

**INVENTORY LIST**

For Property :

Items	Qty	Brand / Model / Serial No.	Description (Type, Size)	Conditions Damaged , Poor , Fair , Good , New	Remarks
Entrance, Foyer					
				1 2 3 4 5	
				1 2 3 4 5	
Kitchen / Pantry					
Example: Refrigerator	1	Brand: Toshiba S/N :	2-door, 240 liter	1 2 3 4 5	
				1 2 3 4 5	
				1 2 3 4 5	
				1 2 3 4 5	
				1 2 3 4 5	
Dining Area					
Example: Dining Table Set	1		4 seater marble top table c/w 4 wooden chairs	1 2 3 4 5	
				1 2 3 4 5	
				1 2 3 4 5	
				1 2 3 4 5	
				1 2 3 4 5	
Living Area					
Example: Television set	1	Brand : Sony S/N :	60" LED smart TV	1 2 3 4 5	Wall mounted
				1 2 3 4 5	
				1 2 3 4 5	
				1 2 3 4 5	
Master Bedroom					
Example: Bed + head piece + mattress + pillows	1 set		King size bed with 12" mattress + 2 pillows	1 2 3 4 5	Mattress protector & bedsheet fitted

				1	2	3	4	5	
				1	2	3	4	5	
				1	2	3	4	5	
				1	2	3	4	5	
Master Bedroom Toilet									
Example: Water Heater	1 set	Brand :		1	2	3	4	5	
				1	2	3	4	5	
				1	2	3	4	5	
Bedroom 1									
Example: Bed + head piece + mattress + pillow	1 set		Single size bed with 12" high mattress + 1 pillows	1	2	3	4	5	Mattress protector & bedsheet fitted
				1	2	3	4	5	
				1	2	3	4	5	
				1	2	3	4	5	
Bedroom 2									
Example: Air-conditioning	1	Brand: York S/N:	1.0 HP, inverter type	1	2	3	4	5	Last service 01/06/19
				1	2	3	4	5	
				1	2	3	4	5	
				1	2	3	4	5	
Common Toilet 1									
Example: Ceiling Light	1		Round flouresant light	1	2	3	4	5	
				1	2	3	4	5	
				1	2	3	4	5	
				1	2	3	4	5	

Prepared by :

Date :

TNB meter reading :

Date :

Water meter reading :

Date :