

# Parent/Student Handbook 2026-2027



Nicole Torbert-Moorer, Principal  
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**INTRODUCTION**

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# WELCOME!

Parents and Students,

At Homeland Park Primary, it is our belief that all students can and will learn. This is our first year incorporating UDL into the curriculum. With this technique we are using an integration/infusion approach where students become active and engaged participants in the learning process and develop a love for learning early in their academic careers. We believe that the UDL integration/infusion approach facilitated by our faculty and staff will help address the various modalities and rates at which students learn.

At Homeland Park, students have the opportunity to participate in visual art, music, PE, library, guidance, and STEAM where the general curriculum is reinforced and further brought to life. UDL integration/infusion strategies are also incorporated into regular classroom instruction, giving all students an opportunity to experience success.

It is our goal that each school year be a time of great academic growth for all students. The Homeland Park staff is dedicated to providing instruction that meets the needs of all learners. Together with you, the staff will provide the best education for each and every student.

This handbook is a reference for you and your child. It will answer questions about expectations, procedures, and programs at Homeland Park Primary, as well as key policies in the school district. Please read and discuss any relevant information for you and your child. If you have any questions concerning any of the information, please contact the school office.

Thank you for your support and have a wonderful school year!

Sincerely,

Nicole Torbert-Moorer, Principal  
Homeland Park Primary



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# **HOMELAND PARK PRIMARY'S MISSION, VISION, and GUIDING PRINCIPLES**

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## **Homeland Park Primary Vision**

The vision of Homeland Park Primary School is that everyone is a learner and every experience is a learning opportunity.

## **Mission**

The mission of Homeland Park Primary School is to create a happy, secure and engaging environment in which all members of the school community can grow in confidence and develop their full potential.

## **Guiding Principles**

**At Homeland Park Primary we believe students learn best when ...**

- Learning is engaging, innovative, and student-centered.
- They know it is okay to take risks and that they will learn from their mistakes.
- There are minimal disruptions in the classroom.
- When the classroom is well organized and well managed.
- Their home is stable and they have a caring adult in their life.
- Growth is expected and celebrated.
- When their personal needs are met (food, home life, materials, resources, relationships, etc.).
- When instruction is tailored to individual student needs and levels.
- When they are loved, encouraged, feel safe, valued, included, and not afraid to fail.
- They are guided by a knowledgeable, well-prepared, and skilled teacher with whom each student has a positive relationship.

# STUDENT ATTENDANCE

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## **Absences**

The school believes that attendance is a key factor in student achievement. Any absence from school represents an educational loss to the student. However, we recognize that some absences are unavoidable.

The district will consider students **lawfully** absent under the following circumstances.

- They are ill and their attendance in school would endanger their health or the health of others.
- There is a death or serious illness in their immediate family.
- There is a recognized religious holiday of their faith.
- There is a doctor or dentist appointment and a statement of doctor's care verified in writing by the doctor or dentist upon the student's return to school. **Students are required to attend school before or after a scheduled appointment.**
- Prearranged absences for other reasons and/or extreme hardships at the discretion of the principal.
- A child in foster care who must be absent due to a certified court appearance or related court ordered activity including, but not limited to, court ordered treatment services.

The district will consider students **unlawfully** absent under the following circumstances.

- He/She is willfully absent from school without the knowledge of their parent/legal guardian
- He/She is absent without acceptable cause with the knowledge of their parent/legal guardian.

## **Chronic Absenteeism Defined**

Any student in Grades K-12 who misses 50 percent or more of the instructional day for any reason for 10 percent (or more) of the enrollment period.

- All types of absences contribute to chronic absenteeism:
  - Excused Absences
  - Unexcused Absences
  - Suspensions

## **Truant Defined**

A student between the ages 6-17 who has accumulated unexcused absences on three consecutive days or has accumulated a total of five or more unexcused absences during the academic year.

- Only full-day unexcused absences contribute to truancy.

- Excused absences and suspensions do not affect truancy.

### **Consequences for Student Absences**

After three consecutive unlawful absences or a total of five unlawful absences occur, school officials will do the following.

- Notify the parent/legal guardian of the absences using the appropriate form.
- Hold a conference with the student and parent/legal guardian at which time they will identify the reasons for the absences and develop a plan to improve future attendance. The student and the parent/legal guardian will sign this plan.

Refusal by the parent/legal guardian to cooperate with the school attendance intervention plan can result in a referral of the student to family court and the filing of a report against the parent/legal guardian with social service in accordance with law.

- After 10 unlawful absences, school officials will notify the parent/legal guardian of the absences. School officials will review the plan for improving attendance with the parent/legal guardian and student and re-clarify consequences of continued absences.
- After 10 lawful or unlawful absences, the principal of the school will approve or disapprove each succeeding absence.
- If a student transfers to another public school in the state, the district will forward the student's intervention plans to the receiving school.

### **Make-up Work:**

Teachers will permit students to make-up work missed during a lawful absence as long as the student makes appropriate arrangements within a reasonable time.

### **Excuses**

Any student who misses school must be present a written or electronic excuse, signed by his/her parent/legal guardian. A valid excuse should include the student's name, the date(s) of the absence(s), the reason(s) for the absence(s), a parent/legal guardian signature, and a telephone number where the parent/legal guardian can be reached. The excuse will contain such other information as directed by the administration. The school administration will keep all excuses confidential. A maximum of ten (10) days for year-round courses or five (5) days for semester courses may be excused with valid parent notes. Any parent notes after the permitted excused days will be counted as unexcused. Extenuating circumstances can be handled through the school administration to address absences beyond the allowed parent notes. A single parent note may excuse consecutive absences, but cannot be used for absences on non-consecutive days. (i.e. one note can cover a student who is absent for two or more consecutive school days, but separate notes are required for absences that are not on back-to-back school days.)

Doctors/parents may fax excuses to the school at 864-375-2042 (Attn: Tonya Todd). Parents may send excuses to the school's data clerk via e-mail at [tonyatodd@anderson5.net](mailto:tonyatodd@anderson5.net).

If a student fails to bring a valid excuse to school by the tenth day back to school after an absence, he/she will automatically receive an unexcused absence. If a student brings a false (or forged) excuse, his/her teacher must refer the student to the school administration for appropriate action.

### **Tardiness/Late Pick-Up**

The district expects students to arrive at school on time and to report to each class on time. Students who enter classrooms late are disruptive to the instructional program and may be subject to disciplinary actions. Habitually tardy students or students who are picked up late from school may be referred to the district's attendance office after school-based intervention with the parent and student is unsuccessful.

Students will not be permitted to class if they arrive after 11:00.

### **Minimum Day:**

A student who misses a portion of a school day for a lawful reason will be counted as present if he/she is at school for a minimum of two hours.

### **Arrival**

School begins on Thursday, August 6, 2026. **(Parents are allowed to walk their child/children in the building during the first two days of school. Afterward, parents will not be permitted to walk their child/children to class.)** When bringing children to school each morning, drivers should enter the campus off of South Main Street across from Word Tabernacle Church. Proceed to the front of the building for unloading. DO NOT PARK AND WALK YOUR CHILD TO THE BUILDING. This slows down traffic and creates safety issues. The day begins promptly at 7:45 a.m. Students should be in the building and ready to begin by 7:45 a.m. Students may arrive as early as 7:00 a.m. when the doors are unlocked (make sure a school official has unlocked the door before you leave your child). **Students arriving after 7:45 a.m. must report to the office with an adult before they may enter class.**

### **Dismissal**

School is dismissed at 2:20. Car riders will be dismissed from the lobby. Students must enter the car with assistance from teachers on duty. At the beginning of the school year, each family will receive two, **pick-up identification car tags/placards** for the current school year. The car tags should clearly be written with the names of students in the family to be picked up with a black marker. The tag must be displayed. **No child will be allowed to enter a car without the driver having the appropriate car tag.** There will be **NO EXCEPTIONS** to this policy. **The same people are not always calling students. This is for the safety of ALL students.** Please use extreme caution before pulling away from the curb.

**NO CHILD WILL BE ALLOWED TO LEAVE WITHOUT THE SCHOOL ISSUED PICK-UP TAG.** There will be no exceptions. This is for the safety of your child. Not having your

Pick-Up Tag will cause you and other parents delays. Please be proactive and have your Pick-Up Tag each day. Be prepared and respectful. Pick-Up Tags provide safety for your child. Parents with no pick-up tag will be asked to park their vehicle (which causes delays in the line), walk to the office, and show their legal identification. Then the child will be paged to the office. If a parent loses their pick-up tag(s), a new one can be issued from the office staff with proper identification check. The cost to receive a new pick-up tag is 50 cents.

**No student will be dismissed from school after 1:45 p.m.** If you have an afternoon appointment, please make arrangements to have your child picked up before 1:45 p.m. If you arrive after 1:45 p.m. you will be asked to pull into the car line and pick your child up at regular dismissal time.

Supervision cannot be provided for students after school. Parents should make arrangements to pick up their children promptly each afternoon. Children who are picked up late on a regular basis will be referred to the county attendance officer.

### **Walkers**

Children should not arrive at school before 7:00 a.m. When walking to and from school, children should be escorted by a parent or other responsible adult. Students should be brought to the front entrance and can be picked up at the door located in the middle of the school's front drive. You are not allowed to park and walk up to pick your child. If we notice that you are parked, you will be asked to get in the car line to pick up your child. Please make sure to have your car pick-up tag.

### **Bus Transportation**

Bus transportation can be arranged by calling the district transportation department at 260-5000, Ext. 10287. Students should ride only the bus to which they have been assigned. Students will get on and off the bus at the same location each day.

Students in grades K-3 **are not allowed** to get off the bus without a parent at the bus stop unless a transportation waiver has been signed and is on file at the school and the District Transportation Office. A written note from the parent is required for a change in bus transportation. Any changes must be cleared with the office ahead of time. To ensure the safety of all students, it is important that every student obey the following bus rules:

- Board and leave the bus in a quiet, orderly manner.
- While on the bus, students will talk at an acceptable volume level. ●
- Students must remain seated at all times.
- Obey all other safety rules that the bus driver has listed.

If students do not obey these rules, they may lose the privilege of riding a school bus. Also, if an adult is not waiting for a child to get off the bus in the

afternoon and the child is brought back to the school, the child will not be allowed to ride the bus the following day.

### **Early Dismissal of a Student**

Parents/guardians or parent approved designees need to come to the office and sign out students for early dismissal. **The school has the right to refuse dismissal if we believe the pick-up does not have parental approval.** Possible reasons for students leaving school early may include illness, medical appointments, and family emergencies. If a student has a medical appointment, the parent should send a notice to the teacher on the morning of the appointment or the prior day. By doing this the teacher can prepare the student for early dismissal.

Students will not be allowed to leave with anyone other than the parent/guardian or parent approved designees. The person picking up the child will have paperwork to complete in the office to sign out the student. Students will not be allowed to leave with anyone under the age of 18. This is for the protection and best interest of the student.

If a parent/guardian consistently picks up his/her child prior to the end of the school day, he/she will be in violation of the SC Compulsory School Attendance Law, Section 59-65-10. Violation of the law could result in a referral to Family Court.

### **Emergency Early School Closing or 2-Hour Delay**

The school has detailed plans for the evacuation and safety of all students. Emergency information will be provided using various media; radio, television, School Messenger, and the Internet. Please use these resources for information. In an emergency, it is important that the school phone lines are available for use by staff directing emergency procedures.

In the event that an early dismissal is warranted due to inclement weather or other circumstances, all after school activities will be canceled. The school will make every attempt to notify parents using School Messenger, ClassDojo App, email, and/or a personal phone call. **For this reason, it is very important that the school always has each parent's correct phone number(s), email, and the correct phone numbers for emergency contacts.** Sometimes in an emergency situation, students go home in a different way. All parents, except parents of students riding home on buses, will be required to sign the Student Release Form when they pick up their child. Classroom teachers will have this form for parents to sign during an early emergency dismissal.

### **Important information for a 2-hour delay:**

- Breakfast will not be served at school.
- Students may not be dropped off before 9:00 a.m.
- School will begin at 10:00 a.m.

- Buses will be at their stops at approximately two hours after the normal time.
- Students will be dismissed at the regular time.

### **eLearning Days**

Anderson School District Five **does not** observe inclement weather days, or other events that might disrupt the instructional day of students. Instead, all schools and students will participate in eLearning which allows Homeland Park students to extend learning into the home. The goal is to keep students learning, even when bad weather is inevitable or another major event prevents a school from being open (i.e. loss of power, broken water line, etc.) An eLearning day is very similar to a normal school day.

All Homeland Park students, Grades K-2, are issued a Chromebook. If inclement weather is predicted or inevitable, all students K-2 will be instructed to take home their Chromebook. Teachers will have eLessons for students loaded into the Google Classroom, the learning dashboard for students. Prior to leaving the building, students will receive the necessary resources to complete their work at home. 4K students are given eLearning packets.

Free hotspots are no longer provided by the district. If students do not have the Internet parents can drive to the school with their child and have their child log onto the Anderson School District Five guest Wifi. Students can then log into their Google Classroom. Once logged into Google Classroom Chromebooks can be used offline to complete the work within their Google Classroom. Students can also complete the class work if it was uploaded at school in the student's Google Classroom prior to leaving school. Work that students complete (eLearning Lessons) can be uploaded/synced when students return to school. The battery of a Chromebook has been tested to last a little over 10 hours. Please ensure your child charges their Chromebook each night. Chromebooks generally go back and forth from school to home each day.

- Teachers will communicate what needs to be accomplished with students and parents, following the district guidelines.
- Teachers will be available throughout the normal school day during eLearning.
- If eLearning is for an extended period of time for a non-weather related event, teachers will instruct students following the 2:2:1 format. For 2 days students will interact with the teachers on Google Meet. For 2 days students will have Google Slides instruction and assignments. One additional day will be for follow-up support and communication.

- Students are expected to complete eLesson(s) assigned by teachers. eLearning days are about continuing the flow of learning outside of the school building so instruction does not stop.
- Students have 2 school days to complete their work. The two days begin on the day the school is re-opened for students. A day would be added for each additional day over one that students are out of school.
- During eLearning the student (and parents of elementary students) must check-in every day with the online teacher, participate in online sessions, and complete assignments as appropriate to be counted present (within two school days or the student will be marked absent). **State attendance laws ARE in force during eLearning.**
- For more information about eLearning visit this link on the Anderson School District Five website. <https://sites.google.com/anderson5.net/elearningday/parents>

## **STUDENT HEALTH, WELL-BEING, AND SAFETY**

### **Administration of Medication**

The health room does not have aspirin or any other medications and the nurse cannot administer any medication without proper permission. Please read the following information carefully regarding procedures for administration of either prescription or non-prescription medication during the school day.

**Note:** All over-the-counter medications (e.g. cough drops, Tylenol, Motrin, etc.) must be brought to school by a parent and given to the nurse with specific instructions for use.

- Written permission is required for any medication to be administered. If a child must take a prescription drug or other medication during the school day, a medication form must be completed by the parent or legal guardian and signed by the doctor before the medication can be dispensed. This form is available from the school nurse. If a child must take a prescribed drug or medication over a short period of time (i.e. several days to two weeks) a medication form will not be necessary.
- A parent or legal guardian must deliver **all** medication to the school. Students may not transport medication on the school bus. Prescription medication must be in a bottle provided by the pharmacy or physician with the student's name, date, medication, dosage, strength and directions for use. It must also include the doctor's name and pharmacy name and address. Non-prescription medication must be in the drug manufacturer's container.
- For students requiring daily medication on a long-term basis (more than three weeks), parents may supply the school with no more than a month's supply at a given time.

- For students requiring medication on a short-term basis (no more than two weeks), parents are strongly encouraged to give the medication at home. However, if this is not possible, the school will administer the medication following the above guidelines.
- If your child should require medication on an emergency basis (allergic reactions, asthma, migraine headaches, etc.), you may leave the appropriate medication with the school. You will also be asked to provide specific instructions for administration of the medication.
- No aspirin will be administered without a doctor's statement. Studies have shown that using aspirin to treat the symptoms of viral illnesses increases the chances of developing Reye's Syndrome.
- All medication left after the last day of school will be disposed of properly.

### **Emergency Plans and Drills**

Homeland Park has an emergency plan which is reviewed and revised each school year. To be prepared in the event of an emergency, the school conducts a number of emergency drills throughout the school year. Two fire drills are conducted during the first month of school and one each month during the remainder of the school year. Students and staff will also participate in two lockdown drills, two severe weather drills, active shooter drills, and preparation and practice for earthquake, intruder, and bomb threats. In addition, all students will also participate in bus evacuation drills.

### **Health and Immunization Records**

According to state law, all students must have an up-to-date South Carolina Immunization Form from their doctor or the health department before entering school. When a student enters from another school, the permanent record will be checked to make sure it includes the student's immunization form. Due to recent measles and mumps outbreaks, nurses will be reviewing **all** immunization forms. If immunizations are not up-to-date, the student will be required to get the necessary immunizations and the parent must provide an up-to-date form.

