



STRONG SCHOOLS
START WITH ME!

MEETING NOTICE

School	Date	Time	Location
Sutton Middle	9/16/19	5:00 PM	Sutton Middle

Notice Prepared By: Kelly Conner

Date Posted: 9/16/19

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Meeting Agenda

(agenda may be amended)

This meeting will not allow for Public Comment

I. Action Items

- A. Approval of Agenda
- B. Fill Vacant Positions *(if applicable)*
 - i.
- C. Fill Open Community Member Seat
 - i. Fill Open Swing Seat
- D. Approval of Previous Minutes
- E. Election of Officers
 - i. *For High Schools:* Appoint Student Representative
- F. Review and Approve Public Comment Format
- G. Set GO Team Meeting Calendar
- H. Review, Confirm/Update, and Adopt GO Team Meeting Norms

II. Discussion Items

- A. Discussion Item 1:

III. Information Items

- A.

IV. Public Comment:

V. Adjournment:

Meeting Summary

Sutton Middle School

Date: **September 16th, 2019**

Time: **5:00 PM**

Location: **Conference Room at the Northside Campus**

VI. Roll Call

Role	Name <i>(or Vacant)</i>	Present or Absent
Principal	Gail Johnson	Present
Parent/Guardian	Katherine McClure	Present
Parent/Guardian	Hannah Morris	Present
Parent/Guardian	Elizabeth (Lizzy) Wickland	Present
Instructional Staff	Kelly Conner	Present
Instructional Staff	Courtney Casso	Present
Instructional Staff	(New) Billie Edwards-Rucker	Present
Community Member	Loren Eckart	Present
Community Member	Kevin Wade	Present
Swing Seat	(New) Josh Sturtevant	Present
Student <i>(High Schools)</i>		

VII. Action Items *(add items as needed)*

- A. **Approval of Agenda: Motion** (Kevin Wade 1st, Hannah Morris 2nd, all approved)
- B. **Fill Vacant Positions** *(copy and complete table for each vacant position)*

Vacant Position:	[Parent, Staff, Community, Swing]
Appointee's Name:	

- C. **Fill Open Community Member Seat:**

Open Position:	Community Member
Appointee's Name:	

- D. **Fill Open Swing Seat**

Open Position:	Swing Seat
Appointee's Name:	

- E. **Approval of Previous Minutes** *[Passes/Fails]*
- F. **Election of Officers**

Meeting Summary

- i. Chair: Result: [Lizzy Wickland](#)
- ii. Vice Chair: Result: [Kevin Wade](#)
- iii. Secretary: Result: [Kelly Conner](#)
- iv. Cluster Representative: Result: [Lizzy Wickland](#)
- G. For High Schools: **Appoint Student Representative**
Student Representative: [\[Insert Name of Student Representative\]](#)
- H. **Approval of Public Comment Format: Motion** [\[Passes/Fails\]](#)
- I. **GO Team Meeting Calendar** (*GO Teams are required to have a minimum of 6 meetings, with at least 4 allowing for Public Comment*)

	Date	Time	Location	Public Comment Permitted? (Yes/No)
	November 16th	4:00 PM	Conference room at the Northside Campus	

- J. **Adopt GO Team Norms Motion** [\[Passes/Fails\]](#)

VIII. Adjournment: Motion [\[Passes/Fails\]](#)

Meeting Minutes

Sutton Middle School

Date: **September 16th, 2019**

Time: **5:00 PM**

Location: **Conference Room at the Northside Campus**

IX. Call to order: **5:05 PM**

X. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Gail Johnson	Present
Parent/Guardian	Katherine McClure	Present
Parent/Guardian	Hannah Morris	Present
Parent/Guardian	Elizabeth (Lizzy) Wickland	Present
Instructional Staff	Kelly Conner	Present
Instructional Staff	Courtney Casso	Present
Instructional Staff	(New) Billie Rucker-Edwards	Present
Community Member	Loren Eckart	Present
Community Member	Kevin Wade	Present
Swing Seat	(New) Josh Sturtevant	Present
Student (High Schools)		

