

**ZEELAND PUBLIC SCHOOLS**  
**BOARD OF EDUCATION**  
**REGULAR MEETING AGENDA and MINUTES**  
**ZWHS Cafeteria**  
**3390 100th Avenue**  
**March 20, 2023**  
**6:00PM**

PRESENT: Board of Education: Linda Bush, Chad Creevy, Rick Dernberger , Tom DenHerder, Heidi Geerlings, Betsy Kikstra  
Administrators: Autumn Dawdy, Brandi-Lyn Mendham , Julie Paterick, Matt Stolz, Lynn VanKampen , Jon Voss  
ABSENT: Board of Education:  
GUESTS:

**I. CALL TO ORDER: 600PM**

April DeWitt

A. PLEDGE OF ALLEGIANCE:

Dr. Brandi-Lyn Mendham

B. RECOGNITION: High School Boys Swim and Dive were honored for finishing fifth in the MHSAA DI finals.

C. ACKNOWLEDGEMENT OF VISITORS:

**II. PUBLIC COMMENT**

Three community members spoke to the board on various topics (Gabe Brong, Jacob Bonnema, Tami Mannes)

**III. AGENDA MODIFICATIONS**

Tom DenHerder moved and Rick Dernberger supported the motion to move Discussion Item E to the May board meeting.

**IV. CONSENT AGENDA**

A. Minutes of the February 20, 2023 regular board meeting were approved.

B. Approved overnight/out of state field trip request for Dominican Republic trip in 2024.

C. Approved bills and ACH transfers paid as of February 2023. Checks #138825-138984

ACCOUNTS PAYABLE:	\$1,305,467.19
PAYROLL:	\$5,136,313.43
<b>TOTAL:</b>	<b>\$6,441,780.62</b>

Chad Creevy moved and Linda Bush supported the motion to accept the Consent Agenda as presented.

VOTE: All Yes

**V. DISCUSSION – The Finance Committee reviewed these requests on March 7, 2023**

- A. Food Service Spend-down [Bid Approval](#) – Lynn VanKampen, As part of the Food Service spend down plan submitted to the State of Michigan, the following pieces of equipment are being submitted for Board approval. The finance committee has reviewed each item and recommends approval for the purchase.  
[Food Service Equipment](#), [Garden Chef](#), [StyroGenie](#), [Compost Accelerator](#),  
[Food Service Van](#)
- B. [Lincoln Roof Bid](#) – Lynn VanKampen, the Lincoln roof replacement will be funded with our Building and Site budget, this will be a rubber application and a small portion will shingle replacement. Low bid for this project is J Stevens, for base bid and all alternates listed. This project will begin Spring break weather permitting. The Finance committee recommends the board approves this contract.
- C. [Laptop Replacement](#) – Lynn VanKampen, this purchase is brought to us by Mark Washington, Director of Technology. This purchase will be replacing all staff laptops. The last replacement for these devices was in 2018. We will be using our Enhancement Millage in general fund. The finance committee recommends we move forward with this purchase.
- D. [Capital Outlay Budget](#) – Lynn Vankampen, In the February Budget Amendments we approved moving \$1,530,931 from the General Fund fund balance to a new capital outlay fund. These funds were designated for 1:1 devices and buses when the funds were received and were not spent during the last 3 fiscal years. Moving forward we will make a capital outlay transfer out of the General Fund in June if funds remain in those two budgets. Attached is the planned spending for the funds. The Finance Committee has reviewed this budget and recommends approval.
- E. Transportation Update – New Bus Schedule, Upgrade to Software – MOVED TO MAY

**VI. ACTION**

**A. Food Service Bid Approval**

Chad Creevy moved and Betsy Kikstra supported the motion to approve Food Service equipment bids per the [detail](#) discussed.

VOTE: All Yes

**B. Lincoln Roof Bid Approval**

Betsy Kikstra moved and Tom DenHerder supported the motion to approve the J Stevens Construction bid in the amount of \$350,030 for the Lincoln roof replacement.

VOTE: All Yes

**C. Laptop Replacement Bid Approval**

Rick Dernberger moved and Heidi Geerlings supported the motion to approve the Sehi Inc bid in the amount of \$311,856 to replace 438 laptops.

VOTE: All Yes

**D. Capital Outlay Budget Approval**

Chad Creevy moved and Rick Dernberger supported the motion to approve the capital outlay budget as discussed above.

VOTE: All Yes

**VII. SUPERINTENDENT & REPORTS**

- A. [OASBA General Meeting](#) Reminder – April 12, 6–8pm, OAISD Educational Services Building. RSVP to Mary Miilu by March 27, 2023.
- B. Dr. Mendham gave an update on the strategic planning process.

The March 20, 2023 regular board meeting adjourned at 6:31p.m.

A handwritten signature in cursive script that reads "Chad Creevy".

**Approved: Chad Creevy, Secretary**