- The South Carolina Department of Public Health provides the South Carolina Immunization requirements for Childcare and Schools each year. Your child will not be allowed to attend a school or a child development program without a valid SC Certificate of Immunization or a medical, religious, or special exemption form.
- Please see the link below which provides the childcare and school entry requirements for immunizations for the 2026 - 2027 school year. [Immunization and Exemption Information](#)
- A current copy of the child's immunization record signed by a physician or other health official. This record should indicate that all required immunizations are complete as recommended by the South Carolina Department of Health and Environmental Control (DHEC), or that the appropriate official has provided written proof that the child meets either medical or religious exemption requirements.

### **Health Screenings**

The school nurse will conduct individualized vision screenings per request of the school Intervention (MTSS) Team.

### **Legal Custody**

When a child's parents are separated or divorced, the issue of custody often becomes a matter of concern for the school. In order to protect the child and the rights of the custodial parent, it is important that the school be given a photocopy of the custodial agreement provided by the courts. Without this document in our files, we must legally release a child to either parent. In addition, without this document school records will be released to either parent.

### **Nurse**

Homeland Park has a health room staffed with a full-time nurse. Children in need of medical attention will be sent to the health room.

The school nurse will keep a record of the child's visit and will take his/her temperature or perform any minor first-aid necessary, depending upon his/her symptoms. **As a health professional, the nurse will determine if parents need to be contacted and if the child needs to go home, not the classroom teacher. Please do not text the classroom teacher about your child's health. Contact the nurse.**

### **Sex Offender Registry**

State law requires the Anderson County Sheriff's Office to provide schools and daycare facilities information regarding any sex offender whose address is within one-half mile of a school or childcare facility. The list is mailed annually. A current list can be viewed on the school's website or at <http://www.communitynotification.com/>. Follow the prompts once you get to this site.

### **DSS**

**Faculty and staff of Homeland Park Primary are mandated reporters.** If anything is reported to us by a student or adult, we are mandated by law to report and not to investigate. Faculty and staff are not required to inform parents or guardians that a report has been submitted.

### **Student Illness and Injury**

Every effort is made to prevent accidents. However, in case of an accident, school personnel will administer first aid.

The school will exercise extreme care and caution if a decision involving the health or safety of the child must be made following an accident or other emergency.

If your child becomes sick or injured at school, we will contact you immediately. If we cannot reach you, we will use the emergency contact information you have provided. **It is vital that we always have up-to-date phone information for parents and emergency contacts. Please remember that we cannot keep sick children at school.**

### [SC DHEC School Exclusion List](#)

The South Carolina Department of Health and Environmental Control is required by law to publish lists of those conditions that if children are affected should not attend school and childcare settings. Since the lists describe when students should be excluded from (not attend) school, they are sometimes called "Exclusion Lists."

The purpose of excluding children with illnesses is to prevent the spread of diseases among students by asking that children with such diseases stay out of school. For some of the conditions on the list, parents will be able to determine that the child is not well enough to attend school. However, for some illnesses, only a medical professional will be able to determine if the child has a reason to be kept out of school. If your child has one of the conditions on the list, please keep your child out of school and notify the school within 24 hours. Sometimes it may be hard to determine whether to send your child to school. If you believe your child may have an infection that can be spread to other children, keep the child out of school and check with your physician. The exclusion list describes the type of excuse/note your child will need in order to return to school. A parent DHEC brochure about keeping your child can be found here: [English Version](#) [Spanish Version](#)

### **Tobacco Free Environment**

School Board policy prohibits the use and/or possession of all tobacco products or paraphernalia including, but not limited to, cigarettes, cigars, pipes, smokeless tobacco, and alternative nicotine products such as e-cigarettes and vaping devices, whether used with tobacco or other products, by all students, staff, and visitors.

Any gear, paraphernalia, clothing, etc. that advertises tobacco use or tobacco products will not be allowed on district grounds or in the possession of faculty, staff or students at district-sponsored events.

Visitors violating this policy will be asked to leave the school property. (Policy ADC)

## **STUDENT ACTIVITIES**

## **Field Trips**

Field trips provide valuable education experiences for students. In order to help ensure that school-sponsored field trips result in safe and rewarding experiences for all participants, Homeland Park has prepared the following guidelines.

Grade Parents/Volunteers will be offered the opportunity to chaperone on field trips and be allowed to ride the school buses with the students. Grade Parents/Volunteers must complete a form (in the school office) for a background check, prior to attending a field trip as a chaperone. Chaperones will be required to pay the cost of the background check. The cost is around \$26.00. It takes about a week to receive background check information. Only 2 parents/volunteers will be allowed to attend the field trip. **Every field trip will not require chaperones.**

Other parents who desire to attend a field trip that their child is attending should contact their child's teacher to learn about the specifics of the trip for the following reason.

- Sometimes there is a limited number of persons that are allowed to enter the facility that students will visit (i.e. limited number of tickets, room capacity, etc.)

If parents desire to attend and there is no reason that parents cannot join the class, then parents must drive their own vehicle to the destination to join the class. Parents should follow the direction of the teacher. The teacher may require the student to stay with their group and the parent who drove to the field trip can join that group.

If a parent drives to the field trip. The parent may not take their child back to school or home directly from the field trip **unless** the parent has made a prior written request to the school. If the request is granted, the parent **must** sign the student out on the Student Release Form. The classroom teacher will have this form for the parent to sign.

### **Guidelines for Volunteer/Chaperones**

- Prior to the field trip, the supervising staff member will provide the chaperone with information regarding the activities planned for the trip, expectations for supervising students, and emergency procedures.
- All school rules apply on field trips. Chaperones are expected to comply with district policies, follow the directions given by the supervising staff member(s), work cooperatively with other staff and volunteers, and model appropriate behaviors for all students.
- In order to comply with district policy, chaperones:
  - may not use, sell, provide, possess, or be under the influence of drugs or alcohol and may not use tobacco in the presence of, or within the sight of, students.
  - may not possess any weapon.
  - may not administer medications, prescriptions, or over-the-counter medications to students.

- Students must be supervised at all times. The chaperone will supervise a small group of students, helping them learn, and making sure they behave appropriately. Students must stay with their chaperones at all times.
- must account for all students in their group on a regular basis, especially while getting on and off the bus and when entering or leaving scheduled events throughout the day.
- should know when and where to meet the rest of the class group at the end of the visit or activity.
- should adhere to the time schedule provided by staff.
- Siblings of students or guests of the chaperones are not permitted to attend field trips.
- For the protection of both the student and the chaperone, chaperones should not place themselves in situations in which they are alone with a student.
- Students and chaperones should not purchase food or gifts, unless doing so as part of the scheduled trip (e.g. do not purchase drinks/food from vending machines). Snacks/drinks will be arranged by staff.
- should avoid and discourage separate conversations at inappropriate times. Do not carry on conversations with others during instructional times or presentations.
- responsibilities include maintaining order on buses.

## **STUDENT RECORDS**

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### **Access to Student Records**

Information concerning the maintenance of and access to students can be found in Board Policy JRA. You may view School Board policies at this link: <https://www.anderson5.net/> Scroll over District Information. Then click on Board Policies. You can enter the policy code or the information you are looking for in the search box on this page.

When a special education student transfers from Homeland Park to a school outside of Anderson School District Five, the Director of Special Education or designee will send a copy of the student's special education information to the receiving school. This procedure facilitates the exchange of confidential special education records between school districts and prevents delays in the provision of free and appropriate public education.

### **Transferring to Another School**

Parents/legal guardians are asked to contact the child's teacher or the school office a week in advance if they are moving and their child will be attending a different school. Records will be sent directly to the new school when the request is received from that school.

## **STUDENT RIGHTS AND RESPONSIBILITIES**

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### **Bullying/Harassment**

The board prohibits acts of harassment, intimidation, or bullying of a student by students, staff, and third parties that interfere with or disrupt a student's ability to learn and the school's responsibility to educate its students in a safe and orderly environment whether in a classroom, on school premises, on a school bus or other school related vehicle, at an official school bus stop, at a school-sponsored activity or event whether or not it is held on school premises, or at another program or function where the school is responsible for the student.

For purposes of this policy, harassment, intimidation or bullying is defined as a gesture, electronic communication, or a written, verbal, physical or sexual act reasonably perceived to have the effect of either of the following:

- harming a student physically or emotionally or damaging a student's property, or placing a student in reasonable fear of personal harm or property damage.
- insulting or demeaning a student or group of students causing substantial disruption in, or substantial interference with, the orderly operation of the school.
- demonstrates motivation by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity, and expression or a mental, physical, or sensory disability or by other distinguishing characteristic.

