SCHOOL BOARD WORK SESSION – June 3, 2019 – 5:30 P.M.

CALL MEETING TO ORDER - Gartzke called the meeting to order at 5:30 p.m.
ROLL CALL - Present: Gartzke, Bunton, Bernard, Lear, and Van Der Geest. Propst was excused. Also present: Villalobos, David, Carron, Tomich, and a list of other attendees is available in the district office.
AGENDA VERIFICATION - Motion by Bernard/Lear to verify the agenda as presented. Motion approved 5-0.
PLEDGE OF ALLEGIANCE - The Pledge of Allegiance was recited by all present.
CONVENE INTO EXECUTIVE SESSION, PURSUANT TO WISCONSIN STATE STATUTE 19.85 TO DISCUSS AND TAKE POSSIBLE ACTION ON:
Real Estate - 19.85(1)(e)B/L
Discuss Staff/Personnel Assignments - 19.85(1)(c)

Motion by Van Der Geest/Bunton to convene into executive session at 5:30 p.m. Motion approved 5-0.
RECONVENE INTO OPEN SESSION (Approx. 6:00 p.m.) - Motion by Lear/Bernard to reconvene into open session at 6:08 p.m.. Motion approved 5-0.
PUBLIC COMMENT - Dr. Weninger from HUHS addressed the Board. Dr. Weninger wished to thank the board for the work that they do, that what they do matters, and thanked Villalobos for reaching out to him and the high school the most. This relationship is very much appreciated and hopefully the collaboration between the two districts can continue to work together in the future. Gartzke stated that the board appreciated the high school's collaboration, that he came into the district as a parent and there was not a lot of collaboration between the districts previously, but appreciated Dr. Weninger's hours spent on this endeavor.
SALUTES
Spelling Bee - Board members recognized Aryan Kalluvila for his participation on a national level in the Spelling Bee and presented him with a certificate. Thoma remarked that Aryan was the champion speller in 6th and 8th grade, and runner up in 7t grade, was 3rd in the state, and finished 51st in the nation. Thoma stated that Aryan worked on spelling words a minimum of 4 hours a day and 8 hours on weekends.
Solo and Ensemble - Board members presented certificates to the following participants and noted what medals they earned and what instruments they played: Sadie Peterson, Mina Villalobos, Tess Smith, Jordan Allen,Grace Bunton, Trystan Friday, Chloe Gapinski, Molly Gapinski, Mackenzie Pauers, Ashlyn Rogacki, Emily Gartzke, and Ava Lisiecki.
CONSENT AGENDA
Approve of the Resignation of Geri Waszak
Approve of the Resignation of James Matheson
Approve of the WEA Trust health insurance rates for 2019-2020.
Motion by Lear/Van Der Geest to approve of the consent agenda items. Motion approved 5-0.
REPORTS
Board President Report - Gartzke stated that he did not have much to report, but did comment on the appreciation of staff and parents, it was a great first year, and is looking forward to the second year of consolidation.
Board Meeting Evaluation - Gartzke mentioned the feedback received from the last meeting; positive statements, efficiency at the meeting, and student recognition.
Administrative Report
Long-term Leave of Absence - Villalobos stated that the leave would not be FLMA-related. Villalobos consulted with the Neola representative on this and was able to procure policies from five other districts that do offer extended leave of absences. Villalobos noted the variances in each district policy; approval, termination of employment, sabbatical leave, nonrenewal, job sharing, leave conditions, duration of leaves, reduced schedules, and no guarantee of placement when returning from a leave of absence. Villalobos will continue to look at the policies and is recommending the district

have something in place and will bring this policy back at the July meeting. Lear questioned the leave frequency issue.

Employment Update - Villalobos stated that there are several retirements in the district.

Contracts, WECAN postings, and Interviews - Villalobos informed all that the contracts are being returned, the open positions were posted on the WECAN site, and the first round of interviews will be held on June 7th.

End of Year Student Activities - Ms Villalobos provided an update on the many end-of-year events.

Update on St. Augustine School - Brief and Opposition - Villalobos provided a history of the case and that the case is slated to go to the Supreme Court, where it most likely will not get heard.

Board End-of-Year Interviews - Villalobos inquired if board members would like to have a one or two hour interview with her with subjects such as their hopes, what they want to achieve, what they are happy with, what they would like Villalobos to do differently, etc, If interested, the interviews can be arranged in June.

