

MASCONOMET REGIONAL DISTRICT
Budget and Capital Improvement Subcommittee
Meeting Minutes **September 26, 2025**

MEMBERS PRESENT: J. McLean, Chair, Boxford W. Hodges, Topsfield
K. Petrone, Middleton (Conferenced in)

OTHERS: Jeff Sands (Masconomet), Mike Harvey (Masconomet)

1. Call to Order

J. McLean, Chair, called the Budget and Capital Improvement Subcommittee to order on 9/26/25 at 10:04 AM.

2. Subcommittee Identified goals for the year

- G1: Gain early insight and review of Budget Plan with a not to exceed number (%)
 - Ideally, deliver a target increase percentage by Dec 15th or earlier
- G2: Move HVAC/Roof proposals forward
 - Obtain MSBA decision on Roof and HVAC applications (late Oct/Early Nov)
 - Complete HVAC Electrification feasibility study as fall back to MSBA
 - Determine optimal timing on presentation to towns and implementation
- G3: Obtain Turf Field/Stadium Plan Approval and move ahead with fund raising
- G4: Identify category 3 improvements for presentation to town meeting for FY27
 - Track
 - Softball fields
 - Other cat 3 items including ADA compliance items
- G5: Establish effective engagement with community around all of these items.

3. Capital Improvement Discussions

- All \$400k IN PROJECTS FROM LAST YEAR COMPLETED
- 4/5 projects for this year are underway...
- Softball field discussion with Vision Design held (\$17K cost) plan pending
 - Will cover track and ADA entry issues as well
 - High level discussions at this point, will come back to subcommittee with further details later in year
- *Refer to associated reference docs file "Sept 26 Ref Docs"*

4. FY26/27 Operating Budget Discussion

- April projections will be updated by end of October
- Submitting E&D update in next couple of weeks
- Oct 1st enrollment report coming shortly
- State budget finalization outcome
 - Received \$100K or so extra state funding in the end
 - Extra \$230K put into circuit breaker reserve

5. Other business

- Set next meeting date for October 24

6. Meeting adjourned at 11:18 AM