Any student who feels he/she has been subjected to harassment, intimidation or bullying is encouraged to file a complaint in accordance with procedures established by the superintendent. Complaints will be investigated promptly, thoroughly and confidentially. All school employees are required to report alleged violations of this policy to the principal or his/her designee. Reports by students or employees may be made anonymously.

The district prohibits retaliation or reprisal in any form against a student or employee who has filed a complaint or report of harassment, intimidation or bullying. The district also prohibits any person from falsely accusing another as a means of harassment, intimidation or bullying.

The board expects students to conduct themselves in an orderly, courteous, dignified and respectful manner. Students and employees have a responsibility to know and respect the policies, rules and regulations of the school and district. Any student or employee who is found to have engaged in the prohibited actions as outlined in this policy will be subject to disciplinary action, up to and including expulsion in the case of a student or termination in the case of an employee. Individuals may also be referred to law enforcement officials. The district will take all other appropriate steps to correct or rectify the situation.

Students, parents/legal guardians, teachers and staff members should be aware that the district may take disciplinary actions for conduct initiated and/or created off-campus involving the inappropriate use of the Internet, web-based, or cell phone or text-based

resources, including videoing other students and/or posting such videos on sites such as, but not limited to, Facebook, Instagram, TickTok, SnapChat, YouTube, Twitter, if such conduct poses a threat or substantially interferes with or disrupts the work and discipline of the schools, including discipline for student harassment and bullying.

The superintendent or his/her designee will be responsible for ensuring notice of this policy is provided to students, staff, parents/legal guardians, volunteers and members of the community including its applicability to all areas of the school environment as outlined in this policy.

The superintendent or his/her designee will also ensure that a process is established for discussing the district policy with students. (See Policy JICFAA)

### **Cell Phones/Other Electronic Devices**

Cell phones are prohibited in elementary school. If a cell phone is brought to school it will be confiscated and will need to be picked up in the principal's office by a parent or legal guardian. Students will not be using **ANY** student owned electronic devices for instructional purposes at Homeland Park. **Student owned electronic devices should not be brought to school.**

Students **are not** to bring electronic games, toys, devices, or anything of value to school. Neither the school or the teachers will be held responsible for lost or stolen devices.

### **Pledge of Allegiance/Moment of Silence**

State law requires that all students say the Pledge of Allegiance at a specific time during each school day. Any person who does not wish to say the Pledge of Allegiance does not have to participate. The school will not penalize any person for failing to participate.

In addition, state law requires that all schools provide for a moment of mandatory silence at the beginning of each school day.

### **Student Code of Conduct**

Homeland Park Primary is a Title I school. Each parent and student are asked to review the Title I Parent School Compact which outlines the responsibilities and pledges of the Principal, teachers, parents, and students. Click on the link to review the [Title I Parent-School Compact](#).

All students at Homeland Park are required to conduct themselves in a manner that will be in the best interest of the school and its students. Each classroom develops a set of essential agreements so that the classroom runs smoothly and students can make the most of all learning opportunities throughout the school day. Most discipline problems can

and should be handled between the teacher and the student. If, however, the offense is serious or if inappropriate behavior continues, the student's parents will be notified.

The school administration will use the Anderson Five "Student Code of Conduct" to determine the appropriate course of action. The Anderson Five "Student Code of Conduct" can be found for parents to review on the school website ([Homeland Park Primary](#)) by scrolling over the Parents tab and clicking on the title of the document. Parents and students should review the expectations for behavior and the consequences for not following the expectations for student behavior.

### **Sexual Harassment**

Sexual harassment of students by district employees or other students or third parties is prohibited. All employees, students and third parties associated with schools must avoid any action or conduct that could be viewed as sexual harassment. Teachers and school administrators are expected to use judgment and common sense which are important elements of a proper response to a particular allegation of sexual harassment or inappropriate conduct of a sexual nature. This includes any action or conduct communicated or performed in person, in writing, or electronically through such means as a telephone, cell phone, computer, or other telecommunication device, and includes text messaging, instant messaging, and other forms of social media.

Any student who believes he/she has been subjected to sexual harassment or inappropriate conduct of a sexual nature is encouraged to file a complaint. All allegations will be investigated promptly, thoroughly, and confidentially to determine what happened. In the interim and at the conclusion of the investigation, appropriate steps will be taken to effectively address the situation.

Students who file a complaint of sexual harassment will not be subject to retaliation or reprisal in any form. Any employee or student who is found to have engaged in sexual harassment or inappropriate conduct of a sexual nature will be subject to disciplinary action, up to and including termination in the case of employee or expulsion in the case of a student, and all other appropriate steps will be taken to correct or rectify the situation. (Policy JI)

### **TITLE IX**

Title IX is a Federal law enforced by the office of civil rights that prohibits discrimination on the basis of sex, including pregnancy and parental status, in education programs and activities.

Definition of Title IX: "No person in the United States, shall on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance."

**ANDERSON FIVE NONDISCRIMINATION STATEMENT:**

Anderson School District Five is committed to a policy of nondiscrimination and equal opportunity for all students, staff, parents/legal guardians, visitors, and community members, who participate or seek to participate in its programs or activities. Accordingly, the District does not discriminate against any individual on the basis of race, religion, sex (including pregnancy, childbirth, or any related medical conditions), color, disability, age, genetic information, national origin, or any other applicable status protected by local, state, or federal law.

**GRIEVANCE PROCEDURES & DISTRICT DESIGNEES:**

The District will use the grievance procedures set forth in policy to process complaints based on alleged violations of Title VI of the Civil Rights Act of 1964; Title VII of the Civil Rights Act of 1964; Title IX of the Education Amendments Act of 1972; Section 504 of the Rehabilitation Act of 1973; the Age Discrimination Act of 1975; the Age Discrimination in Employment Act of 1967; the Equal Pay Act of 1963; the Genetic Information Nondiscrimination Act of 2008; and Titles I and II of the Americans with Disabilities Act of 1990.

**The District designates these people to handle inquiries or complaints.**

Jennifer Bufford, Assistant Superintendent for Human Resources, handles inquiries/complaints regarding the:

- \* Age Discrimination Act of 1975;
- \* Age Discrimination in Employment Act of 1967;
- \* Equal Pay Act of 1963;
- \* Genetic Information Nondiscrimination Act of 2008;
- \* Title I of the Americans with Disabilities Act of 1990 with respect to employment;
- \* Title II of the Americans with Disabilities Act of 1990 with respect to public access to buildings and grounds;
- \* Title VII of the Civil Rights Act of 1964; and
- \* Title IX of the Education Amendments Act of 1972.

You can reach Jennifer Bufford by mail at P.O. Box 439, Anderson, SC 29622 by telephone at 864-260-5000 or by email at [jenniferbufford@anderson5.net](mailto:jenniferbufford@anderson5.net).

Kelly Elrod, Assistant Superintendent for Instruction and Continuous Improvement, handles inquiries/complaints regarding Title VI of the Civil Rights Act of 1964 and those pertaining to ESSA Title II implementation. You can reach Kelly Elrod by mail at P.O. Box 439, Anderson, SC 29622, by telephone at 864-260-5000 or by email at [kellyelrod@anderson5.net](mailto:kellyelrod@anderson5.net).

Laura O'Laughlin, Director of Special Education Services, handles inquiries/complaints regarding IDEA for students K-12 and inquiries/complaints for students K-12 regarding Section 504 of the Rehabilitation Act of 1973. You can reach Laura O'Laughlin by mail at P.O. Box 439, Anderson, SC 29622, by telephone at 864-260-5000 or by email at [lauraolaughlin@anderson5.net](mailto:lauraolaughlin@anderson5.net).

At Homeland Park, Nicole Torbert-Moorer, principal, is the contact person for concerns dealing with alleged sexual misconduct. Nicole Torbert-Moorer can be reached at 864-260-5125 or email [nicoletorbertmoorer@anderson5.net](mailto:nicoletorbertmoorer@anderson5.net).

## **Student Dress Code**

Anderson School District Five students are expected to observe the basic standards of cleanliness and good grooming and dress in such a way not to distract or cause disruption in the educational program or orderly operation of the school. The personal appearance of students should promote health and safety, contribute to a climate conducive to teaching and learning, and project a positive image of the district to the community.

The code is designed as a guide and is by no means all-inclusive. An item of dress, article of clothing, or accessory should not be deemed “approved” simply because it is not listed herein. In addition, the administration reserves the right to address inappropriate clothing on an individual basis in all grades.

