

8 Successful Translation Tips

Thank you for contacting ABC Language Solutions! This list will give you an overview of the things we need to know in order to provide you with a quote and a successful translation!

- ✓ **What are the source and the target language(s)?**
- ✓ **How many pages / words (approximately) does your document have?**
- ✓ **When do you need the document?**
- ✓ **Do you need a certified or notarized translation?**
- ✓ **Are there any specific terminology, style or formatting requirements?**
- ✓ **Is there a specific certification procedure?**
- ✓ **Can you please indicate the spelling of all the names to be used in the documents in the target language?**
- ✓ **Will the translation be used in court?**
- ✓ **Should the original document be attached to the translation?**

Accurate. Precise. We get it right the first time – EVERY TIME!

Your ABC Language Solutions Team



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