Preparation for "Investing in Wisconsin Public Schools" program - Villalobos remarked that this will be an action item on the June 17th agenda.

Celebrate Families Auction Winner Arrangements - Villalobos asked members how they would like to proceed with the auction item won by Renee Bauer. Board members discussed the process they would follow to fulfill the auction item.

SEEDS Service Agreement Renewal - Tomich stated that at the June 17th meeting the annual seclusion and restraint report will be approved. Tomich provided background information on the report and stated that the district had no incidents to report.

Villalobos discussed a budget simulation being presented to board members with an introduction by her and Dr. Thompsen will provide the simulation. This simulation will cover how budgeting and funding works in the State of Wisconsin.

Villalobos also noted that she received a thank you note for the reimbursement of travel expenses, has fielded calls revolving around the HUHS board member email about advanced science courses and elementary student participation, and the continued discussion on advanced placement credits.Villalobos will be meeting with the new administrator of HUHS on the items.

Villalobos reported that the district will receive a GE grant written by Ardellini, Bailey, and herself.

Villalobos also reminded the board about their roles at the graduation ceremony. Bunton expressed concern on the attendance at the ceremony and the next year's Spring concert. Van Der Geest asked if concert attendance is mandatory.

DISCUSSION

CESA 10 Long Term Facility Assessment Proposal - John Berget, Project Manager for the CESA 10 assessment, attended the meeting to review the proposal, gave a background on the services offered, discussed the assessment process, and answered questions that arose. Gartzke

Spotlight on Learning - This item was postponed until the July meeting.

2019/20 School Board Calendar - Villalobos asked board members what their preference is for holding meetings during the summer months.

2019-2020 Classified Staff Increases - Villalobos provided a spreadsheet for board review with a 2.44 % wage increase that is consistent with the teachers' increase.

Gap Analysis Review - Ms. Van Der Geest led the presentation on the step process for continuous improvement for Decision Making. Van Der Geest asked board members to think on how to move in a better direction, to look at the current state and think about the desired state. Villalobos recommended a two-step process. Board members formed a process that would; consider and discuss all options in a collaborative, open, and honest environment and to make a decision based on consideration and discussion of all options. Gartzke described a continuous improvement cube matrix used at his place of employment and thought that perhaps the matrix could aid the board. Board members' suggestions included bringing issues and concerns to light, openness to change, constructive conversation without fear of retribution, personal reflection, practice board norms, utilize tools to make the most informed decisions, seek clarification in group setting, and support final decisions.

Retiree Health Reimbursement Account Administrative Proposals - Howe informed all on the Friess Lake parent school district's post employment benefits that were self-administered. The proposal is to seek a HRA vendor that will administer the benefit so the HHASD will be ensured compliance and will take the burden of administration from district staff. Howe presented two vendor proposals and recommended the district use EBC and DBS for the HRA administration.

2018-2019 Budget Update and the 2019-2020 Preliminary Budget - Ms. Howe was present to discuss the 2018-2019 budget update and the 2019-2020 preliminary budget. Howe shared the 2018-2019 budget document with members that showed expenditures to date. Howe also presented the 19-20 document that is a work in progress. Howe reported on aspects that can change the budget; open enrollment ramifications, enrollment projections, the revenue limit, state aid, and consolidation aid. Bunton asked if it was typical to see the open enrollment amounts increased every year and if DPI will inform the district on the consolidation aid amount. Villalobos explained the open enrollment application process and how the enrollment data on the revenue limit worksheet affects the budget. Gartzke questioned how this data compared to the Baird study. Howe communicated the information she had on the Baird comparison. Howe stated the 2019-20 budget is balanced at this time, discussed Fund 46 usage and transfer of money into the fund, and asked members to contact her with budget questions. Howe will also be seeking change in the district's bank accounts to higher interest bearing accounts through Town Bank

FUTURE AGENDA ITEMS

Long Range Facilities Plan.

Payment and reimbursement rates for per diem meals, lodging, and mileage shall be approved by the Board annually.

Post Employment Benefits.

Curriculum Review Cycle.

ADJOURN - Motion by Gartzke to adjourn at 8:25 p.m. Motion approved 5-0.

Respectfully Submitted,
Hope David