### **Items that can be worn:**

- Pants, shorts, and skirts that are worn at the waist.
- Dresses, skirts, shorts, or pants that show no visible skin above the knee. Clothing should not touch the floor. Exceptions to length of shorts may be made for Special Olympics, field days, etc.
- Clothing that fits the wearer appropriately, covers all types of underclothing, and is designed for wear outside the home.
- Pants that are worn with equal pant lengths.
- Shirts, tee shirts, blouses, or dresses that have sleeves and do not show cleavage, backs, or midriffs during the course of normal movement.
- Shoes or sandals.
- Accessories or clothing that does not pose a safety threat to self or others.
- Clothing that is not see-through.
- Items that do not advertise alcoholic beverages, tobacco, narcotics, profane language, weapons, and/or suggestive slogans, pictures, and/or offensive materials.
- Leggings, jeggings, yoga, or exercise pants may be worn with a blouse, sweater, or top that comes to the mid-thigh.

### **Prohibited Items**

- Hats and/or other head covering including hooded sweatshirts, bandanas, sweatbands, stocking caps, do-rags, etc. worn inside the building.
- Sunglasses worn inside the building.
- The wearing of any item(s) displaying any gang symbols.
- Sleeveless tops/shirts.

### **General Dress Code Statements**

- Sagging pants will not be tolerated.
- Pajamas and bedroom shoes may not be worn.
- The school administration reserves the right to prohibit any item of clothing or symbols that are inappropriate or disruptive to the daily operation of the school

- Clothing that is required to be worn because of religious reasons will be dealt with on an individual basis. (Policy AR JCDB-R)

### **Weapons**

Bringing weapons, tools, or toys that look like weapons of any kind to school is strictly prohibited by school district policy and state law. Violation of these policies will result in suspension from school and/or other actions. (JICDA-Student Code of Conduct, Policy JICDAA, Policy JICI)

## **STUDENT ACHIEVEMENT**

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### **Parent Conferences**

Parent-teacher conferences are scheduled during the first-nine weeks of school. Parents or legal guardians are asked to meet with the teacher of each of their children. During the conference parents will receive information from the teacher regarding their child's progress.

Teachers welcome the opportunity to discuss student progress with parents. Please do not wait for problems to arise before making contact. We encourage you to get acquainted with your child's teacher(s). Either the parent or the teacher may ask to schedule additional conferences at any time during the year, especially if there are special concerns. Conferences can be arranged by notifying the teacher in writing, by email, or by calling the school and leaving a message for the teacher to call.

In order for your child to get the most benefit from their education, the school and parents must work as a team.

### **Grading**

Students are graded at their instructional level. They receive daily, weekly, and other periodic grades from their teachers.

**Kindergarten: Standards Based Report Card**: Progress is marked for individual standards/skills.

**Grading for students in Grades 1-2 is as follows:** E (90 - 100), S+ (89-80, S (79 - 70), N (69 - 60), U (Below 60)

E (Excellent Progress)

S+ (Satisfactory Plus)

S (Satisfactory Progress)

N (Needs Improvement)

## **Homework**

Homework is an important part of the educational process. It serves a valid purpose and will be adapted to varying abilities and needs. Homework is defined as the work assigned to a student to be completed outside the regular classroom. It shall be a relevant extension of the instructional program given only after direct instruction and guided practice. It may be assigned by the teacher, or it may be a creative effort initiated by the student's interest and motivation.

Homework for practice (initial skill reinforcement) is distinguished from other assignments such as reports, research projects, science fair projects, presentations, reading and writing assignments, integration and application of learned skills, and take home tests. It is inappropriate to use scores on homework for practice to determine report card grades; therefore, scores on homework for practice will not be used to determine report card grades. Even though the scores for homework for practice are not used to determine report card grades, the scores may be used with other daily participation scores to determine the daily participation grade that may be used to determine report card grades. Scores for all other homework assignments may be used when calculating report card grades.

Each Homeland Park teacher shall have written homework expectations that are communicated to both parents and students. Teachers may assign a reasonable amount of homework. Homework shall be monitored and immediate feedback provided to students to emphasize learning objectives. Teachers shall avoid the use of homework assignments that involve the expenditure of funds and shall be sensitive toward students who may not have access to needed materials. (Policy IKB)

Homework is an extension of classroom activities and assignments should be challenging and meaningful. Some of the purposes of homework are:

- To provide independent practice and the integration and application of learned skills.
- To inform students of their progress toward skill mastery.
- To serve as a tool used by the teacher to plan future instruction.
- To develop good study habits which stimulate voluntary effort, initiative, independence, responsibility, and self-directed learning.
- To promote thinking and to provide the opportunity to develop or expand the creative ability.
- To increase knowledge and to prepare for new knowledge.
- To encourage a carry-over of worthwhile school activities into permanent leisure interests.
- To incorporate help and resources of the home and family.
- To challenge every student.

- To provide motivation and interest.

### **All "E" or "E/S+" Honor Roll**

**\*\*Students in Grades K do not participate in Honor Roll.**

To be eligible:

- A student must make all E's to be on the "E" honor roll.
- A student may have a combination of E's and S+'s to be on the "E/S+" honor roll
- Handwriting and Citizenship are not included in determining either "E" or "E/S+" honor roll

### **Interim Progress Reports**

**All** students will also receive Interim Progress Reports at the mid-point of each nine-week grading period. These reports are to inform parents of the progress their child is making during the grading period.

**During the 2026-2027 school year Interim Progress Reports will be issued on the following dates:**

|                       |                            |
|-----------------------|----------------------------|
| <b>1st Nine-Weeks</b> | <b>Week of September 8</b> |
| <b>2nd Nine-Weeks</b> | <b>Week of November 9</b>  |
| <b>3rd Nine-Weeks</b> | <b>Week of February 8</b>  |
| <b>4th Nine-Weeks</b> | <b>Week of April 19</b>    |

### **Student Progress Reports**

Progress reports are generated electronically and issued to students and parents after every nine-week period.

**During the 2026-2027 school year Progress Reports will be distributed on the following dates:**

|                       |                   |
|-----------------------|-------------------|
| <b>1st Nine-Weeks</b> | <b>October 14</b> |
| <b>2nd Nine-Weeks</b> | <b>January 8</b>  |
| <b>3rd Nine-Weeks</b> | <b>March 17</b>   |
| <b>4th Nine-Weeks</b> | <b>May 25</b>     |

### **STUDENT RECOGNITION**

Students are honored in many ways for their achievements and accomplishments at Homeland Park Primary. The school is continually looking for new ways to recognize students.

**Terrific Kid**

Throughout the school year, students will be nominated by their teacher for the "Terrific Kid Award." "Terrific Kid" is a program recognizing students who go above and beyond and are caught "Doing the Right Thing!" These students will receive a certificate and McDonald's free meal card. Students will be recognized monthly.

### **Honor Roll**

Students in first and second grade are recognized each nine weeks for outstanding achievement on their report cards (see the Honor Roll section of this handbook for eligibility qualifications). These students will receive a certificate from the principal.

### **Classroom Awards**

Each teacher gives special awards to reward each child on his/her particular strengths at the end of the year.

### **Birthday Club**

Students will be recognized by the school each month by having their name called out during announcements. The United Way and Rotary Club will sponsor 4 birthday celebrations throughout the year.

### **iReady Awards**

Students who make gains on iReady testing and reach their goals will receive a certificate at the end of the year.

### **Retention/Promotion Policy**

The school follows the district policy for promotion and retention (Policy IKE). This policy can be found through the district's website: <https://www.anderson5.net/>. Scroll over District Information and click on Board Policies. The school will also follow the guidelines set forth in the Read to Succeed state legislation for the retention of students not making the required progress in reading in Grade 3. Click on [Read to Succeed](#) to be directed to the South Carolina Department of Education website for more information.

Final decisions regarding promotion and retention are made through the school's MTSS Team and/or an IEP Team.

### **Testing/Assessments**

Teachers are constantly assessing student progress using informal and formal assessments/tests. Teachers will administer a variety of different assessments to measure students' mastery of the standards. These assessments help guide instructional decisions to meet the needs of all learners.

The progress of students in Grades K-5 students is measured during the school year using iReady. This assessment is given three times a year; fall, winter, and spring. Teachers

use the information from this assessment to identify student strengths and areas in which students need more instruction and support.

Students in 4K are assessed using the Teaching Strategies Gold Assessment during the beginning of the school year. This is a state mandated assessment.

Students in Kindergarten are administered the Kindergarten Readiness Assessment (KRA) during the beginning of the school year. This is a state mandated assessment. A 2021-2022 state approved waiver allows for a “Staggered Start” of Kindergarten at the very beginning of the school year to allow time for teachers to administer the KRA to incoming Kindergarten students. Teachers will use the information from this assessment to plan appropriate instruction for all students.

