

## Haddon Heights School District

## **New Student Registration**

Welcome to Haddon Heights School District where we will collaborate with you to provide your child with a diverse and challenging learning experience in a safe and nurturing environment. Please follow the registration process outlined below. Do not hesitate to contact us if you have any questions as you complete the process.

## **Registration Process:**

To begin the registration process, please email the following documentation to <a href="mailto:registration@gogarnets.com">registration@gogarnets.com</a>:

- Your child's original birth certificate with a state seal. A student must be 5 years of age on or before October 1 in order to register for kindergarten.
- Proof of Immunizations- Please provide your child's most current health records. Your child must also
  have a physical examination completed by your family doctor. You may use <u>THIS PHYSICAL FORM</u> or
  your physician's form if the information is the same. The physical must have been completed within the
  last year.
- Proof of Residency- A valid form of identification showing your home address along with two of the following documents:
  - o Current tax bill, utility bill or cell phone bill
  - Mortgage settlement paperwork (showing date of occupancy) or Lease Agreement
- Transfer Card- If your child is a transfer student within the state of New Jersey, you will need to provide a Transfer Card from the previous school district and complete a <u>Records Release</u> form.

Once you have provided these documents, you will receive an email with directions for completing online paperwork through PowerSchool.

Please review Policy 5120 Assignment of Pupils if you have questions regarding the placement process.

If you have any questions, please contact the following staff member who will be happy to assist you—Elementary Student- Ginny Peters 856-547-0630 x8000, <a href="mailto:petersv@gogarnets.com">petersv@gogarnets.com</a>
Jr/Sr High School Student- Emily Eisen 856-547-1920 x5509, <a href="mailto:eisene@gogarnets.com">eisene@gogarnets.com</a>