



Community Advocates for Resource Engagement

**Meeting Minutes 02/05/26
6:00 PM Leicester Police Department**

**C.A.R.E.'s mission is "to help make Leicester a more dynamic
and welcoming place to live, work, learn, and play."**

Open Meeting

Attendees: Linda Colby, Cheryl Cooney, Darlene Eager, Tammy Fleming Maus, Karen Fontaine, Paul Fontaine, Regan Fortune, Cat Ingraham White, Bob Mercer, Sue Mercer, Kurt Parliment, Maureen Whitney, and Rose Wolanski

Paul Fontaine opened the meeting at 6:04 PM.

Community Heart & Soul

- **Starting Phase I**
 - Cat Ingraham White discussed Phase 1 of the Community Heart & Soul (CH&S) process. We agreed to meet with her in person on Thursday, March 12, to conduct a Phase 1 Workshop. The time and place will be confirmed soon.
- **Sign CH&S Paperwork**
 - Linda Colby has begun the CH&S paperwork but has some questions for the coach. Once the preliminary draft is done, it will be reviewed by Paul Fontaine, Cheryl Cooney, and Cat Ingraham White.
- **Marketing CH&S**
 - The first marketing tool will be a post on Facebook and the C.A.R.E. website. Cheryl has put together a Valentine's basket full of really cool items, and Linda has created an ad, which was posted on several Facebook pages.
 - We may do another post like this for St. Paddy's Day.
 - The primary focus will be on an April event that brings together members of our town group list to share feedback on Leicester—what they value about the town, what they envision for its future, and how to achieve it.
 - Suggestions for a location were the LHS Cafeteria, the Wolverine Grill, and Castle Cantina.
 - An invitation will be sent to people on our group list via regular mail. Help will be needed to gather address information. Linda Colby will reach out to the Core Team for help.
 - Cat has provided some information to put in the card. When the preliminary draft is done, the Core Team will review it and provide feedback. Please begin planning what this event will look like.
- **Town Groups**



Community Advocates for Resource Engagement

Meeting Minutes 02/05/26 6:00 PM Leicester Police Department

- The town group list is growing, but more information is needed. It was sent to the Core group, and they all have editing rights. We need addresses on the spreadsheet. Linda Colby will add that field.
- **Next Steps**
 - Next steps include conducting the Phase 1 Workshop and raising awareness about C.A.R.E. and Community Heart & Soul throughout the community.

Current Projects

- **Leicester Permitting Guide**
 - A draft of the guide has been sent to Kristen Jacobsen at Town Hall. After her review, we will update the document and share it with other Town Hall staff and representatives from the various water and sewer districts. At this stage, the guide focuses on businesses and development; information about building a home will be added at a later date.
- **Wolverine Grill Decor with Students**
 - C.A.R.E. will meet with Chef Andy and some students. We will ask him if March 3 will work.
- **Signs for the Team Up 2 Clean Up Project**
 - The anti-litter sign has been sent to Miles Press. We have asked them to complete a sample sign before we order all of them. We will let you know what they say.
 - Paul Fontaine will present the list of locations to the Select Board to obtain permission for their installation. We would like to get them installed before our next town clean-up. Darlene Eager created the list, and it is below.
- **New 501 (c) (3)**
 - Linda Colby has been working on setting up a new charitable organization for C.A.R.E. The paperwork starts in the Commonwealth, and bylaws are required. Regan Fortune, Maureen Whitney, and Paul Fontaine were given a draft of potential bylaws. They will review the draft and get back to the group. While a 501(c)(3) requires a Board of Directors, the entire Core Team is essential to our success. We will continue to collaborate when making decisions on important issues.
- **Communication Project**
 - Bob Mercer presented an idea to create a centralized clearinghouse for local news and information. This could appear on the C.A.R.E. Facebook page, or we could create a new one. This could also appear on our website. Bob will come up with ideas on how to make this happen.
- **Website - Town**
 - The town website is regularly updated by C.A.R.E. and Town Hall staff. However, with the administrative assistant's departure, the pace of updates has slowed.
- **Website - CARE**



Community Advocates for Resource Engagement

Meeting Minutes 02/05/26 6:00 PM Leicester Police Department

- The C.A.R.E. website needs an update. Linda will work on that when time allows.

Other Items

- **Project LifeSaver**
 - Cheryl Cooney discussed a program that provides bracelets to people who might get lost due to mental health issues, autism, or dementia. To make this happen, we would need to work with the Leicester Police Department. About \$7,500 would be needed to provide this service. Funding for this would require a grant or donations. Cheryl will explore this in more detail.
- **Town Community Assessment Report**
 - The Leicester Regional Public Health Coalition (LRPHC) produced a booklet that discusses some important health issues in Leicester. This is something that we may want to review to see if there is something C.A.R.E. can do to help our community.
- **Community Baby Shower**
 - LRPHC is sponsoring a Community Baby Shower for new and expecting parents. It will be held on May 7, from 1 to 4 PM at the town hall. They are seeking both cash and in-kind donations to support families in need. We will explore this further.
- **McAuley Nazareth Home**
 - Nazareth is celebrating its 125th anniversary on September 20. They will be inviting the entire town to join the celebration.

Next Meeting

As noted above, the next meeting will be held on Thursday, March 12. We will let you know the time and place.

Adjourn Meeting

Paul Fontaine adjourned the meeting at 7:15 PM.



Community Advocates for Resource Engagement

**Meeting Minutes 02/05/26
6:00 PM Leicester Police Department**

Sign Locations

1. Marshall and Paxton Street
2. Center of Town
3. Route 56 and Stafford Street
4. Rawson Street at Spencer Line
5. Bottom of Stafford Street
6. McCarthy Ave at Worcester Line
7. Route 9 near Raul's
8. Route 9 near Subway
9. Walmart Area Route 9
10. Ellers near Lynde Brook
11. Stafford Street near the bridge in Rochdale
12. Greenville Pond - conjunction with GWLT (??)
13. Watson and Bond
14. Marshall and Paxton Line
15. Waite Street near the dam
16. Near the Recycling Center
17. Burncoat Park
18. Primary School Playground
19. Rochdale Park
20. Towtaid Park