

Meeting Minutes

Purpose: Access and Functional Needs Committee
Date: Thursday January 19, 2023
Time: 10 a.m. - Noon **Virtual Only**
Location: Virtual Join Zoom Meeting [Zoom Link](#) or +16699009128,86721105165,# Passcode: 45678
[January 19, 2023 CART - HSAC AFN Subcommittee Meeting.pdf](#) / [January 19, 2023 CHAT - HSAC AFN Subcommittee Meeting.pdf](#)

Minutes

Welcome Remarks and Determination of a Quorum

1. Welcome Remarks, Committee Chair Amanda Hettinger or Co-Chair Sadie Martinez
2. Introductions/Roll Call: Julia Beems, Committee Secretary - Sadie, Julia, Oz, Tim, Gabby, Denise, Veronica, Billy, Loni, Christie, Aimee, Curt, Just, Luke, Jacquie, Elyse, Mike
3. Approve Meeting Minutes December 15, 2022 meeting notes - Veronica moved, David second

Old Business

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New Business

1. Introductions of new members if any: Jacquie Stanton, DOLA, EDI Coordinator; Denise Bradshaw, Weld County EM office; Elyse Janish, CDPHE, EPR Disaster and Behavioral Health Inclusion Coordinator; introduction of committee members present.
2. Workgroup updates
 - Access & Functional Needs updates
 - Workgroup updates
 - **(Workgroup 1. Structure and Network (funding))**
 - **Update from Sadie -**
 1. *First year to exceed a \$500,000 budget, not going to be able to provide additional small grants. Going over by \$15,000. Accommodations (ASL interpreters and Spanish translation) taking approximately one third of budget.*
 2. *Temporary Admin Aid Mackenzie Trujillo will start Monday.*
 - **(Workgroup 2. Person-centered planning (preparedness) and training/exercise)** [2023 HSAC Annual Reporting tool \(Monthly\): Sadie provided overview of new reporting form and collected data from committee members which will help us measure success](#)
https://docs.google.com/forms/d/e/1FAIpQLScvtAE_IIEEcF_YWBS9MAoNmMRm8vuuqyDYXBWbNhO9K8gwVA/viewform
 - [Jan 2023 - Colorado Access and Functional Needs Program News](#)
 - Monthly updates on
 - - Sadie reviewed the newsletter and the archives. Please share with local first responders, local ESF 6, local DOLA counterparts https://docs.google.com/document/d/13Mo-lGEb7792XCx652U_fisls6vpDDMc6GpACMeuPLI/edit?usp=sharing Please share with local emergency managers and field service managers to help get the word out. Language Inclusion in emergency management, in Spanish with English translation. Training sent out once a month.
 1. How to Prepare for Everything Training interest
 2. Conference update
 3. AFN workshop/Roadshow
 - Would like to move towards a Strategic goals for this group
 - [AFN Key Results - Strategic Plan](#)
3. Upcoming Meetings
 - January Virtual Only
 - February discussion (Change to 1 hour and need to change CART and ASL time)
4. Group updates

- From the group
 - Any training and exercise needs, any CMIST resource needs, reports on any gap concerns?
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 - Accomplishments for the whole community inclusion your areas
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 - Any training offered in your county's served that includes CMIST or Access and Functional Needs
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 - Participation in CMIST or Access and Functional Needs Framework Activities
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- 5. Resources to share with the group
 - Environmental Justice Mapping Tool - [Climate and Economic Justice Screening Tool](#)

Public Comment Period/Open Discussion

Closing Remarks & Motion to Adjourn

Next meeting: February 17, 2023 10 a.m. to noon, virtual