

Family/Caregiver Engagement Action Plan

School Name: Crestone Charter School

Plan Created By: Thomas Cleary, Director

Plan Date: 3/23/25

Introduction:

Family engagement is a cornerstone of our school's success. This action plan outlines our strategic approach to fostering strong partnerships with families and caregivers, ensuring their active involvement in the school community and their child's education.

1. Goals and Objectives:

Clearly define the objectives you aim to achieve through family and caregiver engagement. Ensure that these goals are specific, measurable, achievable, relevant, and time-bound (SMART). For example:

- Increase family volunteerism at the school 20% within the next school year.

2. Strategies and Activities:

Identify the strategies and activities you will implement to achieve your goals. Tailor these approaches to the needs and preferences of your school community. Some examples include:

- **Create a volunteer coordinator role/position:** Review volunteer opportunities, coordinate with teachers, admin, facilities, advertise, enlist parent volunteers, coordinate experience, track hours

3. Resource Allocation:

Determine the resources needed to execute your strategies effectively. This includes financial resources, staff involvement, time commitment, and any external partnerships. For example:

- **Financial:** hosting events, and providing refreshments.
- **Human Resources:** Assign a staff member or a team responsible to liaison with coordinator of family engagement initiatives and volunteering activities.

4. Timelines:

Create a timeline for each strategy and activity, specifying when they will be initiated, executed, and evaluated. This helps ensure consistency and accountability. For example:

- **Month 1-2:** Establish Coordinator's role and responsibilities, Recruit
- **Month 3-4:** Support Volunteer Opportunities event
- **Month 5-6:** Host the celebration event.

5. Evaluation and Feedback:

Define methods to assess the effectiveness of your family engagement efforts. Collect feedback from families, teachers, and staff to make informed adjustments. For example:

- **Surveys:** Distribute surveys to teachers and volunteers to gather feedback on coordination, opportunities, and experience satisfaction.
- **Focus Groups:** Organize focus group discussions with parents to understand their perspectives on family engagement volunteering.
- **Data Analysis:** Analyze volunteer hours, engagement, and student outcomes (where applicable) to measure the impact of your efforts.

6. Continuous Improvement:

Regularly review and update the action plan based on evaluation results and feedback. This ensures that your family engagement strategies remain relevant and responsive to the evolving needs of the school community.

Conclusion:

A robust Family/Caregiver Engagement Action Plan aligns our efforts and resources to create a collaborative and inclusive school environment. By implementing this plan, we are demonstrating our commitment to partnering with families to ensure the success and well-being of our students.

Signature:  Date: 3/23/25