

CCG Task Forces Guidelines

The Credentials Community Group (CCG) currently has three task forces and there is interest by outside parties to form additional task forces. Task forces are spun out of the main CCG when a topic has enough momentum, interest, and work to support the topic. Each task force must have at least one lead, who will host, record, and post the meeting notes. Task forces will be asked to report their progress to the main CCG on a monthly basis, typically via task force meeting minutes. Task forces must have named leaders with contact information and bidirectional links between the CCG site and the task force site.

Address new issue: [172](#)

Who can create a task force?

- Anyone in the CCG can propose a task force as a work item.

How does one create a task force?

- Task forces follow the CCG work item process.

What are the requirements for a CCG task force?

- Propose a work item
- Provide a status report each month (meeting minutes will typically suffice)
- Create a charter (details below)

How many leads can a task force have?

- Task forces must have at least one lead. One lead must serve as the owner, who is ultimately accountable for the task force.
- Two or three leads allow for one or two to be on holiday or otherwise disengaged at any time while allowing the work of the task force to proceed apace. Adding leads beyond three is not generally necessary and can be counter-productive, but some larger or more complex task forces may benefit from having four or more leads.

Can a task force be hosted by multiple organizations?

- Yes; for instance the secure data storage task force is co-hosted by CCG and DIF. In such cases, separate IPR agreements may be required to participate.

Do you have to be a member of the CCG to participate in a task force?

- Yes, you must be a formal member of the CCG with signed IPR agreements

About Task Force Charters

- Structure/content can follow this example: [VC-EDU charter](#)
- Charter should be readily accessible; so you will likely want to preserve this content outside of this github issue. Note that for VC-EDU, the charter is linked to from the [VC-EDU site](#)

- There is no expectation that charters be in ReSpec; a GoogleDoc or markdown document is OK. A full text version of the charter must be sent to the mailing list for archival purposes.

Current Task Forces & Leads

- VC-EDU Task Force
 - Leads: Kerri Lemoie, Anthony Camilleri
 - Site: <https://w3c-ccg.github.io/vc-ed/>
- Secure Data Storage Task Force
 - Leads: Dmitri Zagidulin, Kaliya Identity Woman Young, Tobias Looker
 - Site: <https://identity.foundation/working-groups/secure-data-storage.html>
- DID Resolution Task Force
 - Lead: Markus Sabadello
 - Site: <https://w3c-ccg.github.io/did-resolution/>

Formally requested Task Forces

- [CCG Infrastructure](#) Task Force
 - Leads: Wayne Chang, Amy Guy, Manu Sporny, etc.
 - Proposed Site: