

Sturgeon Composite High School

Code of Conduct 2024 - 2025



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-STUDENT CODE OF CONDUCT-

Student Responsibilities according to [Section 31-37](#) of the Education Act and from our Board policy [AP 900 Student Conduct](#).

A student, as a partner in education, has the responsibility to

- (a) attend school regularly and punctually,
- (b) be ready to learn and actively engage in and diligently pursue the student's education,
- (c) ensure that the student's conduct contributes to a welcoming, caring, respectful and safe learning environment that respects diversity and fosters a sense of belonging,
- (d) respect the rights of others in the school, ([Policy 110](#))
- (e) refrain from, report and not tolerate bullying or bullying behavior directed toward others in the school, whether it occurs within the school building, during the school day or by electronic means,
- (f) comply with the rules of the school and the policies of the board,
- (g) co-operate with everyone authorized by the board to provide educational and other services,
- (h) be accountable to the student's teachers and other school staff for the student's conduct, and
- (i) positively contribute to the student's school and community and be accountable to the student's teachers and other school staff for the student's conduct.

Parent Responsibilities according to Section 32 of the Education Act include in part include the responsibility to

- (a) act as the primary guide and decision-maker with respect to the child's education,
- (b) take an active role in the child's educational success, including assisting the child in complying with section 31,
- (c) ensure that the child attends school regularly,
- (d) ensure that the parent's conduct contributes to a welcoming, caring, respectful and safe learning environment,
- (e) co-operate and collaborate with school staff to support the delivery of supports and services to the child,
- (f) encourage, foster and advance collaborative, positive and respectful relationships with teachers, principals, other school staff and professionals providing supports and services in the school, and
- (g) engage in the child's school community.

Sturgeon Composite High School is focusing on restorative practices to address student behaviour and concerns.

-ACADEMIC MISCONDUCT-

Plagiarism and cheating are serious offences.

Plagiarism includes:

- submitting or presenting work that was done by someone else
- submitting work that is taken from another source and not referenced properly
- submitting work in one course that has already been submitted/assessed in another course
- submitting work that is copied from another person
- allowing someone to submit your work as their own

Cheating on tests or examinations includes:

- communicating with other students during the assessment
- bringing unauthorized materials or devices into the exam room
- attempting to read another student's answers
- leaving your exam paper exposed
- providing or gaining access to questions and/or answers for a test or assignment in advance

Parents will be notified and a mark of zero will be awarded. A record of the incident will be kept and repeat offences will be dealt with by school administration.

Artificial Intelligence (AI)

Students over 13 years of age are allowed to consider the responsible and ethical use of Artificial Intelligence (AI) tools for support in their learning and education. This can only be done if the following is agreed to and completed:

- Teachers have discussed appropriate and responsible use of AI in learning and education with the student.
- Parents are fully aware of which tool(s) will be used and how each is used.
- During use, the student will ensure that no student or school identifying information is uploaded into any AI tool. Identifying information may include the name of any student, teacher, school or the Division.
- The use of AI is acknowledged or credited in any work the student submits. Submitting work supported by AI without acknowledging its use will be considered academic misconduct.
- AI is used in a manner that upholds a commitment to privacy, safety, and ethical standards, demonstrating the importance of digital citizenship and thoughtful application of technology.

[AP 870 Exhibit 2](#)

-STUDENT DISCIPLINE-

Please note that student discipline applies to any of the following behaviors that occur during school hours or at any school sanctioned event, including and not limited to field trips, athletic trips, school sports, school extracurricular activities and riding the bus to and from school.

MISSED CLASSES AND LATES

Summarized from [Board Policy AP 905](#)-Student attendance

- Students are expected to attend classes regularly and on time.
- Skipped classes will result in a meeting with administration and a phone call home. Students with chronic absences will be required to attend a success meeting with parents and administration.
- Repeated occurrences will result in out of school suspensions and a possible recommendation to be withdrawn.

HARASSMENT- Verbal, Physical and Online (Cyberbullying)

Harassment is any conduct that threatens, intimidates, undermines, torments, frustrates or provokes a reaction from a person either in person or online. Slurs based on race, gender, sexual orientation, religion, or culture, etc. will not be tolerated. Disciplinary action will include contact with parent/guardian, out of school suspension, and possible RCMP involvement. Serious offenses may lead to a recommendation for expulsion.