Quorum Established: **Yes**

XI. Action Items *(add items as needed)*

A. **Approval of Agenda:** Motion made by: **Kevin Wade**; Seconded by: **Hannah Morris**

Members Approving: Kelly Conner

Members Opposing: Lizzy Wickland

Members Abstaining: Loren Eckart

Motion All Pass

B. **Fill Vacant Positions** Billie Rucker-Edwards

Vacant Position:	Staff K Tatum
Nominee's Name:	Billie Rucker-Edwards
GO Team Members In favor	ALL

Meeting Minutes

GO Team Members Opposed	NONE
GO Team Members Abstaining	NONE

C. Fill Open Community Member Seat:

Open Position:	Community Member
Nominee's Name:	Kevin Wade
GO Team Members In favor	ALL
GO Team Members Opposed	NONE
GO Team Members Abstaining	NONE

D. Fill Open Swing Seat *(copy and complete table for each nominee for each position – list winners where indicated)*

Open Position:	Swing Seat
Nominee's Name:	Josh Sturtevant
Nominated by	Gail Johnson
GO Team Members In favor	ALL
GO Team Members Opposed	NONE
GO Team Members Abstaining	NONE

SWING SEAT RESULT:

E. Approval of Previous Minutes: *List amendments to the minutes:*

Motion made by: Katherine McClure; Seconded by: **Loren Eckart**

Members Approving: ALL

Members Opposing: NONE

Members Abstaining: NONE

Motion **Passes**

Meeting Minutes

F. **Election of Officers** *(copy and complete table for each nominee for each position – list winners where indicated)*

i. **Chair: Result:** Lizzy Wickland

Officer Position:	Chair
Nominee's Name:	Lizzy Wickland
GO Team Members In favor	ALL
GO Team Members Opposed	NONE
GO Team Members Abstaining	NONE

ii. **Vice Chair: Result:** Kevin Wade

Officer Position:	Vice Chair
Nominee's Name:	Kevin Wade
GO Team Members In favor	ALL
GO Team Members Opposed	NONE
O Team Members Abstaining	NONE

iii. **Secretary: Result:** Kelly Conner

Officer Position:	Secretary
Nominee's Name:	Kelly Conner
GO Team Members In favor	ALL
GO Team Members Opposed	NONE
GO Team Members Abstaining	NONE

Meeting Minutes

iv. Cluster Representative: Result: [Lizzy Wickland](#)

Officer Position:	Cluster-Representative
Nominee's Name:	Lizzy Wickland
GO Team Members In favor	ALL
GO Team Members Opposed	NONE
GO Team Members Abstaining	NONE

G. For High Schools: **Appoint Student Representative**

Student Representative: [\[Insert Name of Student Representative\]](#)

H. **Review and Approve Public Comment Format**-4 times in a school/fiscal year. We will let the public know 2 business days as protocol to sign up for public comment. First 20 minutes for public comment, can sign up on the day of the event up until the meeting starts. GO TEAM members can concede their time.

I. Motion to adopt made by: [Kevin Wade](#); Seconded by: [Katherine McClure](#)

Members Approving: ALL

Members Opposing: NONE

Members Abstaining: NONE

Motion [Passes](#)

J. **Set GO Team Meeting Calendar** (*GO Teams are required to have a minimum of 6 meetings, with at least 4 allowing for Public Comment*)

	Date	Time	Location	Public Comment Permitted? (Yes/No)
1	September 16 th	5:00 PM	Conference room at Northside Campus	No
2	October 21st, 2019	5:00 PM	Conference room at Northside Campus	YES

Meeting Minutes

3	November 18th, 2019	5:00 PM	Conference room at Northside Campus	YES
4	February 3rd, 2020	5:00 PM	Conference room at Northside Campus	YES
5	February 24th, 2020 (M	5:00 PM	Conference room at Northside Campus	YES
6	March 9th, 2020	5:00 PM	Conference room at Northside Campus	YES

