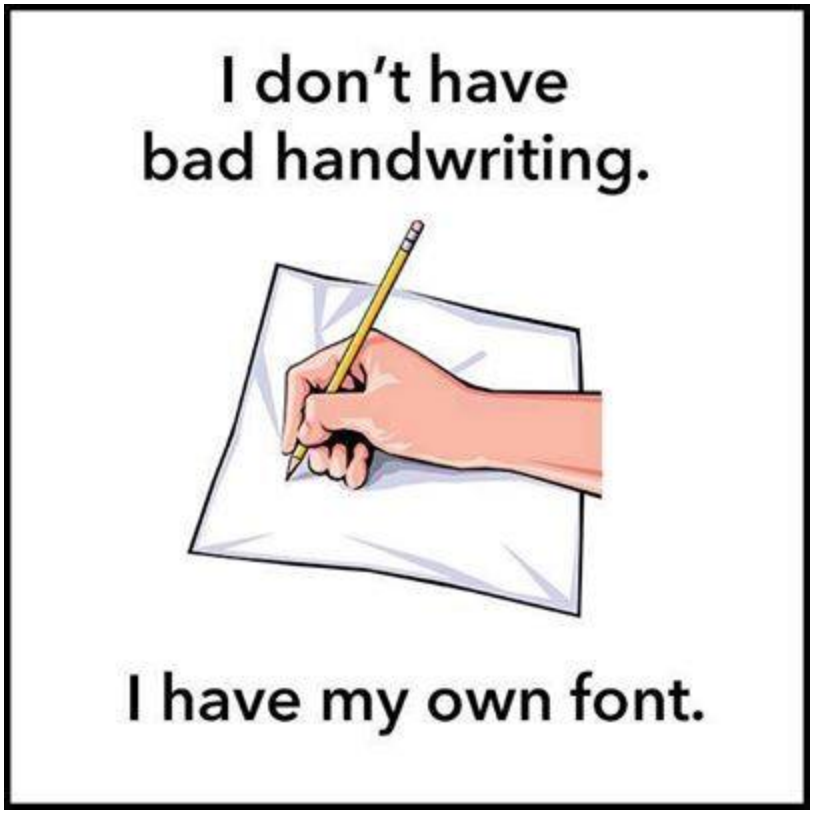
Writing Practice for Basic 2



LOL

1. **You now live in a new house. Write a note to a friend about the house. Describe the main parts of your new house.**

   Say:

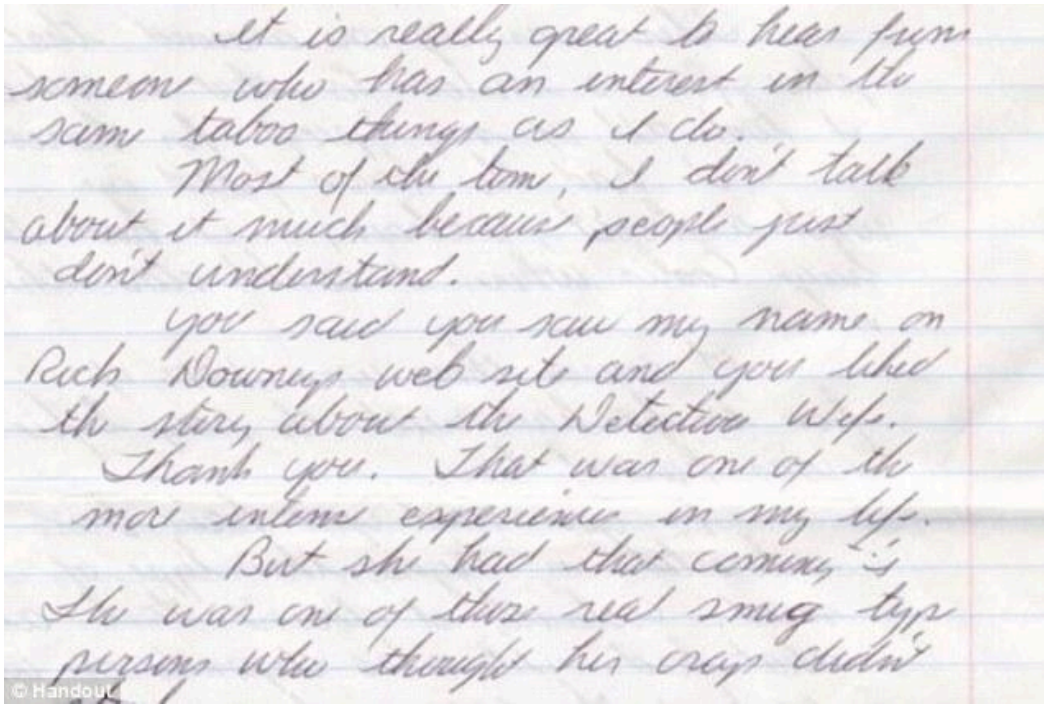
   - **Where your house is.**
   - **Which room you like best and why.**

   Write about 80-100 words.

2. Read this postcard from your English pen-friend, Sam.

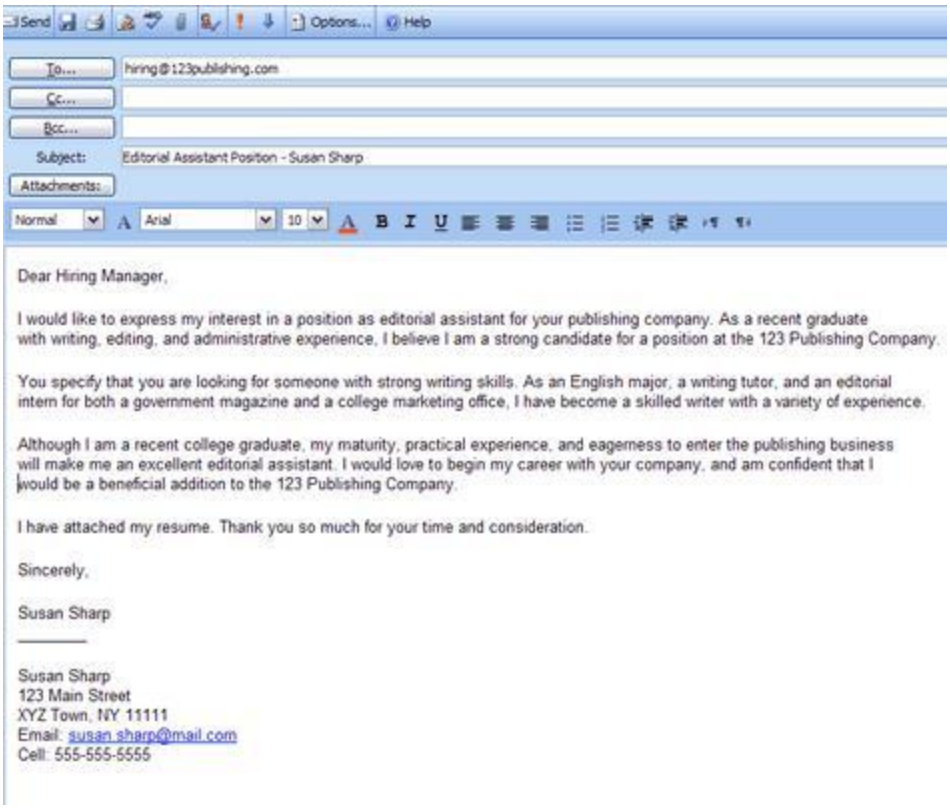
Here is a postcard of my town. What size is your town? What is the nicest part of your town? Where do you go in the evenings?
Sam

Write Sam a postcard. Answer the questions. Write around 80-110 words.


It is really great to hear from someone who has an interest in the same taboo things as I do.
Most of the time, I don't talk about it much because people just don't understand.
You said you saw my name on Rich Downing's web site and you liked the story about the Detective Wife.
Thank you. That was one of the more intense experiences in my life.
But she had that coming, it's. She was one of those real smug type persons who thought her crap didn't

© Handout

3. **Write an email to a penfriend (70 words). Describe where you live, your family, what job you do, and your interests.**



Send | Options... | Help

To... hiring@123publishing.com

Cc...

Bcc...

Subject: Editorial Assistant Position - Susan Sharp

Attachments:

Normal | Arial | 10

Dear Hiring Manager,

I would like to express my interest in a position as editorial assistant for your publishing company. As a recent graduate with writing, editing, and administrative experience, I believe I am a strong candidate for a position at the 123 Publishing Company.

