WAUPACA CHAIN O'LAKES SANITARY DISTRICT

P0 Box 71, King WI 54946

BOARD MEETING MINUTES

11/14/25 ~ 9:00 A.M.   644 Hillcrest Drive, Suite 2, Waupaca, WI 54981

Call to order: The meeting was called to order at 9:00 A.M. President Larson presided. Notices were properly posted.

Roll call: James Larson-President, Joseph DeYoung-commissioner, John Miller-commissioner, Julie Prahl-District administrator, Bill Woolsey-District plumbing inspector, Angel Gebeau-District engineer.

Open meeting statement: This meeting and all meetings of the Waupaca Chain O'Lakes Sanitary District are open to the public. Proper notice has been posted in accordance with the Wisconsin Statutes so that citizens may be aware of the date, time, place, and agenda of this meeting.

Approval of agenda: A motion was made by DeYoung and seconded by Miller to approve the 11/14/25 agenda. The motion was carried by unanimous voice vote.

Review and approval of meeting minutes: A motion was made by DeYoung and seconded by Miller to approve the 10/16/25 and 10/28/25 meeting minutes. The motion was carried by unanimous voice vote.

Public comment: None

Financial reports budget and investments: Prahl presented the October 2025 financial reports. DeYoung and Miller reviewed October checks written. Prahl presented details regarding the monthly expenses and income. Prahl will continue to monitor rates as CDs mature. A motion was made by DeYoung and seconded by Miller to approve the financial report subject to audit. The motion was carried by unanimous voice vote.

AECOM report:

Work in progress and projects completed – None.

Controls and lift station replacement–update – Five bids were received for the lift station upgrades. AECOM provided a letter of recommendation for the low bidder, Rhode Brothers. A motion was made by DeYoung and seconded by Miller to proceed to contract with Rhode Brothers with a bid of $738,500. The motion was carried by unanimous voice vote to approve the bidder for the work.

Two proposal packages were received from the pre-approved controls companies. AECOM reviewed and provided a summary of the two proposals and noted the ability for backup communications with cellular and satellite is provided by B&M Technology. A motion was made by DeYoung and seconded by Miller to proceed to contract with B&M Technical with a bid of $671,227. The motion was carried by unanimous voice vote to approve the bidder for the work.

Review/action on AECOM contract – AECOM provided two task orders for this project. A motion was made by DeYoung and seconded by Miller; the motion was carried by unanimous voice vote to approve task orders 6 and 7 as presented.

Clean Water Fund Loan – update – Ownership certification and legal opinion is required. All contracts need to be signed and returned to DNR before the end of the calendar year. Jim offered to contact the bonding company to request a quote for the funding effort.

Woolsey report:

Work in progress and projects completed – Maverick cleaned the wet well at King, no problems were detected. Lift station 11 had an extreme amount of grease/oils.

Energenecs is scheduled to repair the pump and replace the blower motors at the main lift station at King.

High school service agreement – update – The high school made updates to the agreement and will get approval from the school board. An updated agreement will be mailed to the District for review.

Lift Station #4 repairs – Repairs were made and the lift station is working properly.

Date for next meeting: Regular board meeting December 18th, 2025, 4:00 P.M.
Adjournment: The meeting was adjourned at 10:50 A.M.

Julie Prahl
District Administrator

Approved: _________________________
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