

Silver Bay Library Board
MEETING MINUTES
January 22, 2025

I. Call to order

Chair Wesenberg called the meeting to order at 10:00 am.

II. Roll Call

Present: Shannon Walz, Muffy Hoffman, Deb Wesenberg, Mary Planten-Krell, Jim Fitzgerald, Patti Paulson

Absent: Bri Ristow, Lisa Berg

Others Attending: Mary Nilles-Fredrickson representing the Friends of the Library

III. Routine

Agenda Amendments: None

Approval of Minutes: MPK moved to approve prior meeting minutes, MH seconded, the motion carried.

Treasurer's Report: Reviewed (Note: no vote necessary)

IV. Library Director's Report

- a. Programs – Winter Reading Program is underway with 93 people taking part. It continues through 2/6/25 with great achievement gifts available from FOTL and other donations. Pencil drawing class (Catherine Meier) scheduled for 2/13/24 with supplies provided through a grant from the Duluth Superior Community Foundation
- b. ALS: Dennis Warner Concert scheduled for the end of January, Summer kid programs are being developed with the hope that the Science Museum of Minnesota would present something here.
- c. General: A book of poems by local Dale Knaffla (Rhymes) is available, Native American stone carving is scheduled for March 27.

- V. Friends of the Library Report:** Mary Nilles-Fredrickson reminded us of their library fundraiser scheduled for 2/14/25. They will have a photo booth, cookie decorating, smores outside, a hot chocolate bar and a raffle for stickers. The FOTL donated \$250 for the winter reading program currently underway and their \$1,000 annual gift. The Library Board will facilitate a "heart station" where donors can create and hang a heart with any donation.

VI. Unfinished Business

- a. Meeting Room Policy: Changes were made to the previously approved Meeting Room Policy to exclude the use of alcohol. Discussion about the deposit remittance process and reservation criteria is still being worked out.
- b. 2025 Meeting Dates: Meeting dates were confirmed as they work for everyone. (3rd Wednesday of the month from 10-11 am.)

VII.

VIII. New Business

- a. Strategic Planning/Strategic Plan Update: Reviewed Strategic Goals from 2022-2024. Goals need to be developed for the library's 2026-2030 Strategic Plan. Discussion occurred about engaging the public in its development, collaborating with the Bay Area Historical Society perhaps. Having someone at the library be a notary was discussed.
- b. Review of Bylaws: Bylaws were read out loud as a grounding place before the election of officers
- c. Board Position Elections: PP nominated Muffy Hoffman to continue as Secretary of 2025. MPK seconded and the motion passed.

PP nominated Mary Planten-Krell as Vice Chair for 2025. JF seconded and the motion passed.

JF nominated Patti Paulson as Chair for 2025. MH seconded and the motion passed.

IX. Approval of Claims

MPK moved to approve current claims, PP seconded, the motion carried.

Adjournment – MPK made a motion to adjourn the meeting at 11:13 am, PP seconded, motion carried.