UNIVERSITY OF MARYLAND *****Replace with County/City Letterhead

Partnering Agreement with Partner Organization

Click here to enter date.

Name and address of partner organization

Dear Name of contact person at partner organization

The College of Agriculture and Natural Resources (AGNR) as a business entity (Extension Service and AGNR Research) and recipient of federal financial assistance delivers educational programming and leading research. Partnerships formed within our local communities, stakeholder involvement, and the dissemination of vital information plays a fundamental role in carrying out this integrated approach. AGNR, as a recipient of federal financial assistance, is required to deliver educational programs within the State of Maryland on a nondiscriminatory basis.

Therefore, this letter serves as an official notification that the University of Maryland and its programs operated and managed by the University of Maryland Extension (UME) and Maryland Agricultural Experiment Station (MAES) and in partnership with organizations to include sub-organizations and/or indirect recipients, will ensure programs (1) are open to all individuals in accordance with Title VI of the Civil Rights Act of 1964 and other federal acts and statutes, as applicable, and (2) must not exclude persons from participation in, or to deny them the benefits of the program receiving Federal financial assistance.

On behalf of Name of County or City Extension, I would like to thank you for collaborating with the University of Maryland relative to educational programming. We appreciate your support and the opportunity to bridge such resources to serve the diverse residents of Maryland. As an organization who partners with federal, state, and local governments, we are required to collect anonymous demographic information on all individuals who participate in any of our programs and or activities. The purpose of collecting anonymous demographic data serves various purposes such as, but not limited to, (1) ensuring our programs are delivered in a nondiscriminatory way, (2) solely for planning purposes to deliver programs like the one you're invested in today, (3) isolates the amount of funding we acquire to deliver programs to individuals within our communities and beyond Maryland State parameters, and (4) to ensure we are serving all individuals equitably and reaching populations which are underserved, underrepresented, and socially disadvantaged.

As this form is voluntary, we hope you take a moment to provide your demographics and help us measure the effectiveness of our inclusive outreach efforts. The information you provide will be kept confidential and for the sole purposes of reporting program attendance and does not require any personal identifiers. If you wish to not provide such anonymous information, it does not affect your ability to participate in this or any other University of Maryland Extension or Maryland Agricultural Experiment Station research program or activity.

Sincerely,

Name of Extension educator working with partner organization

University programs, activities, and facilities are available to all without regard to race, color, sex, gender identity or expression, sexual orientation, marital status, age, national origin, political affiliation, physical or mental disability, religion, protected veteran status, genetic information, personal appearance, or any other legally protected class.

I certify **Enter name of organization** will adhere to the provisions noted above as a partnering organization with the University of Maryland.

Name and Title of Partner Organization's Representative: **Enter name and title**

Email of Partner Organization: Enter Email of Partner Organization

Website of Partner Organization: Enter Website of Partner Organization

Phone Number of Partner Organization: Enter Phone Number of Partner Organization

Date: **Click here to enter date**

Signature: _____

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