K-1 students will all be screened using mClass, an assessment designed to measure basic reading and fluency skills. In addition, K-2 students at Homeland Park will also be assessed using Amplify. Amplify is a set of short (one minute) fluency measures that can be used for universal screening, benchmark assessment, and progress monitoring. The screener provides teachers with standards for gauging the progress of all students.

The Iowa Test of Basic Skills (ITBS) and the Cognitive Abilities Test (CogAT), is administered to students in Grade 2 in the fall. These assessments are state mandated.

## **MISCELLANEOUS**

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### **Balloon/Flower Bouquets**

The school **will not** accept deliveries of flowers, balloons, or other gifts to individual students for any type of celebration, including Valentine’s Day. We encourage parents to celebrate special events privately.

### **Breakfast and Lunch/Meal Prices**

Homeland Park is a Community Eligibility Provision (CEP) school. A CEP is a non-pricing meal service option for qualifying schools in low-income areas. CEP allows our district to serve breakfast and lunch at no cost to all enrolled students. Adults are required to pay - \$5.92 for lunch and \$3.48 for breakfast, plus any additional local tax on sales of prepared foods.

### **Breakfast**

Students wanting to eat breakfast at school must arrive by 7:30 a.m. in order to have adequate time to eat breakfast prior to instruction starting. **Students entering the building after 7:30 a.m. will be given an alternate breakfast.**

## **Lunch**

### **Lunch with Students and Meals from Outside Vendors**

Each class has a designated lunch period. Parents and guardians may eat lunch with their child during this time. Parents are encouraged to support the culinary services offerings and may purchase meals at school. Parents may bring meals from outside vendors but may not have meals delivered using a delivery service.

In order to get all classes/students fed each day in an efficient manner, each classroom has a strict lunch time. Students are not allowed to use microwaves. The microwaves are for staff members. Teachers **may not** heat food for students.

We encourage students to eat healthy meals. Children who eat healthy are preparing their mind and body to learn.

- Please encourage your child to bring healthy meals if they bring their lunch from home.

Students **should not** bring carbonated or unhealthy beverages to school.

## **Change of Address/Phone Number**

**It is necessary that the school has a current address and phone number of the student at all times.** The address must be a street address, not a post office box number. **If your address or phone number changes during the school year, please notify the school office immediately.** This information is important in case of an emergency. For address or phone number changes parents can send a note or email the school's secretary, Krystal Smith, at [krsystalsmith@anderson5.net](mailto:krsystalsmith@anderson5.net), or the data clerk, Tonya Todd at [tonyatodd@anderson5.net](mailto:tonyatodd@anderson5.net).

**Parents will be required to show proof of residence during the registration process and may be asked to show this at any time during the school year.**

## **Changing Your Child's Dismissal**

**Parents are discouraged from calling the school or coming into the office at dismissal time to make different transportation arrangements. The school does not take ride changes over the telephone, fax, or email.** Last minute changes create a great deal of confusion and potential for a transportation mishap.

**If you must make a change, please send a note with your child that morning. Phone calls to make changes in transportation will not be accepted. This is for the safety of your child.**

## **Classroom Celebrations/Holidays**

While celebrations are important for young students, there is a need to limit the number of non-instructional parties scheduled during the year. Each elementary school will plan and schedule three parties for students in PreK-Grade 5. There will be a Winter Party

during the week prior to the Winter Break, a Valentines Party on February 12, and an End of Year Party held during the last week of school. Parents and guardians may participate by sending in items needed and requested by the teacher. Parties will be limited to 30 minutes.

### **Birthday Celebrations**

Parents and guardians may bring or send an edible treat for all students in the class on their child's birthday. All students must continue to receive a meal through the school's culinary service. The food item provided by the family must be consumed during the lunch period in the cafeteria. **Balloons, flowers, presents, etc. will not be allowed. Please see the information in the section above (Classroom Celebrations/Holidays) for guidance in sending any type of treat to school.**

Invitations to private birthday parties may only be distributed before or after school. For invitations to be given out in the school setting, there must be an invitation for every student in the class.

### **Classroom Instruction**

#### **Curriculum and Instruction**

Anderson School District Five provides a curriculum that is designed to meet the needs of the students we serve. Academic subject areas include English Language Arts (Reading and Writing), Math, Science, Social Studies, and Health. All content areas and other areas of learning are required to meet the standards for classroom instruction set forth by the SCDE, Board of Trustees, and AdvancED.

### **Classroom Interruptions**

Please help us avoid classroom interruptions.

- Teachers have many tasks before and after school in addition to their responsibilities to their students during the school day. If you have a question or want to have a conference with a teacher, send a note with your child or call the school to arrange this. Please do not text the teacher during the instructional part of the day.
- Students are encouraged to be responsible for coming to school with all necessary materials. **If, however, a parent wants to bring a forgotten lunch, book bag, or medicine, please bring it to the office.** This item will be given to your child at a time that is the least disruptive to the learning process.

### **Lost and Found**

**Please label all jackets, sweatshirts, lunchboxes, etc. with your child's name.**

Students are asked to turn in lost and found items to a designated area near the office. Students and parents are urged to look for lost items. School staff members do not go through the Lost and Found to determine ownership and return items. This is the child's

responsibility. **All items not claimed will be donated to charity at the end of each school semester (December and May).**

### **Media Center**

The school's media center is an important part of Homeland Park Primary. The basic function is to help children learn by:

- Providing books and other media for the school's educational programs.
- Helping students develop an interest in reading.
- Teaching students how to use the media center.

The media center is the center for all teaching materials, books, reference sources, magazines, pamphlets, pictures, recordings, and other digital aids. It is the center of the reading program in that it stimulates and enriches classroom instruction in reading by providing additional resources for the inquiring minds of students. The purpose of the media center begins and ends with children, their needs, abilities, motivations, values, problems, and questions.

The media center opens at 7:45 a.m. and closes at 2:05 p.m. Classes will have scheduled media time each week. There may also be additional times in which students can return and check out materials.

There are no overdue fines. Books are checked out every week and can be renewed. Books can also be returned early and new ones checked out. A charge is made for lost or damaged library books.

Book Fairs are held periodically. Funds made during the Book Fair support Media Center initiatives.

### **Money Sent to School**

Children should be discouraged from bringing large amounts of money to school. When money has to be brought for special reasons, it should be in an envelope with the child's name, the amount, the teacher's name, and the purpose of the money written on the front of the envelope.

### **Personal Property at School**

Students are discouraged from bringing their own items for school play or for classroom use unless requested by the teachers. Elementary students are not allowed to possess or operate cell phones or personal electronic equipment during the school day. Items brought for “sharing” times should be clearly marked with the student’s name and are the responsibility of the student. The school will not be responsible for damage or loss if a child chooses to bring personal property to school.

### **Problems/Concerns**

From time to time problems or concerns will arise. The proper and requested method of resolving problems is to begin with the party directly involved. If the problem remains unresolved, the person with the complaint should proceed to the next level of authority.

For example: **First**, talk to the teacher or counselor.

**Second**, talk with the assistant principal or principal.

### **Registration and Fees**

**ALL (new and returning)** students must begin the registration process **EVERY** year using the new online PowerSchool Enrollment, the district’s secure, online registration system. Parents are to follow the directions for the appropriate school year. Information about registration can be found on the district website. The link below will take parents directly to the PowerSchool Enrollment.

#### **[PowerSchool Enrollment Online Student Registration Information](#)**

Parents may be asked at any time during the school year to show two proofs of residency to prove they are zoned to attend Homeland Park Primary. The district does not grant zone exceptions for students to attend a school that is not their zoned school.

Homeland Park is a Community Eligibility Program School (CEP). Students that attend CEP schools will not pay any material fees.

**All Anderson Five students are required to pay a technology fee.** This fee is charged to all students Kindergarten through Grade 12.

**Technology Fee - \$20.00** each school year.

The Technology Fee can be paid through the online payment system. A link to access the payment system will be sent out to parents/guardians via School Messenger/Edilo email at the beginning of the school year.

### **School Property and Conduct**

Any damage done to school property must be repaired or replaced at the expense of the offender. The cooperation of parents is required in helping the school teach children to respect school property, books and materials, furnishings, equipment, and the building itself.

Homeland Park has several pieces of playground equipment for students to use. This equipment is fun to use, but must be used in an appropriate manner.

Your child's safety is of prime concern to all of us at Homeland Park. For this reason we have established some rules and guidelines that must be followed regarding the safe use of this equipment.