[Board Policy 110: Welcoming Inclusive, Safe and Healthy Environments](#)

PHYSICAL ALTERCATION

We believe in a safe and caring learning environment and believe that physical altercations, such as fighting, are counterproductive to the major purposes of an educational institution. Students who engage in physical altercations, encourage, watch, video or photograph an altercation may be faced with a range of consequences, which may include transfer of the student to the custody of parents, suspension from school, expulsion from school, or involvement of law enforcement agencies. This policy is in effect during school hours, for all school sponsored activities on and off school property, and if the altercation happened outside of school hours but has impacted the learning environment of SCHS.

FROSHING

“Froshing” of students and student-athletes is prohibited at Sturgeon Composite High School. If a student froshes another student which: (1) insults/harms the student, (2) decreases a positive

school climate and/or (3) results in damage to school, public or private property, then that person may be charged by the RCMP with “willful damage” or “mischief” and/or be suspended. Repeat or serious offenses may result in expulsion.

WEAPONS

Ensuring the safety of all students is our top priority. Any student found bringing a weapon to school will face a strict and progressive disciplinary process due to the serious threat it poses to our community. This could lead to a comprehensive Violence Threat Risk Assessment (VTRA) to evaluate and address potential safety risks.

First Offense:

Any student caught with a weapon at school will receive an automatic three day out of school suspension. The student and their parents/guardians will be required to attend a Success Meeting with school administration and counselors before the student is able to return to classes.

Second Offense:

Any student caught with a weapon at school for a second time will result in an automatic five day out of school suspension and a possible recommendation for expulsion.

*Serious first time offenses may result in significant disciplinary consequences that may include a recommendation for expulsion and RCMP involvement.

Note: A weapon is anything used, designed to be used, or intended for use in causing injury or death to any person, or for the purpose of threatening or intimidating any person. The item in question will be confiscated and will not be returned to the student. Students should not bring multi-tools or pocket knives to school.

VANDALISM

We are proud of our school and want to ensure that vandalism does not occur. The willful and malicious destruction of property will not be tolerated. Students caught damaging school property will be required to pay for damages; may be reported to the police; suspended from school; or, in some instances, may be recommended for expulsion from school. Our students are our ambassadors and act as proud citizens of our school. We rely upon students to take ownership of the school climate and environment. Any student who wishes to report any type of concern or share pertinent information is encouraged to speak to one of the administrators or counsellors who will treat the information as confidential and are in a position to respond accordingly.

ILLEGAL, RESTRICTED, OR PROHIBITED SUBSTANCES

These substances include, but are not limited to alcohol, tobacco and tobacco products, e-cigarettes and vaporizers, cannabis/cannabis products, drug paraphernalia, and any other illegal, restricted or prohibited substances.

It is the belief of SCHS that these substances are counterproductive to the major purposes of an educational institution. Therefore, any students found in possession of, involved with, or using these substances will be disciplined. The use, possession, or distribution of these substances while under the school's jurisdiction may result in one or more of the following: transfer of the student to the custody of parents, suspension from school, recommendation for expulsion from school, or involvement of law enforcement agencies.

Students found to be smelling strongly of marijuana or coming to school already under the influence of drugs or alcohol can be suspended.

Students found to have any of these substances on them will have the substances confiscated and not returned. This policy is in effect for all school sponsored activities on and off school property.

Sturgeon Composite High School follows [Sturgeon Public Schools Policy 900](#).

Smokeless Not Harmless: athletes against tobacco programs will also be available for students in our athletic programs at the teacher's discretion. These programs deliver a comprehensive health education to students and young athletes. Visit www.saspcn.com for more information or support outside of the school.

Vaping

We want to ensure a safe and healthy environment for all students. If a student is caught vaping on school property, they will undergo a standardized progressive disciplinary process. The following process will be followed:

First Offense:

Items will be confiscated and parents will be notified of student's actions

Second offense:

Items will be confiscated and parents will be notified. The student will receive a one day out of school suspension. The student and their parents/guardians will be required to attend a mandatory Success Meeting with school administration upon the student's return.

Third Offense:

Items will be confiscated and parents will be notified. The student may receive an out of school suspension of three or more days. The suspension will be followed by a mandatory Success Meeting with school administration.

Further Offenses:

If offenses continue, the student could be recommended for expulsion.

SCHOOL RESOURCE OFFICER (SRO)

The School Resource Officer Program, originated in 2001, is a collaborative project involving the Morinville RCMP Detachment and Sturgeon Public School Division. This initiative falls within the School Divisions' mandate and philosophy for "Safe and Caring Schools". Sturgeon Composite High School supports this Safe and Caring Initiative and purchases the services of a School Resource Officer (SRO). The presence of the School Resource Officer within the school allows students, staff, and parents to interact with an RCMP Officer in a manner that is consistent with fostering positive community relations. The SRO is available to all stakeholders.