresponding secretary shall
  - i. serve as chair of the Communications and Publicity Committee and co-chair with the Goals and Rules Committee
  - ii. notify each member of the time and place of each meeting at least two weeks prior to a regular meeting; and
  - iii. include the previous meeting minutes with the meeting notification.
- g. Parliamentarian: Although not an officer, the parliamentarian shall
  - i. serve as a member *ex officio* with vote on the Goals and Rules Committee;
  - ii. serve as a member *ex officio* without vote on the executive board; and
  - iii. act as advisor to the officers and the members of the chapter in matters pertaining to interpretation of the *Constitution and International Standing Rules, NC DKG Bylaws and Standing Rules and RONR (current edition)*.
- h. Immediate Past President: The immediate past president shall
  - i. serve as a voting member of the executive board and the Goals and Rules committee; and
  - ii. ensure the availability of a new chapter president's pin at her installation and conduct the installation of new officers.

### C. Nominations and Elections

- a. Nominations for chapter officers shall be made by the Nominations Committee.
  - i. The committee shall consist of five members appointed by the president for a term of four years.
  - ii. Terms of the members shall overlap, with three members appointed in one biennium and two in the alternate biennium.
  - iii. The chapter president shall appoint one of the members to serve as chair.

b. Election of officers

- i. The Nominations Committee shall submit the nominees for office to the chapter president no later than March 1 of even-numbered years.
- ii. Nominations Committee shall submit to the general membership the name of at least one nominee for each elective office. Consent of the nominee must be obtained.
- iii. After the report of the Nominations Committee has been made to the general membership, additional nominations may be made from the floor with the consent of the nominees.
- iv. In the event of nominations from the floor, a blank ballot, one for each office with nominations from the floor, shall be provided to each member present. Each voting member will write the name of her candidate of choice on the ballot(s). Completed ballots shall constitute the number voting and election shall be by majority vote of the votes cast.
- v. The Nominations Committee shall conduct the election.
- vi. Election shall be by the majority of the votes cast.
- vii. The Nominations Committee shall actively seek chapter members for nominations for state organization and international positions, both elected and appointed. The committee will recommend nominees to the chapter for nomination, recommendation, or endorsement by the chapter.

D. Vacancies

- a. In the event a member holding an elective or appointed chapter position is unable to perform her duties, the position shall be declared vacant by the executive board and a successor named by the president and/or the executive board.

**Article VII. Executive Board**

(2018 *Constitution, Articles VII & IX*; 2019 *NCDKG Bylaws Article VIII*)

- A. The members of the chapter executive board shall be the elected officers of the chapter, the immediate past president, and such other voting members as shall be determined by the chapter. The treasurer and the parliamentarian shall serve as members *ex officio*, the parliamentarian without vote, and the treasurer also without vote if paid for her services.
- B. The chapter executive board shall

- a. select or reselect the treasurer for the biennium;
  - b. act in matters requiring immediate action and decision;
  - c. recommend policies and procedures, including the creation of special funds and/or awards, for approval by the membership;
  - d. ensure the election of chapter officers is held by the Spring of even-numbered years;
  - e. conduct a transition (roles and materials exchange) workshop for new leaders acquainting them with their duties and promoting a knowledge of the history, plans, and educational excellence of the Society after the installation of officers on/or before July 1 of even-numbered years;
  - f. plan programs for regular chapter meetings of the biennium, in conjunction with the Educational Excellence Committee;
  - g. determine, in conjunction with the Finance Committee, if funds are available to offer the Polly Longest Educator Award each year; and if funds warrant, accept applications and randomly select the recipient of the Polly Longest Educator Award; and
  - h. establish rules for supervision of chapter finances, budget development, and budget approval.
- C. Meetings of the Executive Board
- a. Meetings of the chapter executive board shall be held twice annually. The board may meet at other times upon the call of the president.
  - b. A quorum shall be a majority of the voting members of the board.
  - c. Specific details of executive board meetings are only reported to the general membership if deemed necessary by the executive board or if a vote by the membership is required.

## **Article VIII. Committees**

*(2018 C. Article VIII; 2019 NC DKG Bylaws, Article IX)*

[A member *ex officio* has all the rights and privileges of any other member, including voting unless specified otherwise, and should attend committee meetings.]