You specify that you are looking for someone with strong writing skills. As an English major, a writing tutor, and an editorial intern for both a government magazine and a college marketing office, I have become a skilled writer with a variety of experience.

Although I am a recent college graduate, my maturity, practical experience, and eagerness to enter the publishing business will make me an excellent editorial assistant. I would love to begin my career with your company, and am confident that I would be a beneficial addition to the 123 Publishing Company.

I have attached my resume. Thank you so much for your time and consideration.

Sincerely,

Susan Sharp

Susan Sharp
123 Main Street
XYZ Town, NY 11111
Email: susan.sharp@mail.com
Cell: 555-555-5555

Task 1 .../ 13 points

You are studying at a language school in London. Your best friend sends you a letter and asks you about your life in the Uk. Write him / her a letter back including the following points:

- **The school**
- **Your teacher and classmates**
- **Your daily routine in London**
- **Suggest that your best friend comes to visit**

(Write between 80 and 120 words)

Task 2 .../ 12 points

You see the following advertisement in your school's website:

WRITING COMPETITION:
YOUR IDEAL HOME

Write a blog entry describing your ideal home. You can win a trip to an exotic country!!

You want to enter the competition and you decide to write a blog entry. Include the following points: location, type of house, rooms, furniture, advantages. Write between 80 and 120 words.

TAREFA 1 ...../12 puntos

Tempo orientativo para a realización da tarefa: 20 min.

TOPIC: HOLIDAYS

Write between 80 to 100 words on the topic in the space provided. (Do not write outside the box).

The blog you usually contribute to is asking people to write about their last holiday.

Describe your last holiday in between 80 to 100 words.

Include information about:

- Where and when did you go?
- Where did you stay?
- What did you do?

TAREFA 2 ...../13 puntos

Tempo orientativo para a realización da tarefa: 25 min.

TOPIC: CELEBRATIONS

Write between 80 to 100 words on the topic in th espace provided. (Do not write outside the box).

You received this e-mail from your friend Emma:

Hi,

Congratulations for your good marks in the final exams. How did you celebrate it? I hope you enjoyed it. Tell me all about the celebration.

Love,

Emma.

Send her an e-mail telling her about the meal with your classmates. Include information about:

- When and where.
- Food and drinks.
- What you did after the meal.

DO NOT INCLUDE ADDRESS, ADRESSEE AND SUBJECT.

TOPIC : LAST WEEK

Write between 80 to 100 words on the topic in the space provided.

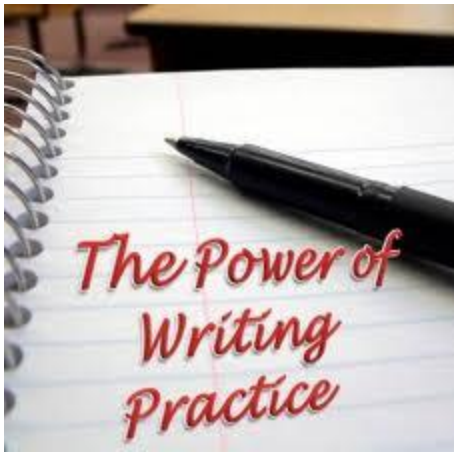
You receive this e-mail from your friend John who celebrated his birthday last week and you didn't go to his party.

Hi, How are you? We missed you at my birthday party last week. I imagine you were very busy all week. What did you do? Waiting for your answer. Hugs, John

Send him an e-mail explaining why you didn't go to his party. Write between 80 and 100 words. Include the following ideas:

- What you did.
- Where you went.
- Who you were with.

Writing Practice for the Future



Task 1

Write an essay of at least 80 words about the following topic in the space provided (Do not write outside the box).
Your friend from London is coming to spend a week in your town. Unfortunately, you are not going to be there. He sent you this letter:

> *Dear X,*
>
> *I know you are not going to be there when I visit your town, but I would like to ask you a favour… Can you help me organize the trip? I need some information about the town…*

Reply to your friend's letter. Give him information about:

- Things to see
- Things to do
- A nice place to eat
- The weather

Writing Practice for the Future

Task 2

Write an essay of at least 80 words about the following topic in the space provided (Do not write outside the box).

You moved into a new town and you would like to make friends. You decide to try meeting people through the Internet.

Write a description of yourself for the website **Friends.net.** Include the following information:

- Physical description
- Personality
- Studies
- Hobbies
- Likes and dislikes