- **During the school day, as well as before and after school, no students will be allowed to play on the equipment unless being supervised by an adult.**
- **No motorized vehicles are allowed inside the fenced in area or playground areas of the school.**
- **No dogs are allowed inside the fenced in area or playground areas around the school.**
- **Rules for appropriate behavior should be followed when using the playground equipment.**
- **No careless horseplay will be allowed.**
- **Adults will monitor classes to guard against too many students being on or near the equipment at any one time.**

### **School Supplies**

An approved list of school supplies is available prior to the beginning of each school year in the school office and on the Anderson Five website. [PreK-Grade 5 Supply List](#)

### **Telephones**

#### School Telephone

The school telephone number is 260-5125 (FAX: 864-375-2042). Teachers are unable to discuss matters while teaching, so messages should be sent directly to teachers via email.

Parents wishing to talk with teachers on the phone are requested to call the teacher during his/her planning period or right after school. Teachers cannot leave their classrooms for telephone conferences during instructional time.

Students wishing to call parents may use the phone **for emergencies only**.

Arrangements for after-school activities of students should be made before the child leaves home. The school telephone is a business phone and should be used as such by staff, students, and parents. **Calls must be brief.**

#### Staff Telephone Numbers

The school will not furnish the telephone numbers of any staff member to parents. If staff members wish to give their own phone number(s) to parents, they may do so. However, this decision is theirs to make.

### Unlisted Phone Numbers

Some families have unlisted telephone numbers. However, the school must have a number where parents can be reached. Only school staff have access to parent phone numbers.

### **Visitation in the School**

All visitors in the building, including parents and school volunteers, must stop and sign in at the office. When visiting Homeland Park you will need your driver's license or a different Government issued ID. Your ID will be scanned into the School Check-in System, which alerts office staff if a visitor may pose a risk by visiting the school. The School Check-in System is linked to the Sex Offender Registry. Once the visit is approved, a visitor's badge prints for the visitor. Visitors must wear their visitor's badge at all times while in the school building or on the school grounds. This regulation is necessary for the protection of your child and to prevent unauthorized persons from wandering at will through the school building.

At no time should parents interrupt the class to speak with the teacher during instructional hours. Parents must make an appointment to visit or observe the classroom. Conferences should be made for the morning, during planning or after school.

### **VOLUNTARY ACCIDENT INSURANCE**

Information about accident insurance for students is available on the school's website at <https://www.anderson5.net/Domain/11>. There are two plans that are available (school-time coverage and 24-hour coverage). While the carrying of insurance is optional, you are urged to take it, as it will help you with expenses in case of an accident. Most injuries that occur at school are unavoidable and not covered through the district's insurance policy. If a student is injured, he or she may be treated by his or her own private physician, medical clinic or in the hospital emergency room. The student is responsible for seeking treatment, filing personal insurance, and all costs associated with injury accidents.

### **NON - STUDENT ACCIDENT ON CAMPUS**

If a visitor is injured on campus, he or she may be treated by his or her own private physician, medical clinic or in the hospital emergency room. The visitor is responsible for seeking treatment, filing personal insurance and all costs associated with injury accidents.

### **CARE OF TEXTBOOKS AND LIBRARY BOOKS**

Students are responsible for all textbooks and library books issued to them during the school year. All lost or damaged books must be replaced. All monies collected are recorded by the secretary and paid to the proper fund for replacement purposes. If a lost book is found, money paid will be refunded.

## APPENDIX

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# ANDERSON SCHOOL DISTRICT FIVE

## 2026-2027 Academic Calendar - Modified

400 Pearman Dairy Road | Anderson, SC 29625 | (864) 260-5000 | [www.anderson5.net](http://www.anderson5.net)

| JULY 2026 |     |     |     |     |     |     | AUGUST 2026 |          |     |     |     |     |     | SEPTEMBER 2026 |     |     |     |     |     |     | OCTOBER 2026 |     |     |     |     |     |     |
|-----------|-----|-----|-----|-----|-----|-----|-------------|----------|-----|-----|-----|-----|-----|----------------|-----|-----|-----|-----|-----|-----|--------------|-----|-----|-----|-----|-----|-----|
| SUN       | MON | TUE | WED | THU | FRI | SAT | SUN         | MON      | TUE | WED | THU | FRI | SAT | SUN            | MON | TUE | WED | THU | FRI | SAT | SUN          | MON | TUE | WED | THU | FRI | SAT |
|           |     |     | 1   | 2   | 3   | 4   |             |          |     |     |     |     | 1   |                |     | 1   | 2   | 3   | 4   | 5   |              |     |     |     | 1   | 2   | 3   |
| 5         | 6   | 7   | 8   | 9   | 10  | 11  | 2           | 3        | 4   | 5   | 6   | 7   | 8   | 6              | 7   | 8   | 9   | 10  | 11  | 12  | 4            | 5   | 6   | 7   | 8   | 9   | 10  |
| 12        | 13  | 14  | 15  | 16  | 17  | 18  | 9           | 10       | 11  | 12  | 13  | 14  | 15  | 13             | 14  | 15  | 16  | 17  | 18  | 19  | 11           | 12  | 13  | 14  | 15  | 16  | 17  |
| 19        | 20  | 21  | 22  | 23  | 24  | 25  | 16          | 17       | 18  | 19  | 20  | 21  | 22  | 20             | 21  | 22  | 23  | 24  | 25  | 26  | 18           | 19  | 20  | 21  | 22  | 23  | 24  |
| 26        | 27  | 28  | 29  | 30  | 31  |     | 23<br>30    | 24<br>31 | 25  | 26  | 27  | 28  | 29  | 27             | 28  | 29  | 30  |     |     |     | 25           | 26  | 27  | 28  | 29  | 30  | 31  |

| NOVEMBER 2026 |     |     |     |     |     |     | DECEMBER 2026 |     |     |     |     |     |     | JANUARY 2027 |     |     |     |     |     |     | FEBRUARY 2027 |     |     |     |     |     |     |
|---------------|-----|-----|-----|-----|-----|-----|---------------|-----|-----|-----|-----|-----|-----|--------------|-----|-----|-----|-----|-----|-----|---------------|-----|-----|-----|-----|-----|-----|
| SUN           | MON | TUE | WED | THU | FRI | SAT | SUN           | MON | TUE | WED | THU | FRI | SAT | SUN          | MON | TUE | WED | THU | FRI | SAT | SUN           | MON | TUE | WED | THU | FRI | SAT |
| 1             | 2   | 3   | 4   | 5   | 6   | 7   |               |     | 1   | 2   | 3   | 4   | 5   |              |     |     |     |     | 1   | 2   |               | 1   | 2   | 3   | 4   | 5   | 6   |
| 8             | 9   | 10  | 11  | 12  | 13  | 14  | 6             | 7   | 8   | 9   | 10  | 11  | 12  | 3            | 4   | 5   | 6   | 7   | 8   | 9   | 7             | 8   | 9   | 10  | 11  | 12  | 13  |
| 15            | 16  | 17  | 18  | 19  | 20  | 21  | 13            | 14  | 15  | 16  | 17  | 18  | 19  | 10           | 11  | 12  | 13  | 14  | 15  | 16  | 14            | 15  | 16  | 17  | 18  | 19  | 20  |
| 22            | 23  | 24  | 25  | 26  | 27  | 28  | 20            | 21  | 22  | 23  | 24  | 25  | 26  | 17           | 18  | 19  | 20  | 21  | 22  | 23  | 21            | 22  | 23  | 24  | 25  | 26  | 27  |
| 29            | 30  |     |     |     |     |     | 27            | 28  | 29  | 30  | 31  |     |     | 24<br>31     | 25  | 26  | 27  | 28  | 29  | 30  | 28            |     |     |     |     |     |     |

| MARCH 2027 |     |     |     |     |     |     | APRIL 2027 |     |     |     |     |     |     | MAY 2027 |          |     |     |     |     |     | JUNE 2027 |     |     |     |     |     |     |
|------------|-----|-----|-----|-----|-----|-----|------------|-----|-----|-----|-----|-----|-----|----------|----------|-----|-----|-----|-----|-----|-----------|-----|-----|-----|-----|-----|-----|
| SUN        | MON | TUE | WED | THU | FRI | SAT | SUN        | MON | TUE | WED | THU | FRI | SAT | SUN      | MON      | TUE | WED | THU | FRI | SAT | SUN       | MON | TUE | WED | THU | FRI | SAT |
|            | 1   | 2   | 3   | 4   | 5   | 6   |            |     |     |     | 1   | 2   | 3   |          |          |     |     |     |     | 1   |           |     | 1   | 2   | 3   | 4   | 5   |
| 7          | 8   | 9   | 10  | 11  | 12  | 13  | 4          | 5   | 6   | 7   | 8   | 9   | 10  | 2        | 3        | 4   | 5   | 6   | 7   | 8   | 6         | 7   | 8   | 9   | 10  | 11  | 12  |
| 14         | 15  | 16  | 17  | 18  | 19  | 20  | 11         | 12  | 13  | 14  | 15  | 16  | 17  | 9        | 10       | 11  | 12  | 13  | 14  | 15  | 13        | 14  | 15  | 16  | 17  | 18  | 19  |
| 21         | 22  | 23  | 24  | 25  | 26  | 27  | 18         | 19  | 20  | 21  | 22  | 23  | 24  | 16       | 17       | 18  | 19  | 20  | 21  | 22  | 20        | 21  | 22  | 23  | 24  | 25  | 26  |
| 28         | 29  | 30  | 31  |     |     |     | 25         | 26  | 27  | 28  | 29  | 30  |     | 23<br>30 | 24<br>31 | 25  | 26  | 27  | 28  | 29  | 27        | 28  | 29  | 30  |     |     |     |

