

Host institution (department) official name and logo

Att:

Name and Surname of the Erasmus+ applicant

Home Institution of the Applicant

Home Faculty / Department / Academy

Address

City

INVITATION LETTER

Dear (*name of the applicant*),

On behalf of the (*name of the host institution; Erasmus ID code or PIC number*), I am pleased to invite you to visit (*name of the institution (department)*) in the framework of (*name of the project/mobility programme*), for the purpose of (*professional training OR teaching activity*) in the period from (*dd/mm/yyyy*) to (*dd/mm/yyyy*).

Planned activities of the proposed mobility period are (*short description of planned activities*).

Best regards,

Name of the representative:

Position:

Signature:

Place and Date of signing:

Official Stamp: