



Champion Forest Safety and Security

II. Communications

- Radio Channels
 - Digital channels are 15 and 16. Analog Channels are 1-14.
 - The digital radios can communicate on both the digital and analog channels. Analog 1,2,3 as well as 15,16 by switching to the channel on the dial.
 - Channel Usage
 - Channel 16 – used by security, medical and law enforcement.
 - Channel 15 – backup to 16 if flooded with interference.
 - Channel 1 – used by Greeters, Ushers and parking lot personnel
 - Channel 2 – used by CF facilities personnel
 - Channel 3 – used by FLC personnel during the week
- All team members have radios when serving. Team members include volunteer team, contract law enforcement officers, and medical team members.
- WhatsApp group (The Detail) communication for the then current members of The Detail.
 - To be used to pass along non-verbal information such as pictures.
 - Used to communicate information outside of scheduled times.
 - Used to communicate with the team when a team member cannot speak on the radio. For example, sitting in the service or a classroom.
- Command Center to serve as the communications liaison between analog and digital radio systems, as well as, between channels.
- Kids' Ministry
 - Radios at each check-in desk.
 - Basic written instructions will be provided as to what information to provide in case they need to contact the safety team. Refer to the "To Call the Safety Team" instruction sheet.
 - All Kids' Check-In Desk workers are informed of where radios are that they can use if they have something to report.
- Greeters & Ushers
 - Greeters and Ushers utilize radios located in the Ushers Room.

- o Radios should be at the welcome desks in the Worship Center Lobby, The Commons, and the FLC Lobby.
 - o Basic written instructions will be provided as to what information to provide in case they need to contact the safety team. Refer to the "To Call the Safety Team" instruction sheet.
 - o All greeters are informed of where radios are that they can use if they have something to report (guest services desks, kids' check-in desks).
- Communication escalation plan in place to reach appropriate Staff members
 - o Reach out to Brett Mosser (Mike Haney as a backup) for English services. Eduardo Salazar (Esteban Bauducco as a backup) for Spanish services.
 - o Next escalation would be Jeff Young or Keith Barber. Ramon Medina for Spanish.
- If we are contacted by the press to communicate anything we are to refer them to the Communications Team.
- Team meeting before each event to communicate pertinent information to cover the event.