

## MOU DRAFT

The purpose of this MOU and partnership is to streamline communication and coordination of services and student support between AGENCY and SCHOOL DISTRICT. The ultimate goal is to remove barriers so that SCHOOL DISTRICT students can access services and resources.

The goal of this MOU maintains the collaborative partnership between AGENCY and SCHOOL DISTRICT. The MOU documents the scope of work, roles and responsibilities of both parties to ensure the success of this partnership and the efforts of AGENCY's role in the Anchor Community Initiative in an effort to end unaccompanied Youth and Young Adult (YYA) homelessness to functional zero.

Definitions of homelessness for YYA include the following:

- Imminent Risk of Homelessness
- McKinney Vento Definition of Homelessness
- HUD Definition of Homelessness

Mutual Goals and Objectives:

Communication between organizations

- Strategic planning and organizational updates and coordination
- Identify needs and trends
- Continuous quality improvement involving program evaluation, refinement and feedback

Cross collaboration consultation

- Each partner is available on a bi-annual basis (at minimum) to provide training and education for:
  - Staff & Administration
    - Regular trainings around homelessness identification and student support
  - Students
    - Educational rights
    - Pathways to services

To support the objective of this MOU, partners will agree to support the goals and objectives by:

- Each partner is responsible for the following
  - SCHOOL DISTRICT
    - Provide best efforts to quickly and accurately identify YYA, ages 12-24, without delay to ensure connection to services.
    - Identify youth in your SCHOOL DISTRICT who are experiencing homelessness
      - Once identified, designated school staff will complete a referral form with the young person who is interested in receiving services within TIME FRAME of identification.
        - The referral form will be sent to the AGENCY through email, fax, or in-person.
        - If the student does not want to complete the referral form, the school district staff will offer to set up a meeting for an in-person connection with the AGENCY.
        - Share and post a QR code flier around campus for students who would like to self-refer for services.
  - AGENCY
    - Within TIME FRAME of receipt of the referral form, the AGENCY will contact the young person to coordinate services and collect their personal identifying information for entry into the Homeless Management Information System (HMIS) which will include them in the Youth By-Name List (YBNL).
    - If the student is self-referring, the AGENCY will provide identifying information to the school IF the student agrees to sign a written release of information.

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This MOU is a statement of intent only and is not binding upon the parties. The parties will not be liable to each other for any damages or losses arising from or relating to this MOU.

IN WITNESS WHEREOF, the undersigned have signed and made effective this MOU on this

\_\_\_\_ day of \_\_\_\_\_ 2023