K. Review, Confirm/Update, and Adopt GO Team Meeting Norms

Members Approving: ALL

Members Approving: NONE

Members Approving: NONE

Motion: Passes

XII. Discussion Items *(add items as needed)*

- A. **Discussion Item 1:** 2019-2020 TASK FORCE GROUPS: Does anyone want to form a task force? IB Coalition (teachers, parents and GO TEAM members. The first meeting will be in October. They will meet after school at 4:30 with the high school members at NS. Katherine McClure and Kevin Wade have offered to join. Anti-Vaping Committee: Billie Edwards-Rucker and Courtney Casso will help coordinate and the GO TEAM reps for the Anti-Vaping Committee. They will get in touch with Lisa Katz who is on the PTA Communications Chair. Ideas: poster contest, speakers, etc.
- Dual Language Immersion Task Force: Go Team reps will be Ms. Johnson and Mrs. Wickland, Ms. Blum, Mr. Clark, Mrs. Bareno, and Dr. Pethel will be teacher reps.
- B. **Discussion Item 2:** *[Add description of discussion item and brief summary of the discussion]*

XIII. Information Items *(add items as needed)*

- A. **Principal's Report:** Mission and Vision, leveling and Budgeting Update
- 1,657 students
 - \$138,612 increase in budget
 - 14 new teachers
 - \$60,000 For Saturday Program

- PTA adding additional \$50,000
- \$100,000 for teacher stipend (starting with new smart boards for new teachers)
- Media Center furniture upgrade
- Student Incentives and Revised Behavior and Attendance Plans
- Strategic Plan- Same as last year
- GA Milestones Scores- grew in all 8th grade content areas
- Hit 3% growth in all sub-groups
- SMS ranked in the state- 6th grade ELA top 84%, 6th grade Math top 81%, 7th grade ELA top 78% and Math 82%, ELA 92%, Math 79%, Science 88% , and S.S. 90% percentile
- GA Milestones: 6th grade ELA and Math are up. The biggest gaps are in our subgroups, but improving SWD and ELL students. Additional ELL teacher in 6th grade. 7th grade data both ELA and Math are down. The biggest gaps are in our subgroups, but improving SWD and ELL students. 8th grade ELA, Mat, Science, and SS are all up. All 8th grade students who took algebra I passed. The biggest gaps are in our subgroups, but improving SWD and ELL students. We have the highest performing African American students in APS.
- Academic Achievement focused on SWD, ELL/EL and Hispanic Students: SELT in ELL, SELT for each grade, additional 3 teachers, designation of ESOL Master teacher, Communities in Schools, continuation of full time bilingual parent liaison, AGAPE, and HORIZONS partnership. We will also use Lexia Power Up.
- Implementing IB with fidelity: Monthly professional learning, student of the month, IB Immersion days, CASSIE training offered, IB Lead committee, and 52 current staff members have a least category 1 1BMYP training
- Technology Integration: Google Gurus, parent classes, Digital Devices for all 3 grade levels, TV Studio, Coding Club, \$100,00 investment in new Boxlight Boards, and replacements, and Upgrading the website.
- Staffing: New teacher mentor program; New teacher mentor, Enhanced teacher induction program, a buddy teacher program, new teacher professional learning community, Staff climate committee, monthly teacher appreciation event, and staff perfect attendance incentive, and weekly staff “shout outs”.
- Parent and Community Engagement: Monthly parent tours with two in Spanish, Community site visit, Bi-weekly Lunch, partnership with PTA speakers series, ALL Pro Dads, etc.
- THIS YEAR: Continuation and implementation of our strategic plan, partnership with PTA and student groups for Anti-Vaping Campaign, Create Dual Language Immersion Task Force. Additional Priority Focuses for GO TEAM.

XIV. Announcements NONE

XV. Adjournment:

Meeting Minutes

Motion made by: [Kevin Wade](#); Seconded by: [Courtney Casso](#)

Members Approving: ALL

Members Opposing: NONE

Members Abstaining: NONE

Motion [Passes](#)

ADJOURNED AT 7:36 PM

Minutes Taken By: [Kelly Conner](#)

Position: [Secretary](#)

Date Approved: [\[Insert Date When Approved\]](#)