### **A. General duties**

- a. The chapter may fulfill its responsibilities by choosing to have a committee structure similar to the international or state organization committee structure or may choose to accomplish its tasks in another manner.



- b. The tasks/work of specific international committees in the 2018 *Constitution*, Article IX, Sections B and C, i.e. Communications and Marketing; Finance; Membership; Educational Excellence; Scholarship; and World Fellowship, shall be assigned to individuals, committees (standing or *ad hoc*), or the executive board; how the responsibility is assigned and how the work is accomplished is the decision of the chapter. Individual or multiple tasks may be assigned to one person, an officer, the executive board, or a standing committee.
- c. Committees shall be appointed by the president in even-numbered years.
- d. The chair of each committee, or member assigned responsibility for the task, shall make reports as requested by state organization or international representatives.
- e. The chair of each committee shall keep in touch with and encourage interaction among members.
- f. The president shall be invited to all committee meetings, except the meetings of the Nominations Committee.
- g. Should the president be unable to attend a committee meeting, the chair shall inform her of the committee's actions.
- h. Committee meetings may be electronic or face-to-face. Electronic meetings are defined as those in which each member can simultaneously hear and participate in the meeting.

#### B. Specific duties

##### a. Finance Committee

- i. This committee shall prepare a budget to present to the executive board at a meeting prior to the first general meeting of the chapter. Following possible revisions and approval by the executive board, the budget shall be presented to the membership for information.
- ii. The committee shall supervise investments and other expenditures and make recommendations for dues increase or member assessments to the executive board.
- iii. The Finance Committee, in conjunction with the executive board, shall determine the availability of funds for the financial support of members to attend various outside-chapter orientation or training.

- iv. The Finance Committee, in conjunction with the executive board, shall determine if sufficient funds are available to offer the Polly Longest Educator Award and/or the Paula Council Jones Grant-in-Aid each year and inform the membership of their decision by the first chapter meeting each year.
- v. The Finance Committee shall conduct a financial review after the last business meeting of the fiscal year.
- b. Membership Committee
  - i. The Membership Committee shall plan for and implement the election of new members:
    - 1. encourage members to invite new members and provide Recommendation for Membership forms by the first business meeting in even-numbered years;
    - 2. screen recommendations for membership;
    - 3. prepare and present a summary of information about each potential member at the third meeting in the first year of the biennium;
    - 4. conduct the election of new members;
    - 5. ensure that invitations to membership are delivered;
    - 6. ensure that Society information is available for distribution; and
    - 7. if an induction ceremony is held, conduct the induction of new members.
  - ii. The Membership Committee shall keep an accurate file of membership data:
    - 1. names of persons refusing membership with reasons for refusal;
    - 2. transfers in/out dates and from/to which chapters;
    - 3. necrology data;
    - 4. written resignations; and
    - 5. reinstatements.
  - iii. The Membership Committee shall
    - 1. plan and implement a remembrance time for deceased members;
    - 2. conduct a periodic reorientation of all members;
    - 3. review, in collaboration with the recording secretary, each member's attendance record;

4. keep, in conjunction with the treasurer, an up-to-date membership roster;
5. prepare and file, in conjunction with the president, a Form 6 for each deceased member; and
6. prepare and forward a written tribute for each deceased member to the state organization for placement into the state organization's Book of Remembrance during each convention.

c. Nominations Committee

- i. The Nominations Committee shall ensure that the election of chapter officers be held no later than March 15 of even-numbered years.
- ii. The Nominations Committee shall present the name of at least one nominee for each elective office to the chapter president by March 1 of even-numbered years. (Members of this committee may be considered as potential nominees.)
- iii. The Nominations Committee shall, in conjunction with the president, ensure the reporting to the state organization and international personnel the names of new officers.

d. Educational Excellence Committee

- i. The Educational Excellence Committee, in conjunction with the executive board, shall promote programs, projects, and activities of the Society, e.g., the Schools for Africa project and World Fellowship program; the professional and personal growth of women educators; and excellence in education.
- ii. In order to support NC DKG Committee for Educational Law and Policy, the Educational Excellence Committee shall educate members on how to initiate, endorse, and support desirable legislation or other suitable endeavors in the interest of education and women educators.
- iii. The committee shall prepare or arrange preparation of a yearbook and distribute the yearbook to each member.
- iv. The first vice-president serves as chair and may invite any Society member to its committee meeting.