Professional Development (Students Do Not Attend)

Schools Closed (Holidays/Breaks)

Half Days (Early Dismissal)

Inclement Weather Make Up (Contingent)

First Day of School & Last Day of School

### JULY

29-31 Prof. Dev. Days

### AUGUST

3-5 Prof. Dev. Days  
6 First Day of School

### SEPTEMBER

7 Labor Day Holiday  
8-11 Interim Reports Issued

### OCTOBER

7 End of Nine Weeks  
9 Prof. Dev. Day / Weather Make Up (Contingent)  
14 Report Cards Issued Pre K4-12

### NOVEMBER

2-3 Fall Break / Elections  
9-13 Interim Reports Issued  
23 & 24 Weather Make Up (Contingent)  
23-27 Thanksgiving Break

### DECEMBER

18 End of Nine Weeks  
18 Half Day for Students  
21-31 Winter Break

### JANUARY

1 Winter Break  
4 Prof. Dev. Day  
8 Report Cards Issued (K-12)  
18 MLK Jr. Holiday  
29 Report Cards Issued (Pre-K4)  
TBD Pre-K, Kindergarten, and 1st Grade Registration

### FEBRUARY

8-11 Interim Reports Issued  
Make Up (Contingent)  
12 Prof. Dev. Day/Weather  
15 President's Day Holiday

### MARCH

12 End of Nine Weeks  
Make Up (Contingent)  
15 Prof. Dev. Day/Weather  
17 Report Cards Issued K-12  
29-31 Spring Break

### APRIL

1-2 Spring Break  
19-23 Interim Reports Issued

### MAY

21 Graduation Day (TLH/WHS)  
24 & 25 Half Day for Students  
25 Last Day of School  
25 End of Nine Weeks/Report Cards Issued Pre K4-12  
31 Memorial Day Holiday

**GRADUATION**  
May 21, 2027  
Littlejohn Coliseum (Clemson, SC) (Tentative)  
T.L. Hanna High @ TBD  
Westside High @ TBD

**EARLY DISMISSAL**  
Elementary & Early Ed @ 11:00 AM  
Middle & High @ 11:45 AM  
\*HS will dismiss @ 10:00 AM on May 25th.

Anderson School District Five is a SCDE approved eLearning District. The current proviso allows for the District to use up to five (5) days of eLearning. These days are for emergencies such as inclement weather, utility interruptions, etc. These days are NOT planned days on the calendar and will NOT be made up.  
Days missed due to closure of schools will be made up in person on the next available make-up days on the calendar.

Calendar Approved by the Board of Trustees:  
October 21, 2025

**ADDITIONAL EVENTS AND DATES WILL BE SENT HOME WITH STUDENTS AND SHARED ELECTRONICALLY WITH PARENTS.**

## **PARENT RIGHTS AND RESPONSIBILITIES**

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### **Every parent has the following rights:**

- To be treated with courtesy by all members of the school staff.
- To be respected as an individual regardless of race, creed, national origin, economic status, sex, or age.
- To secure as much help as is available from the school district to further the progress and improvement of his/her child.
- To receive reasonable protection for his/her child from physical harm while under school authority.
- To organize and participate in organizations for parents.
- To participate in his/her child's school activities (unless prohibited by court order).

### *Special education*

- To be informed of all programs in special education.
- To appeal the placement, in accordance with established guidelines, of his/her child in a special education class.

### *Receiving information*

- To be informed of academic requirements of any school program.
- To be informed of school policies and administrative decisions.
- To be informed of procedures of seeking changes in school policies and for appealing administrative decisions.
- To expect that school personnel will make every attempt to ensure that parents receive important school news and messages.
- To be informed of education and cultural programs available to public school children.

### *Conferences*

- To participate in meaningful parent-teacher conferences to discuss his/her child's school progress and welfare.

### *Records*

- To inspect his/her child's cumulative record in conformity with current guidelines established by state and federal governments.

### **Every parent has the following responsibilities:**

- To make every effort to provide for the physical needs of the child.
- To strive to prepare the child emotionally and socially to make the child receptive to learning and discipline.

- To hold high expectations for academic achievement.
- To expect and communicate expectations for success.
- To recognize that parental involvement in middle and high school is equally as critical as in elementary school.
- To ensure attendance and punctuality.
- To attend parent-teacher conferences.
- To monitor and check homework.
- To communicate with the school teachers.
- To build partnerships with teachers to promote successful school experiences.
- To attend, when possible, school events.
- To model desirable behaviors.
- To use encouraging words.
- To stimulate thought and curiosity.
- To show support for school expectations and efforts to increase student learning (Policy KBB).

## HOMELAND PARK PRIMARY FACULTY AND STAFF

| <b>4K</b>                              | <b>Interventionists</b>                         |
|----------------------------------------|-------------------------------------------------|
| Lindsey Aman, Teacher                  | Candace Maddox, Interventionist                 |
| Cheryl Robinson, Assistant             | Lateasha McCarroll, Interventionist             |
| <b>Kindergarten</b>                    | TBA, Interventionist                            |
| Angela Long, Teacher                   | <b>Special Education &amp; Student Services</b> |
| Lisa Pond, Assistant                   | TBA, Self-Contained Teacher                     |
| Amy Hill, Teacher                      | Mary Elizabeth Ewing, Resource Teacher          |
| Shenika Tate, Assistant                | Melissa Knowles, Speech                         |
| Sarah Ilbery, Teacher                  | Eandra Goldsmith, Speech (PT)                   |
| Megan Ruhland, Assistant               | Verika Brown, MLP Teacher                       |
| Alexia Johnson, Teacher                | Victoria Corona Smith, MLP Teacher              |
| Martine White, Assistant               | Celeste Borders, MLP Assistant                  |
| Hannah Norris, Teacher                 | TBA, School Psychologist                        |
| Kristi Clark, Assistant                | <b>Related Arts</b>                             |
| Alijah Patterson, Teacher              | Caroline Paul, Art                              |
| Jessica Hoover, Assistant              | Elaine Park, Media Specialist                   |
| <b>Grade 1</b>                         | Lindsay Morgan, Music                           |
| e Conley, Teacher                      | Roth Matthews, PE                               |
| ruse, Teacher                          | <b>Technology Support</b>                       |
| Ciara Fowler, Teacher                  | Kimberly Park, ITSA                             |
| Garvey, Teacher                        | <b>Office Staff</b>                             |
| Gray, Teacher                          | Nicole Torbert-Moorer, Principal                |
| Yvonne Nix, Teacher                    | Ashinique Owens, Assistant Principal            |
| Jennifer Smith, Teacher                | Stacy Kubu, Reading Coach                       |
| Dorienne Williams, Teacher             | Michelle Traynum, Math Coach                    |
| <b>Grade 2</b>                         | Krystal Smith, Secretary                        |
| Cheryl Archie, Teacher                 | Tonya Todd, Data Clerk                          |
| Amy Dowdy, Teacher                     | Seth Coley, SRO                                 |
| Meredith Finley, Teacher               | <b>Custodial Staff</b>                          |
| Abby Goodnough, Teacher                | Pam Jordan, Head Custodian                      |
| Melissa Milano, Teacher                | Varneshia Carson, Custodian                     |
| Elizabeth Rich, Teacher                | Lisa Gains, Custodian                           |
| Kaylee Vollrath, Teacher               | <b>Cafeteria Staff</b>                          |
| <b>Guidance &amp; Mental Health</b>    | Nancy Harbin, Cafeteria Manager                 |
| Megan Penninger, Guidance Counselor    | Barbara Zenoni, Assistant Cafeteria Manager     |
| Irene Griebno, Mental Health Counselor | Aleece Barrett, Food Service Operator           |
| Lucilla Beaton, Social Worker          | Tina Spearman, Food Service Operator            |
| <b>Nurse</b>                           | Patricia Yeargin, Food Service Operator         |
| Alisha Pearson                         |                                                 |
|                                        |                                                 |

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