2027 International Gleaning Symposium Proposal

Detailed Outline.

Thank you for submitting the proposal form for the 2027 International Gleaning Symposium. Your proposal is not complete without filling out the outline below. Please copy the information to a word document and fill it in as needed.

1. Topic Area for your track
2. Your name

- **Session 1:** Thursday 1:00 - 1:40: Create a **networking/ice breaker activity** for your track. Please describe what you plan to do to introduce the topic for your track and what structured activity do you propose to break the ice and create team bonding for track attendees.

- **Session 2:** Thursday 1:40 - 2:25: **Presentation by Subject Matter Expert**. Please provide the name and a brief bio-statement (5 sentences) for the subject matter expert who will be delivering the presentation. Please provide a 3-4 sentence summary of the presentation and list learning objectives for track attendees.

- **Session 3:** Thursday 2:40 - 3:30: Assemble a **Panel** to speak on the topic (AGO can assist). Please indicate who you have identified to be part of a panel for your topic area. Please let us know if we can help identify AGO members who can contribute. Provide a sample of 3 questions that you expect to ask panelists.

- **Session 4:** Thursday 4:25 - 5:10: **Concluding Activity** for the day. Please describe how you plan to wrap up the track for the day in this 45-minute session. Ideas include a facilitated discussion, a team problem solving exercise, an introduction to a problem-solving methodology to be used on Friday or other.

    - Please describe how you will use this time to wrap up the track for the day and position attendees for a successful workshop tomorrow.

- Activity facilitation is a different skill set from presenting or hosting a panel. Please provide examples of experience that this activity facilitator has had doing similar work in the past.

- **Session 5:** Friday 8:30 - 12:20: **Workshop.** The expectation is that attendees will work through a real problem or set of challenges together and leave the Symposium with a plan of action to address the topic area.

    - Please provide an outline for how you intend to structure the workshop. Include a list of materials needed, a plan to identify problem(s), how to facilitate a discussion, how to document input, how to refine ideas and what workshop attendees can count on walking away with. If attendees need to come prepared with a problem or challenge they are working on, please note that here.

      We anticipate that crafting and facilitating the workshop, will be the most challenging part of the track in that it is something we have not done before at a Symposium. As with any facilitation, the leader has to be prepared to manage team dynamics, maintain engagement, pivot if needed, and produce an outcome for each participant in the time allotted. Please let us know what help you anticipate needing to be successful.