e. Professional Affairs Committee

- i. The Professional Affairs Committee, chaired by the First Vice President, shall seek female applicants for the Paula Council

Jones Grant-in-Aid. The grant-in-aid will be awarded to the selected candidate until graduation, or up to six (6) years as long as the awards criteria are met. The screening and selection process shall be:

1. In November, notify the current recipient for first consideration, or send letters seeking female applicants majoring in education or related fields to selected organizations.
  2. Applicants must be accepted to or enrolled in a college or university to be eligible
  3. March 1 is the recommended deadline for application.
  4. In April, the committee shall meet to review applications.
  5. Each grant-in-aid applicant shall be notified in writing of the outcome of the selection process.
  6. In May, invite the candidate and her guest to a meeting to receive the check. The selected recipient is the payee for the check.
  7. This process shall be reevaluated every three (3) years (beginning 2011-2012).
- ii. The Professional Affairs Committee, chaired by the First Vice President, implements Society Purposes in specific ways:
1. by developing chapter interests in and participation in activities designed to improve the status of women educators;
  2. by encouraging members to serve in leadership roles, e.g., at the state organization level, or on local boards or commissions; and
  3. by being informed about and challenging members to support the efforts of the Educational Law and Policy Committee of the state organization.
- f. Communications and Publicity Committee
- i. The Communications and Publicity Committee, chaired by the Corresponding Secretary, shall in the following ways support effective communication within the chapter and the publicity of chapter and Society events:
    1. by promoting a sense of community within the chapter;

2. by encouraging external publicity of chapter activities, i.e., sending news of members' accomplishments and chapter events to state organization editor for publication in *NC DKG News*;
3. by involving the committees in structured communications;
4. by ensuring that a minimum of two newsletters are published each chapter year;
5. by ensuring the dissemination of chapter publications, such as chapter yearbooks to members, new members, and state organization personnel (president, executive secretary, and Region VI Director); and chapter newsletters to members and state organization personnel (president, editor, Region VI Director, communications committee chair.].
6. by suggesting study of local economic, social, political, and educational issues; and
7. by sharing information from or encouraging members to contribute pertinent articles to the Collegial Exchange and the *Bulletin*, a peer-reviewed professional publication by the Society.

g. Beginning Teacher Support Committee

- i. The committee shall support beginning teachers by impacting education locally, identifying and implementing strategies to sustain and retain quality teachers; supporting quality education for all children; and seeking alliances with other entities that share a common interest in the status of women, the development of children, and excellence in education.
- ii. The Beginning Teacher Committee will be included as a line item in the annual budget to allow for purchase of supplies for beginning-teacher support projects. All receipts must be submitted to the treasurer for reimbursement by the final meeting of the year and should not exceed four-hundred dollars (\$400).

h. Goals and Rules Committee

- i. Membership on this committee shall be the immediate past president, recording secretary, treasurer, parliamentarian, and

one member not on the previous or current executive board.

The president shall appoint a chair.

- ii. The committee shall ensure that officers have a current copy of *NC DKG Bylaws and Standing Rules* and *Society Constitution and International Standing Rules*.
- iii. The committee shall ensure that the president has a current edition of *Robert's Rules of Order Newly Revised*.
- iv. The committee shall review and revise chapter rules to ensure that chapter rules are up-to-date, including alignment with international and state organization governing documents. (see *Chapter Rules* Article XII for further guidance.
- i. Ad Hoc/Special Committees
  - i. Special committees are appointed by the president as authorized by the executive board.
  - ii. After submitting a final report, a task-force, special or ad hoc committee shall be dissolved.

## **Article IX. Meetings**

(2018 *Constitution, Article IX; International Standing Rules 9*)

- A. Minimum of four meetings shall be held each year; the number of meetings and the specific dates shall be determined by the executive board. Meeting schedules vary to accommodate the election of officers no later than the spring of even numbered years. (Meetings, typically, are held in September, November, January, March and/or April, and May.)
- B. All members being notified, chapter meetings may be face-to-face, through electronic communications, or through a combination of the two, as long as members present may simultaneously engage in the meeting or business as determined by their situational needs.
- C. A quorum for business meetings shall be ten (10).
- D. All members being notified, matters requiring immediate chapter action may be voted upon by mail (postal or electronic) that provides a valid receipt of each responding chapter member's vote. A majority vote of chapter members shall be required for action.
- E. Ratification of all voting by mail (postal or electronic) must be made at the next face-to-face meeting of the chapter.
- F. There shall be no proxy voting at chapter meetings.

- G. Special meetings may be called by the president and/or planned as optional by the executive board.
- H. Chapters that establish methods of electronic communications are encouraged to adhere to the *International Policy for Use of Electronic Communications*.
- I. Each regular meeting shall be carried out according to the order of business suggested by *Robert's Rules of Order Newly Revised* (current edition).
- J. The person responsible for a chapter program, in conjunction with the president, shall coordinate the agenda to ensure that the meetings begin and end on time, and that the program and business are properly sequenced.
- K. Meetings which do not include a meal shall be no more than one and one-half hours in length; if a meal is included, the time may be extended to two hours.
- L. Attendance at each meeting is expected. An advance notice of each meeting shall be sent to every member. For meetings requiring meal reservations, members will indicate their attendance by prepayment of the meal charge to the designated person. If a member is unable to attend, it is her responsibility to inform the person designated to receive regrets. Attendance is monitored by the membership chair, and an official record maintained by the recording secretary.
- M. The chapter shall have official representation at the two state organization executive board meetings each year and at the state organization training workshop for chapter officers and committee chairs held in even-numbered years.
- N. The chapter shall encourage member representation at the state organization Leadership Development Seminar held in odd-numbered years, self-sustaining personal/professional growth events, and Society conventions and conferences.
- O. Two orientation/training sessions shall be held in even-numbered years:
  - a. The executive board shall conduct orientation for chapter officers before July 1.
  - b. The newly-elected president shall conduct orientation for committees as soon as possible after the state organization orientation/training.
- P. The chapter committees shall meet at least once a year.
- Q. The chapter executive board and chapter committees may meet through electronic communications as long as all the members may simultaneously hear one another and participate during the meeting.

## **Article X. Activities**

### **A. Publications**

- a. A yearbook is published annually or for the biennium.
- b. Two or more newsletters (Gamma Kappa) shall be published each year.
- c. The president approves publications prior to duplication and distribution.

### **B. Awards**

#### *a. Paula Council Jones Grant-in-Aid*

- i. The Paula Council Jones Grant-in-Aid shall be offered each year to a deserving female student majoring in education or a related field.
- ii. The recipient shall be selected by May 1 by the Professional Affairs Committee according to the guidelines proposed by the committee and approved by the chapter.
- iii. The amount of the grant shall be \$1,500.

#### *b. Polly Longest Educator Award*

- i. If the guidelines for the Polly Longest Scholarship Fund are met, this award shall be given annually.
- ii. The amount of the award shall be \$500.
- iii. Should the scholarship fund no longer support the \$500 annual award, the executive board in conjunction with the Finance Committee will submit a recommendation for action by the membership.
- iv. The award, when granted, is given to a chapter member for her professional/personal growth, which may include use of the award towards annual convention expenses. Applications must be postmarked and submitted to the chapter president no later than Dec. 1.
- v. The recipient shall be randomly selected by the executive board as soon as possible, but no later than February 1.
- vi. The award period will be December 1 to November 30 of each year.
- vii. The recipient shall report to the chapter the outcome of the learning experience and how the funds are expended.
- viii. Members are eligible for the award once every five years.



c. *Simmons-Longest Chapter Endowment*

- i. *The endowment* was established by the chapter to honor and remember chapter members Gwen Simmons and Polly Longest.
- ii. \* The initial gift of \$20,000 is an endowed fund; donations will increase the endowed fund. Interest from the endowed fund and donations designated for grants will provide funds for the annual spring grant(s); each year \$1000 will be *reserved* from that source to offer a \$500 annual spring grant. [Note: \* To read the *Simmons-Longest Endowment Addendum in its entirety* with Items I, II, III, and IV, see the *Epilogue to Chapter Rules*.]

