



Title

Format (e.g., 20-minute session, World Cafe):

Session Type (Research, Practice, or Policy):

Theme:

Mode of Session (Online or On-site; if on-site, which site – e.g., Santa Fe):

Review Type (e.g., Double-Blind or Open): Note we will default to double-blind review; however, in some cases, an open review may be requested or recommended especially where media (e.g., video) is being reviewed for presentation or publication in the proceedings and anonymity is not possible. If the media is not ready at the time of submission for review, another review round will take place once the media is ready prior to the media content deadline.

Abstract (150-200 words) – To be entered directly into online submission form, not here

Proposal Summary (200 to 500 words, not including references or appendices) – Proposal summary for this section *not required* if a proceeding is submitted at the same time. Reviewers will review the proposal summary provided here *OR* the proceedings file, but not both. A proposal summary is required for a session submission without a proceeding file to publish, as proceedings are *optional*. That said, if submitting a proceeding file, it replaces the need for the proposal summary text when submitting to the conference (i.e., it will be reviewed for hosting a session and for publication). Proceedings can also be added onto an existing submission at any time as we have an open-door policy. This can be a week later or several months later and may require another separate review.

Statement of Engagement (up to 200 words): Please summarize how you plan to use the time slot you have requested. If there is more than one facilitator, identify their roles. We encourage planning for interactivity with the audience in person or online. We also encourage engagement of the open community that is not registered in the conference (e.g., sharing via social media at the conference hashtag, sharing access to resources, breakout rooms, dynamic tools for participation such as editable documents or polls, etc.). Note, if you are selecting the World Café format and are proposing to present in Santa Fe, you do not need to address this element as the World Café structure is a high-engagement structure.

References