

Westwood Public Schools Chromebook Loan Agreement

The Westwood Public School District (WPS) has initiated a program to assign each student in grades 6 - 12 a Google Chromebook computer as well as related peripherals including a case and charger.

Participation in this program is subject to the following terms and conditions:

- The student must be actively enrolled at Westwood High School or Thurston Middle School.
- The Chromebook and related peripherals are on loan and remain the property of the Westwood Public Schools.
- Both the student and parent/guardian agree to adhere to the terms and conditions of the *Chromebook Care and Use Policy Guide* (Version 9.0 - For the 2020 - 2021 School Year) (<https://goo.gl/yAFQ0m>).
- For all technology use, the student will adhere to the terms and conditions of the Westwood Public Schools *Acceptable Use Policy*.
- The student shall be the exclusive user of this device and shall not grant access to any other individual.
- The student must comply with all applicable software license agreements.
- Chromebooks and peripherals must be returned to the Westwood Public Schools at the time of transfer, withdrawal or graduation from the Westwood Public Schools.
- Chromebooks and peripherals will be returned in good condition with reasonable wear and tear as outlined in the *Chromebook Care and Use Policy Guide*.
- WPS may charge a late fee and/or take disciplinary measures if the Chromebook and peripherals are not returned on or before the return date.
- The care and maintenance of the Chromebook and related peripherals are the responsibility of the student and parent/guardian while in their care. There will be a fee assessed if the Chromebook and/or peripherals are broken, lost or damaged in cases where the equipment is not covered by insurance.
- Optional accidental insurance coverage is available through the Westwood Public Schools and is highly recommended as any broken, stolen, or damaged equipment will be the responsibility of the student and parent/guardian.

I have read and understand this loan agreement and the WPS *Chromebook Care and Use Policy Guide* and agree to abide by the terms and conditions contained within both documents.

I also agree to the following specific expectations (please initial each line):

- I will always transport my Chromebook in its case. _____
- I will bring my Chromebook to school each day, fully charged. _____

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- I will keep my Chromebook in good working condition, making every effort to avoid unnecessary damage. _____
- I will use my Chromebook responsibly and productively while in school. _____
- For all school-related technology use, I agree to abide by the terms and conditions contained within the Westwood Public Schools *Acceptable Use Policy*. _____

Student Name: _____ Grade _____
2020 - 2021 school year

Parent/Guardian Name: _____

Student Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____