C. Longest-Simmons State Scholarship

- a. A proposal by the chapter to honor and remember members Pauline Moser Longest and Gwen Simmons resulted in a state named Longest-Simmons state scholarship. This scholarship is state funded. [To learn more visit: [ncdkg.org](http://ncdkg.org)]
- b. If a chapter member applies for the Longest-Simmons State Scholarship and is awarded such, the recipient is expected to attend the State Convention and her expenses will be paid by the Chapter.

D. Flowers

- a. The chapter shall purchase roses for special occasions, e.g., installation of officers and induction, if one is held, of members. Fresh roses are preferred.

E. Society pins

- a. Each member is expected to purchase a Delta Kappa Gamma pin and wear it at Society functions.
- b. The pin may be worn at any time a member chooses to wear it. Pins may be worn on a ribbon or in another manner as desired by the members.
- c. The purchase of a chapter-president pin shall be initiated by the immediate past president in order to make a presentation of it at the time of the installation of a new president.
- d. Any pin returned to the chapter by the family of a deceased member may be sold to a member. The same disposition shall be made of any pin returned to the chapter by a member who has resigned.

#### F. Congratulations

- a. Members are expected to communicate to the president and the Communications and Publicity chair noteworthy events in the lives of members.

#### G. Condolences

- a. Members are expected to communicate to the president or the Communications and Publicity Committee chair any information about unfortunate occurrences involving a member or persons in her family, e.g., extensive loss due to a tornado, or the death of a family member. [Members are eligible for an Emergency Fund award when natural catastrophic events create extensive personal loss of property.]
- b. Any member who suffers an illness or accident requiring a prolonged hospitalization or recuperation period shall be sent three red roses or an appropriate small gift.
- c. In case of death in the immediate family of a member, the president or her designee shall send three red roses.

#### H. Memorials

- a. The treasurer shall make a contribution of \$50 to a Society fund when a member dies.

### **Article XI. Parliamentary Authority**

*(2019 NCDKG Bylaws Article XIII)*

*Robert's Rules of Order Newly Revised (current ed.) [RONR current ed.] shall govern the proceedings of Gamma Kappa in all cases not provided for in the Constitution and ISR; NC DKG Bylaws and Standing Rules.*

- A. The chapter minutes, the official chapter record, shall reflect all actions of the general membership.
- B. The initials of the recording secretary with the date minutes were approved indicate that the copy is official.

### **Article XII. Amendments**

*(2019 NC DKG Bylaws, Article XIV)*

- A. Proposals for amending Gamma Kappa Rules may be considered at any business meeting.
- B. Proposals may be submitted by any member, board, or committee.
- C. All proposed amendments shall be submitted to the membership in writing.
- D. Vote for adoption

- a. A chapter rule may be amended or rescinded by a majority vote of the votes cast, if the notice has been submitted to the membership at least thirty days prior to a vote.
  - b. An amendment that has not been published prior to a vote will require a two-thirds vote of the votes cast to be adopted or rescinded.
  - c. An adopted amendment takes effect immediately upon adoption.
  - d. Incorporation of the chapter adopted amendments into the Gamma Kappa Rules shall be the responsibility of the chapter Goals and Rules Committee.
- E. Following adopted amendments to state organization and/or international governing documents and/or amendments to the chapter rules, the chapter Goals and Rules Committee is authorized to make any changes necessary to bring *Gamma Kappa Rules* into alignment with the *Constitution and International Standing Rules* and *NC DKG Bylaws and Standing Rules*.
- F. The chapter Goals and Rules Committee shall notify, as soon as possible—but, no later than the third chapter meeting of the year— the chapter membership of modification in the chapter rules that reflect chapter amendments and/or the alignment of chapter rules with state organization or international governing documents. Notification shall be an electronic or face-to-face distribution and/or on the chapter website.

### **Article XIII. Dissolution/Merger/Consolidation**

(2018 C, Article XIX; *NCDKG Bylaws Article XII*; *RONR* (current ed.)

#### **A. Dissolution**

- a. Prior to any action concerning dissolution, the chapter president shall notify the state president and the NC DKG Region VI Director.
- b. Prior to dissolution a written announcement of a date to discuss such action shall be sent to all members. At the announced meeting, a majority vote to dissolve shall result in an audit/financial review of the treasurer's record and a written request for dissolution made to the state organization executive board.
- c. Consideration shall be given to international procedures for transfer of those members wishing to retain their membership in the Society.
- d. Remaining chapter funds shall be sent to the state organization treasurer for deposit in the state organization available fund.
- e. Chapter records shall be placed in the state organization archives.

- f. Chapter paraphernalia, Society publications, and chapter records shall be retained in the state organization archives and made available for use.
  - g. The chapter charter shall be returned to the state organization for forwarding to Society Headquarters.
  - h. The state organization executive board shall decide whether the chapter name shall be reused.
- B. Chapter merger or consolidation
- a. Prior to any action concerning merger or consolidation, the chapter presidents shall notify the state president and the NC DKG Region VI Director.
  - b. Prior to a merger or consolidation of chapters, a written announcement of a date to discuss such action shall be sent to all members. At the announced meeting, a majority vote to merge or consolidate with another chapter shall result in an audit/financial review of the treasurer's records and a written request for merger or consolidation made to the state organization executive board.
  - c. In case of a merger of two chapters, one of the two chapters continues while the other loses its independent identity and ceases to exist since it is absorbed into the former.
  - d. In the case of consolidation of two or more chapters, each chapter involved discontinues its independent existence. A new entity is formed that includes memberships of the consolidating organizations, continues their work, and assumes their assets and liabilities.
  - e. In either a merger or a consolidation of two or more chapters, the consequent chapter entity shall keep the chapter assets of the chapters involved in the merger or consolidation.
  - f. In either a merger or a consolidation of chapters, the resulting entity may be given a new name by the state organization.

### **General Information – EPILOGUE TO CHAPTER RULES**

References: 2019 NC DKG Standing Rules (SR 5. Organization 3. Under-involved Chapters); 2019 NC DKG Standing Rules Appendix V: Guidelines for Identifying Under-involved Chapters; \*Addendum to the Agreement with the NC DKG Educational Foundation (NC DKG EF) for the *Simmons-Longest Endowment*.

- A. A chapter may be designated by state personnel as *under-involved*, if the following criteria exist:
- a. has not been represented at an executive board meeting for two consecutive meetings;
  - b. has not submitted a list of chapter officers and committee chairmen to the executive secretary;
  - c. was not represented at the chapter presidents training;
  - d. has not submitted the chapter treasurer's report; and
  - e. has not submitted other chapter reports.
- B. The state organization may identify a chapter as *under-involved*, if a chapter fails to consistently accomplish the responsibilities listed above.
- a. An *under-involved* identification by the state organization level may indicate a loss in chapter vitality.
  - b. The state organization desires to assist chapters facing a loss in chapter vitality.
  - c. If a chapter is classified as under-involved, the state president or her designee will contact the chapter president or other chapter member(s) to offer assistance and discuss opportunities.
- C. \*The *Addendum* to the *Agreement* between the NC DKG Educational Foundation and Gamma Kappa Chapter for the Simmons-Longest Endowment **CANNOT** be amended by the chapter without prior involvement of the NC DKG Educational Foundation. It reads as of April 2021:
- a. Purpose: to provide financial support to individuals or projects in professional growth, personal development or self-care, and/or skill development in leadership of self and/or others.
  - b. Eligibility: Active and retired NC DKG educators in Region VI (Nine) chapters in 11 counties including Fort Liberty Schools: Lambda (Robeson and Scotland); Tau (Anson Richmond); Phi (Harnett); Psi (Stanly); Gamma Gamma (Robeson and Scotland); Gamma Kappa (Cumberland, Fort Liberty, & Hoke); Gamma Sigma (Lee and Moore); Delta Omicron (Scotland); and Delta Rho (Lee).
  - c. \*The initial gift of \$20,000 is an endowed fund; donations will increase the endowed fund. Interest from the endowed fund and donations designated for grants will provide funds for the annual spring grant(s); each year \$1000 will be reserved from that source to offer a \$500 annual spring grant.

- 
- This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

## Notes