



Mrs. Michel's Classroom Rules

Starting the Class

It is expected that you are in your seat with your science notebook, agenda and pencil out when the bell rings. If you are not seated and ready when the bell rings, you will be considered tardy. A tardy will be reported to the school through Aires. Per school policy, three tardies will result in a school beautification detention.

Food

Please eat food OUTSIDE before class, during break, or after. NO EATING IN CLASS.
Water in class is ok.

Gum

No gum in class unless you bring it for everyone. Everyone chews gum together and spits it out before you leave.

Homework

DO IT! Or use a late pass.....or get half credit.

Consequences all documented by Mrs. Michel

Warning (stay after class to talk), Time Out (with written reflection), Detention, Parent contact, Referral

Getting out of your seat

You need to stay in your seat at all times, unless instructed otherwise. If you need to get out of your seat to sharpen your pencil, use Kleenex, use the restroom, etc., please do so when Mrs. Michel is not teaching or, if necessary, raise your hand to ask permission.

Expressing yourself

Make sure to talk at appropriate times and monitor your noise level. Please do not talk when the teacher or another student is talking. If you have a question or comment or need help, please make sure to raise your hand and wait to be called on. When working in lab groups, your conversations are limited to the activity (talk on task) and you should not be carrying on conversations with group members at other tables.

Bathroom Policy

My expectation is for you to use the restroom before school, during passing periods or breaks, or at lunch. However, emergencies do happen, and that is what the bathroom pass is for. If you need to use the bathroom, raise your hand to ask permission, then excuse yourself to sign out on the clipboard in the back. Wear the bathroom pass with you while you use the restroom, and, upon your return, sign yourself back in and put back the bathroom pass. If you are abusing the bathroom pass, we'll talk.

End of the class period

At the end of each period, you will be instructed to clean up your tables, supplies, books, and the area around your desk. The current materials manager will put away all supplies used during class. I will give you the necessary time to pack up your belongings. Do not pack up early. Your class will not be dismissed until everyone is seated quietly and the classroom is clean. If you pack up early and/or neglect your cleaning duties you will be the last one to be dismissed.



Mrs. Michel's Laboratory Safety Precautions

A science laboratory is a safe place only for those who know that it is dangerous. Any activity has potential hazards associated with it, but most laboratory accidents are caused by carelessness. Unfortunately, it takes only a fraction of a second for an accident to occur. That is why we take precautions -- caution in advance. Preparation for danger is the only way to achieve safety.

1. Follow all instructions carefully. Use special care when you see the word **SAFETY** in your laboratory instructions. Follow the safety instructions given by your teacher. If the procedure says to wear protective eyewear, **WEAR IT!**
2. Know the location of all safety equipment in your classroom. This includes the fire extinguisher, fire blanket, eyewash station, and first aid kit.
3. Never eat or drink in the science laboratory.
4. Never run, push or engage in horseplay or practical jokes of any kind in the laboratory.
5. Report all accidents or injuries and all breakage or spills to your teacher **IMMEDIATELY**, no matter how minor. This includes any small scratch or cut.
6. Keep your work area clean and uncluttered. Place books, purses and other items under your desks. Take only lab instructions and science notebooks into the working area.
7. Read through the entire lab instructions before starting. Follow all instructions and procedures and take note of any changes given by your teacher.
8. You will have the opportunity to become familiar with the names and appearance of all laboratory equipment you will use. Only use the equipment specified in the lab instructions unless directed otherwise by your teacher.
9. Never use broken or chipped glassware. Do not pick up broken glass; instead, notify your teacher.
10. Conduct yourself in a responsible manner at all times in the laboratory.



Mrs. Michel's Classroom Tech Policy

SDUHSD allows and encourages students to use Personally Owned Devices (POD's) such as laptops, iOS Devices, Android Devices, tablets, netbooks and cellphones with browsing capabilities for educational purposes. Similar to other personally owned items, the district/school is not liable for the loss, damage, misuse, or theft of personally owned devices brought to school. All device maintenance and upkeep is the sole responsibility of the device owner.

Cell Phones:

- When you walk in the door, you will be asked to place your cell phone in the caddy.
- Cell Phones must stay in the caddy throughout the duration of class unless Mrs. Michel asks you to get it out to use for an activity.
- Students may not access their devices at any other time.

Tech Policy for Personal Devices and School Chromebooks:

- Students are not to call, text message, email, post to social networks, or electronically communicate with others from their personal device or school chromebook, including other students, parents, guardians, friends, and family unless it is part of classroom instruction or has been personally approved by Mrs. Michel.
- Students' devices must be registered and are permitted to access only the school's network, not private networks.
- Students not following expectations for use of devices will face disciplinary measures.
- Cell phone ringers must be kept on silent when in class.
- Earphones/buds should only be worn when you are listening to something for class purposes. They should not be in your ears during class.
- All students must respect others' personal property - do not take or use another student's phone without student and teacher permission.
- Any occurrence (or suggestion of occurrence) of bullying, harassment, cheating or any form of inappropriate use of cell phone and social media will not be tolerated. Student will immediately lose usage privileges and be subject to school, district and legal consequences if found guilty of any offense.

Discipline for not following the Tech Policy:

1st time: Student's device will be confiscated for the remainder of the class period and parent will be notified. If a rule is broken while using a school chromebook, first time is a documented warning.

2nd time: Student's device will be confiscated and kept in class through lunch. (student may pick up after lunch). Parent will be notified and a detention issued. For chromebooks, second time is a detention.

3rd time: Student's device will be confiscated and taken to the front office for the remainder of the day (parent may pick up after school). Parent will be notified and a referral issued. Student will not be allowed to use their device in class for the remainder of the semester. For chromebooks, third time is a referral.

NOTE: Students are not required to bring in outside technology to school. All students will continue to be able to utilize school equipment. No student will be left out of the instructional process.

Adapted from: <http://www.anderson.k12.ky.us/Downloads/Sample%20BYOD%20Class%20Procedure.pdf>