



Pre-K Families and Students,

Welcome to --- Elementary Pre-Kindergarten!!! My name is Mrs. -- and I am looking forward to being your child's Pre-K Teacher this year. In order to help ease the transition into school I would like to tell you a little bit about myself, explain my main form of parent communication, share what your child will need to bring to school on their first day, and let you know about our first Parent Orientation.

First off I am a ---. I have been working at --- for the last --- years. I spent my first --- as a --- before transitioning into my position as a Pre-K teacher. I have a Bachelor of --- from --- University, as well as a Graduate Certificate in --- from the University of ---. It is one of my greatest joys to work with young children and help guide their education and development.

My main form of communication is your child's take home folder which he or she will bring home every day. Inside the folder you will find a monthly calendar, a communication log and a reading log. Please check your child's folder **EVERYDAY!** Please feel free to send any communication notes such as absence excuses, doctors, notes, or questions and concerns inside your child's communication log. You may also contact me by e-mail ([--](#)) or by calling the school and leaving a message (980-343----).

We ask that you provide an extra, weather appropriate, change of clothes (uniform) with your child. This will be kept in their cubby just in case it is needed. We have a 'quite time' in the classroom every day. Please send a small (towel sized) blanket and a crib sheet that may be used for this time. We will send home the blankets every Friday to be washed and returned on Monday.

As you will learn there are 4 requirements for Pre-K families to complete during the school year, the first of these will be Parent Orientation. Orientation will be held on August --- from --- pm. Please make plans to attend this meeting as it is required before your child starts school. During orientation will ask you to sign up for a Home Visit which is another requirement of the Pre-K program.

I look forward to meeting you and your amazing child during Orientation!!

Respectfully,

Mrs.---